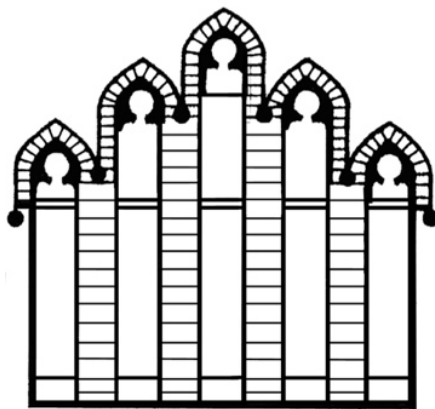


# ANNUAL REPORT

MAY 21, 2023



ST. LUKE'S EPISCOPAL CHURCH  
MONTCLAIR, NJ  
SLECHURCH.ORG

*"Joyfully seeking and serving Christ"*

# AGENDA FOR ST. LUKE'S PARISH MEETING, MAY 21, 2023

## Agenda Items

Call to Order and Quorum Confirmation

Opening Prayer

Appointment of Secretary

Introduction of Vestry – Godfrey Gregg

Appreciation of Retiring Members

Regulations for Voting at Parish Meeting

2.6 QUALIFICATIONS OF VOTERS: The persons entitled to vote at any Parish meeting shall be:

a) Baptized; b) At least 16 years of age; c) Of good moral character; d) Adherents of the Protestant Episcopal Church; e) Regular attendance at services of the Parish for six calendar months before the meeting; and f) Regular contributors to the current expenses of the parish for the last six (6) months.

The records maintained by the Treasurer shall be sufficient evidence of contribution. [D. N. Can 9.5}

Contributions may be made individually or as a family unit.

2.10 VOTING: Elections shall be in person by ballot, and the polls shall remain open for two hours. Proxy and Absentee ballots will not be allowed. Elections shall be by plurality of the votes cast and will be announced electronically.

Introduction of Nominees

Treasurer's Report – Patrick Rodriguez

Diversity, Equity & Inclusion – Kayode Oyegbite

Toni's Kitchen – Anne Mernin

Rector's Remarks

Recognition and Commissioning of Newly-Elected Vestry Members

Closing Prayer

Vision (the dream, the image or concept):

**“A cathedral in the community”**

Mission (how we will accomplish our vision):

**“Joyfully seeking and serving Christ”**

Purpose (why we are on this mission with this vision):

**Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything that I have commanded you. *Matthew 28:19-20a***

# ANNUAL MEETING MINUTES FOR 2022

Submitted by Christine Corso

Meeting called to order at 11:32am on May 15. Quorum confirmed, meeting being held on front lawn and rectory porch and broadcast via Zoom. John offered an opening prayer and reviewed the agenda. Christine Corso was appointed Secretary by unanimous vote. John explained the by-laws regarding eligibility to vote and polls were opened. We will be electing a Warden, four members of the Vestry class of 2025 for a three-year term, one member of the Vestry class of 2023 (to complete one year remaining of a term), candidates and alternates as deputies to Diocesan Convention, and one member each to Foundation and Memorial Committees.

## **Thank You to Wardens & Vestry on behalf of all of St. Luke's.**

Warden Godfrey Gregg introduced the Vestry and thanked the retiring Class of 2022 for their service.

**Class of 2022:** Stuart Christie, David Goslin, Jo Ann Short, Erik Trojan; **Class of 2023:** Joe Carter, Ken Dalton, Kayode Oyegbite, Stevie Tryson; **Class of 2024:** Susan Andersen, Alison Curtin, Denise Price, Patrick Rodriguez

**Treasurer:** Lisa Williams brings wisdom and faith

Thank you to our Nominating Committee: Sue Singer (chair), Amrita Frederick, Godfrey Gregg, Ken Dalton, and Stevie Tryson

## **Introduction of Nominees:**

**Nominee for Warden** (*two-year term*): Denise Price

**Nominees for Vestry Class of 2024** (*Four highest vote-getters will each be elected to a three-year term, next highest vote-getter will be elected to a two-year term*): Dyan Bryson, Shahri Griffin, Tim Mannion, Ari Measday, Okey Okuzu, Martha Thalheimer, Roxie Zeek

**2023 Convention Deputy** (*three elected to one-year term, three alternates*): Amy Abel, Martin Cowart, Gordon Frey, Kathleen Kellaigh, Aileen Walter, Chelle Wilson

**Foundation Committee** (*one elected to three-year term*): Jason Andersen, Larysa Cohen

**Memorial Committee** (*one elected to three-year term*): Tom Fallace, Julia Ginocchio

John thanked all stepping forward to stand for election.

Proposed By-Laws Changes:

- Eliminate Personnel Committee: this body hadn't met for five years, and their responsibilities now fall under the purview of our Business Operations Manager, Pam Smith.
- Eliminate "Surety Bond:" don't need it.
- Make Foundation and Memorial Trust more parallel in language:

Sarah Stransky asked how decisions are made and Rector clarified: the committee proposes opportunities for where funds can be applied and Vestry makes final decision. Andy McBride moved to accept changes, second Kathleen Kellaigh. Passed unanimously.

Approval of minutes passed unanimously.

John invited everyone to participate in Reaffirmation in preparation for Bishop's Visit and Confirmation service to be held in Spring 2023.

## **Vestry Strategic Priorities:**

- *DEI:* committee developed with Kayode Oyegbite as chair, reach out to him to be involved
- *Leadership:* Susan Andersen reported on the Clergy Search, including description and offering of prayers. They are working with Canon Clark at the Diocese.
- *Youth & Teens:* Stuart Christie & Patrick Rodriguez reported
- *Worship Expansion:* Stevie Tryson reported the work to improve the hybrid worship model and accessibility as well as offering additional services and potentially an outdoor (park) service).
- *Gather Community:* Denise Price reported on efforts to meet in smaller-group settings, including pot luck dinners in backyards. She is looking for hosts and aware of accessibility concerns. Outings to Red Bulls games and other events
- *Toni's Kitchen:* Anne Mernin received a *standing ovation* for her work. She asserts we will FIX FOOD INSECURITY.
- *Physical Plant:* upkeep and future plans were discussed.
- *Financial Stewardship:* Pam Smith appreciation for the warm welcome and the ability to be part of the good works done here.

Rector's Remarks:

Recognition and Commissioning of Newly-Elected officers. **Vestry Members:** *Class of 2023:* Shahri Griffin, Tim Mannion, Okey Okuzu, Martha Thalheimer; *Class of 2024:* Roxie Zeek; *Diocesan Deputies:* Amy Abel, Kathleen Kellaigh, Chelle Wilson (*alternates:* Martin Cowart, Gordon Frey, Aileen Walter). *Foundation Committee:* Jason Andersen; *Memorial Committee:* Julia Ginocchio

Sue Villarosa made a motion to adjourn, seconded by Ladylease White. Meeting adjourned at 12:49pm

## LEADERSHIP

### ASSISTING CLERGY SEARCH COMMITTEE

*Committee members:* Tom Laws, Sarah Stransky, Susan Andersen, Chelle Carter-Wilson, Amy Lui Abel, Theresa McDonnell, Matthew Price, and Pam Smith

One of the many blessings that comes from being part of an growing, thriving church is the ability to add a new clergy member. The Assisting Clergy Search Committee developed a wishlist of roles and responsibilities for an additional clergy person, including key areas of focus such as education, community representation, spiritual growth, energy, and flexibility. After a somewhat lengthy search, several candidates were considered and interviewed.

We were blessed in the fruits of our labors with our new Associate Rector, Tristan Shin.

Tristan started out in a part-time role and transitioned to full-time on May 1st. He is living in the Rectory and already making his cheerful, kind, and wise presence felt among the parishioners, staff, and volunteers. We look forward to the many ways he will continue to grow in his role and impact our church community in the coming years.

### DIRECTOR OF MUSIC SEARCH COMMITTEE

*Committee members:* Patrick Rodriguez, Ken Dalton, Stephanie Borsi, Stevie Tryson, Gordon Frey, Gina Balestracci, Martin Cowart, Tim Mannion, Ladylease White, Mariah Ayscue, and Denise Price

After the unexpected departure of our Director of Music, a search committee was formed to fill the important all-in-one role of Music Director, Organist, and Choir Director.

As an integral part of the St. Luke's worship experience, finding the right candidate was crucial. After an expansive search, we were thrilled to offer the position to Ronald Baltimore. The impact of Ron's experience and knowledge has already been felt during Sunday worship. He leads us all well in making a joyful noise unto the Lord and we are blessed to have him with us.

### SERVICE: DEI COMMITTEE

*Committee Members:* Kayode Oyegbite, Stella Alale-Oyegbite, Nesta Stephens, Susan Andersen, Jill Eden, Dyan Bryson, Tim Mannion, Sudhir Frederick, Andrew Alford, Sue Singer, Larysa Cohen

The DEI Committee seeks to foster values and actions serving positive connections among people from diverse groups in the St. Luke's congregation and the wider community. The committee also seeks to include multiple voices in St. Luke's decision-making processes and activities.

During the ministry formation stage in the last several months, we have identified relevant training programs offered by external sources. To that end, we are in early stage development of presentations at St. Luke's adult forums, with the goal of later casting the net more widely within Montclair and its environs. Among the programs under review are interactive sessions offered by such sources as the New Jersey Division on Civil Rights and Diocesan-facilitated workshops on topics such as implicit bias, microaggressions, and safe spaces.

Also under discussion is the return/reinvention of Serving Christ Dinners, through which the congregation would be invited to participate in randomly selected small groups whose members would meet on a rotating basis at one another's homes for potluck picnics or dinners. The goal (apart from having fun) is to facilitate social interaction among individuals from diverse groups without a self-conscious focus on identity.



# OUTREACH: TONI'S KITCHEN

Anne Mernin - Director of Outreach (mernin@slechurch.org)

*"This service that you perform is not only supplying the needs of God's people  
but is also overflowing in many expressions of thanks to God."  
2 Corinthians 9:12*

## TONI'S KITCHEN 2022 ANNUAL REPORT

### LETTER FROM THE DIRECTOR

#### GROWTH FOR GOOD CAPITAL CAMPAIGN

In 2022, Toni's Kitchen embarked on a campaign to raise \$1 million to make space available to support our food initiatives going forward. Thank you to everyone who stepped up to make this project a success.

We will soon have **5000+ square feet of space** available to ensure everyone in our community has reliable access to healthy food. We are excited to see new walk-in refrigeration being installed and workspace for our growing grocery programs. We especially look forward to our soup kitchen program moving back into the dining room. We can't wait!



For Toni's Kitchen, 2022 was a year of harnessing the innovations and lessons of the pandemic and putting them to work to truly END food insecurity. As the pandemic tested us, we learned that even in the midst of tough times, solutions are possible. Volunteers launched new neighborhood mobile markets, built a food truck program and visited with seniors as they delivered groceries to their home.

The pandemic lifted the veil on the breadth of food insecurity in the suburbs. The number of neighbors unable to weather even those first few weeks of the shutdown was shocking. As the impacts rippled and inflation set in, needs for some populations increased. We learned that a **robust and lasting solution** is needed, one that will **expand and contract** as the economic environment around low-income families and seniors changes.

Looking ahead, we are focused on **solutions**. We are taking the lessons of the last few years to heart and **setting a target of living in a FOOD SECURE community within the next 3-5 years**.

What does a fully food secure community look like? We know the structural issues that give rise to food insecurity will persist - inflation, high housing costs, medical bills. But imagine a community where healthy food is embedded in the daily gathering spaces of our struggling neighbors. Imagine as well that these are supplemented with targeted programs that cover all the pockets and varieties of food insecurity and ensure there is an easy, accessible, appropriate connection readily available.

If you can embrace this vision and want to help realize it - join us!! Donate funds and volunteer your time and talents. Let's build a fully food secure community and enjoy the health and stability that will accompany it!

**Anne Mernin**

Executive Director, Toni's Kitchen

# ONE SIMPLE VISION: RELIABLE ACCESS TO HEALTHY FOOD FOR ALL

2022 was a year of innovation and rebuilding. As inflation caused food prices to soar and continued to challenge family budgets, Toni's Kitchen took the lessons of the pandemic and created some stability for struggling neighbors.



**SUBURBAN hunger  
is SURPRISING,  
HIDDEN and  
REMARKABLY  
DIVERSE. It is also  
SOLVABLE**



A FOOD MINISTRY OF ST. LUKE'S CHURCH

# OUR APPROACH: LEVERAGE OUR FULL COMMUNITY

01

## FIRST WE WORK THROUGH OUR PARTNERS

Toni's Kitchen embeds healthy food in **over 60** community partnership programs that help low-income neighbors become resilient and healthy - tutoring, mentoring, English language classes, schools, summer camps and social groups for older adults.

02

## THEN WE TAKE IT ON THE ROAD

- **NEIGHBORHOOD MARKETS** - Weekly farmers market-type spaces in low income neighborhoods and gathering spots **serve over 250 families**.
- **FOOD TRUCK** - Cooked-to-order meals provide **over 500 meals** a week and are a popular option for our unhoused neighbors and those with limited cooking facilities.
- **HOME DELIVERIES** for over **200 older adults** and **80 families** ensure disabilities or transportation are not obstacles

03

## AND, OF COURSE, WE OPEN OUR DOORS

- **CHOICE PANTRY** - Over **1500** neighbors use our pantry to select groceries, toiletries and clothing. Guests also enroll in SNAP and learn about other important health and housing resources.
- **SOUP KITCHEN**-Our heart and soul. **50-65 guests** who are unhoused, or in unstable housing find a warm place to gather for a meal and connect with other important services. In the colder months, a **WARMING CENTER** provides an afternoon gathering space.
- **TONI'S CLOSET** - In addition to our regular free clothing distributions, nothing replaces the dignity of shopping for one's own needs.



A FOOD MINISTRY OF ST. LUKE'S CHURCH

# OUR GUESTS

*"Toni's Kitchen helped me out a lot. I have a part-time job at UPS and it is just enough to cover my rent, not enough for food. Toni's Kitchen helps me, and my mother who lives with me, to eat well."*

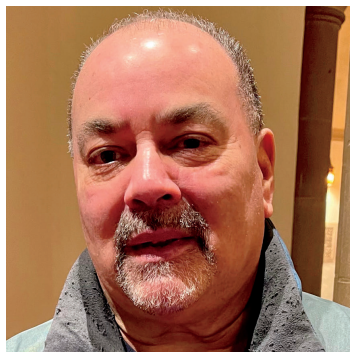
Sandra

*"I appreciate that Toni's Kitchen welcomes everyone and doesn't discriminate...including speaking to many of us in Spanish. I come and select groceries and my daughter uses them to cook."*

Robert

*"Most importantly, those that work at the pantry, the meal service, the warming center and the Closet are very nice people, who show true concern."*

Mike



A FOOD MINISTRY OF ST. LUKE'S CHURCH

# 2022 LAYING THE FOUNDATION FOR FOOD SECURITY



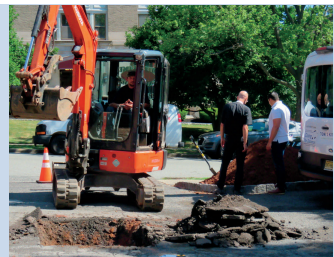
OVER 2000 VOLUNTEERS from 16 towns, 8 high schools, 42 faith communities, 6 special needs programs, and aged 5 - 94 energized our work.

TONI'S CLOSET COMPLETES ITS FIRST YEAR ON SITE with regular free clothing distributions at our Choice Pantry, and over 31,000 items repurposed through Toni's Closet sales, raising \$157,000 to support our work.



TONI'S HIRES OUR FIRST SOCIAL WORKER to connect the 1500 families who use our Pantry with other needed services.

CONSTRUCTION OF NEW SPACE BEGINS to add 5000+ square feet of food packing, sorting and refrigeration space to build a food secure community.



A FOOD MINISTRY OF ST. LUKE'S CHURCH





**FOOD TRUCK LAUNCHED AT JAZZ FESTIVAL:**  
This outreach to those without housing or cooking facilities makes 3 trips a week providing 500+ meals.

**DIABETES PROGRAM PARTNERSHIP WITH SUMMIT HEALTH AND COMMUNITY FOOD BANK:** Helps 38 guests with diabetes management through nutrition education, special food boxes and blood glucose tests.



**TOWN WIDE FOOD DRIVES:** Brought in almost 19,000 pounds of food thanks to 42 drivers and 170 volunteers

**NEIGHBORHOOD MOBILE MARKETS:** Weekly 'shopping' experiences in 3 low-income neighborhoods help an average of 250 families each week plus 2 special summer markets help when school is out.



In 2022, our donors and volunteers stepped up to the challenge. We provided more meals than ever before. New partnerships and programs energized our work, and it all came together because of you! Thank you!!



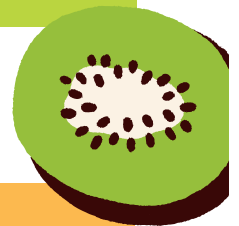
A FOOD MINISTRY OF ST. LUKE'S CHURCH



# TONI'S KITCHEN

IMPACT REPORT

## 1.7 MILLION MEALS



CHOICE PANTRY

### 1500

households

HOME DELIVERIES

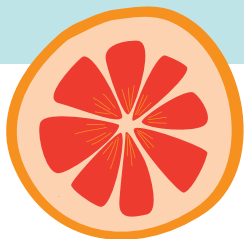
### 200+

older adults

SOUP KITCHEN

### 50-65

guests



NEIGHBORHOOD  
MARKETS

### 250+

families

FOOD TRUCK

### 500

meals per week

### 60

community  
partners

### 25

warming  
center guests



### 100+

life skills  
training  
participants

TONI'S CLOSET

### 7,951

visits



## SUPPORT: CAPITAL PROJECTS COMMITTEE

*Committee members:* Keith Kawecki, Godfrey Gregg, Denise Price, Lisa Williams, Tom Cochran, Jim Nieman, Anne Mockridge, Sudhir Frederick, Jason Andersen, Sarah Stransky, Julia Ginocchio, Larysa Cohen, Shahri Griffin, Ari Measday, Martha Thalheimer, Patrick Rodriguez, Anne Mernin, and John Mennell

The Capital Projects Committee has been meeting regularly during this past year, in order to provide direction and support for the multiple building and facilities projects either underway or planned to take place. The most visible project to date is the interior and exterior buildout / renovation of the church undercroft. This \$1 million + project was undertaken so that Toni's Kitchen could accommodate the tremendous growth of our food ministry with a goal of ending food insecurity within our service area. This project is essentially completed. In the upcoming year, the Committee will begin to work on other projects, most notably the parking lot, oil tank remediation, and others.

## SUPPORT: FINANCE COMMITTEE

Patrick Rodriguez, *Treasurer* (treasurer@slechurch.org)

### **Financial Achievements in 2022**

- Increased automation from our accounting system resulting in quicker, more accurate monthly close package
- Enhanced reporting for tracking of capital projects, TK initiatives
- Introduction of paid asset manager, Cox Capital Management, to actively manage excess funds
- Operating income outperformed budget
- Election of Assistant Treasurer to ensure fiscal control/continuity (with outgoing Treasurer support)
- Successful completion of audit
- Achievements would not have been possible without the support of our Finance Committee members: Lisa Williams (outgoing Treasurer), Matthew Price, Denise Price, Susan Singer, Cathie Mazza, Stuart Christie, Amy Abel, Godfrey Gregg, Juliette Robinson, Ladylease White, Pam Smith (Business Operations Manager), and John Mennell (Rector)

For 2023:

### **Objectives and Key Responsibilities**

- Enhance expense approval process (from paper to electronic)
- Introduce SaaS (tech tool) to monitor and track our credit card risk (SLEC, TK)
- Integrate our asset manager (Cox Capital Management) into our finance decision-making while adhering to Vestry-approved investment policy
- Partner with Toni's Kitchen Finance/Advisory Committee to ensure continuity of financial policies across SLEC (e.g. SLEC treasurer meeting with TK Exec Director quarterly to discuss performance to budget, acting as sounding board for any concerns and “keeping finger on the pulse” of TK to ensure alignment with Vestry)
- First-ever SLEC Finance Summit held April 2022 in Rectory for goal-setting and determining action plan for year ahead



# 2023 INCOME (P&L) SLEC

Month 3

		Actual 2022	Budget 2023	Jan-23	Feb-23	Mar-23	2023 YTD	Budget YTD	Fav/(Unfav)
	1001 Sunday Plate Offerings	7,379	12,000	686	579	820	2,085	3,000	(915)
	1002 Pledge Payments Current	440,467	475,000	44,577	28,248	45,230	118,054	118,750	(696)
	1003 Pledge Payments Prior	7,903	-	11,244	-	-	11,244	-	11,244
	1006 Special Gifts & Donations	250	-	-	-	-	-	-	0
	1109 Misc Restricted Inc Oper	-	-	-	-	2,000	2,000	-	2,000
	1010 Advance Pledge (O)	26,590	-	-	-	-	-	-	0
	1011 Unrestricted Income Other	6,413	10,000	-	19	-	19	2,500	(2,481)
	1112 Memorial Flower Funds	4,885	-	50	-	335	385	-	385
	1113 Church Altar Guild	-	1,000	-	-	-	-	250	(250)
	Total 1000 Unrestricted Income	493,888	498,000	56,557	28,846	48,385	133,787	124,500	9,287
		-	-	-	-	-	-	-	-
	1101 Moore Trust Rstr Inc Oper	25,000	13,000	-	-	5,000	5,000	3,250	1,750
	1106 Parish Committee Income	-	-	-	-	-	-	-	0
	110603 Youth Formation	20,489	24,850	-	-	-	-	6,213	(6,213)
	Total Unrestricted	45,489	37,850	-	-	5,000	5,000	9,463	(4,463)
	111101 Alanon	4,300	4,800	400	400	400	1,200	1,200	0
	111103 Imani (MFEE)	20,167	23,100	1,833	-	1,833	3,667	5,775	(2,108)
	111108 Toni's Kitchen - Cross charge	90,000	180,000	15,000	15,000	15,000	45,000	45,000	0
	111109 Misc Useage	550	18,000	12,200	-	750	12,950	4,500	8,450
	111110 Cope Center	44,013	47,000	3,702	3,702	3,702	11,106	11,750	(644)
	111113 Emanuel's Hope Baptist church	10,125	13,000	1,125	675	1,125	2,925	3,250	(325)
	111114 Rectory Apartment	19,044	-	-	-	-	-	-	0
	12 Step	-	-	-	-	-	-	-	0
	Total 1111 Utility Reimbursement	188,199	285,900	34,260	19,777	22,810	76,848	71,475	5,373
	Total 1100 Restricted Inc-Operating	233,688	323,750	34,260	19,777	27,810	81,848	80,938	911
	1107 Rector's Discretionary Fund	1,000	-	-	-	150	150	-	150
	1212C Toni's Closet Profit Share	73,103	85,000	10,233	9,300	11,627	31,160	21,250	9,910
	Outreach Income	74,103	85,000	10,233	9,300	11,777	31,310	21,250	10,060
Operating	CONGREGATIONAL OP. INCOME	801,678	906,750	101,051	57,923	87,972	246,946	226,688	20,258
	CONGREGATIONAL OP. EXPENSE	784,403	951,117	78,571	77,260	100,337	256,168	237,779	(18,389)
	OPERATING SURPLUS/(DEFICIT)	17,274	(44,367)	22,479	(19,337)	(12,365)	(9,222)	(11,092)	1,869
Toni's	Toni's Kitchen Income	3,966,606	4,096,098	474,098	301,934	280,767	1,056,798	1,024,025	32,774
	Toni's Kitchen Expense	3,338,197	4,359,338	367,759	325,302	355,724	1,048,786	1,089,835	41,049
	TK Operating Surplus/(Deficit)	628,409	(263,240)	106,339	(23,369)	(74,957)	8,013	(65,810)	73,823
TOTAL	Total St. Luke's Operating Income	4,768,283	5,002,848	575,149	359,857	368,739	1,303,744	1,250,712	72,745
	Total St. Luke's Operating Expense	4,122,600	5,310,455	446,331	402,562	456,061	1,304,954	1,327,614	12,113
	Net Total Surplus/(Deficit)	645,683	(307,607)	128,818	(42,706)	(87,322)	(1,210)	(76,902)	75,692
Restricted	1207 St. Lukes Foundation	5,000	4,000	-	-	-	-	1,000	(1,000)
	1210 Capital Cmpg Gifts	12,340	5,000	-	-	-	-	1,250	(1,250)
	1211 Memorial Income	1,575	-	-	-	-	-	-	0
	04 Market Value Change - Vanguard	(83,507)	-	(24,471)	10,322	36,113	21,963	-	21,963
		-	-	-	-	-	-	-	0
	Other Restricted Income	(64,592)	9,000	(24,471)	10,322	36,113	21,963	2,250	19,713
TK Restricted	Capital & Foundation Expense	46,987	100,000	2,023	28,949	4,575	35,547	25,000	(10,547)
	Restricted Surplus/(Deficit)	(111,578)	(91,000)	(26,495)	(18,627)	31,538	(13,584)	(22,750)	30,260
TK Restricted	04 Market Value Change - Cox Capital	(43,523)	-	(50,911)	8,103	43,944	1,136	-	1,136
	04 Market Value Change - Vanguard	(65,754)	-	(19,269)	8,128	28,436	17,294	-	17,294
	1203H Designated Capital Gifts	547,518	128,000	56,000	-	-	56,000	32,000	24,000
	2903 Capital Expense-T/K	(541,824)	(633,569)	(7,021)	(367,000)	(71,315)	(445,336)	(158,392)	286,944
	Net T/K Capital	5,694	(505,569)	48,979	(367,000)	(71,315)	(389,336)	(126,392)	(262,944)
	Net Restricted TK	(103,583)	(505,569)	(21,201)	(350,770)	1,064	(370,906)	(126,392)	(244,514)
Total SLE		430,522	(904,176)	81,123	(412,102)	(54,720)	(385,699)	(226,044)	(159,655)

## 2023 SLEC Expense

3

	Actual	Budget				2023 Budget Fav/		
	2022	2023	Jan-23	Feb-23	Mar-23	YTD	YTD	(Unfav)
<b>Staff Expense</b>								
Total 1900 Staff Expense	248,785	273,854	21,670	22,415	25,997	70,082	68,464	(1,619)
Total 2000 Clergy Expense	182,529	246,793	16,457	17,111	22,989	56,557	61,698	5,141
<b>Sub-Total Staffing</b>	<b>431,314</b>	<b>520,647</b>	<b>38,127</b>	<b>39,525</b>	<b>48,987</b>	<b>126,640</b>	<b>130,162</b>	<b>3,522</b>
<b>Worship</b>								
2301 Salary Music Director	15,590	25,000	2,083	2,643	2,573	7,300	6,250	(1,050)
2302 Substitute Organist	8,850	1,650	-	-	-	-	413	413
2303 Choir Section Leader	16,210	23,140	2,200	1,820	1,310	5,330	5,785	455
2304 Liturgical Lay Benefits	2,349	4,065	328	341	320	989	1,016	27
2306 Junior Choir	-	5,405	-	-	-	-	1,351	1,351
2309 Music Program Misc	591	-	39	168	-	207	-	(207)
2309B Music Program Supplies	90	200	-	-	-	-	50	50
2309D Piano Tuning	288	634	-	-	-	-	159	159
2330 Altar Guild	1,254	-	100	-	606	706	-	(706)
2340 Flower Guild	5,400	1,200	2,477	135	-	2,612	300	(2,312)
	-	-	-	-	-	-	-	0
<b>Total 2300 Worship</b>	<b>50,622</b>	<b>61,294</b>	<b>7,228</b>	<b>5,108</b>	<b>4,809</b>	<b>17,145</b>	<b>15,324</b>	<b>(1,821)</b>
<b>Outreach</b>								
2501 Diocesan Pledge	63,280	64,395	5,592	11,184	-	16,776	16,099	(678)
2509 Rector's Discretionary Expense	1,205	-	-	240	-	240	-	(240)
2510 Director of Outreach	-	-	-	-	-	-	-	0
25100 Director of Outreach-Salary	7,140	10,000	595	595	595	1,785	2,500	715
25101 Payroll Tax Expense	546	765	46	46	46	137	191	55
25102 Director Of Outreach-Health Ins	1,793	-	149	-	298	448	-	(448)
25103 Employer Contribution 403B Plan	642	900	54	27	80	161	225	64
<b>Total 2500 Outreach Expense</b>	<b>74,607</b>	<b>76,060</b>	<b>6,436</b>	<b>12,092</b>	<b>1,020</b>	<b>19,547</b>	<b>19,015</b>	<b>(532)</b>
<b>Fellowship/Enrichment/Caring</b>								
2620 Community Growth	-	-	-	-	-	-	-	0
26201 Public Relations	419	456	-	10	62	71	114	43
26204 Parish Growth Misc	453	564	-	33	-	33	141	108
2635 Women's Group	785	-	-	-	-	-	-	0
2640 Commitment/Stewardship	-	-	-	-	-	-	-	0
2650 Spiritual Enrichment	-	-	-	-	-	-	-	0
26506 Adult Education Misc	172	180	-	-	44	44	45	2
	-	-	-	-	-	-	-	0
<b>Sub-Total Fellow/Enrich/Care</b>	<b>1,829</b>	<b>1,200</b>	<b>-</b>	<b>43</b>	<b>105</b>	<b>148</b>	<b>300</b>	<b>152</b>
<b>Children &amp; Youth</b>								
2404 Child Care	1,635	3,000	-	-	-	-	750	750
24041 Child Care FICA	123	-	-	-	-	-	-	0
2406 Youth Education	272	-	-	-	-	-	-	0
24061 Curriculum Consumables	307	506	-	-	-	-	127	127
24062 Books/Publication/Films	216	194	-	-	-	-	49	49
24063 Vacation Bible School	2,854	3,200	-	-	-	-	800	800
24064 Retreats and Lectures	-	1,000	-	145	295	440	250	(190)
2407 Conferences & Training	-	600	-	-	-	-	150	150
2409 Operating Supplies	799	1,000	-	-	-	-	250	250
2410 Youth Groups	207	1,250	-	-	-	-	313	313
2413 Youth Pilgrimage	-	5,000	-	-	-	-	1,250	1,250
2414 Youth Outreach	160	-	-	-	-	-	-	0
24141 Pumpkin Patch	12,832	12,500	-	-	-	-	3,125	3,125
24142 Programs	-	500	-	-	-	-	125	125
24143 Holiday Events	1,460	1,681	-	-	360	360	420	60
24151 Pageant	-	200	-	-	-	-	50	50
24152 Liturgies and Receptions	1,139	1,250	-	-	89	89	313	223
24153 Acolytes	16	-	-	-	-	-	-	0
24154 Junior Choir	-	150	-	-	-	-	38	38
<b>Sub-Total Children &amp; Youth</b>	<b>22,020</b>	<b>32,031</b>	<b>-</b>	<b>145</b>	<b>744</b>	<b>889</b>	<b>8,008</b>	<b>7,119</b>
<b>Office</b>								
2104 Worker's Comp Insurance	(50)	6,203	4,433	-	-	4,433	1,551	(2,882)
2106 Misc Office Expense	934	1,297	44	-	-	44	324	281
2107 Office Software and Subscriptions	13,436	7,145	1,472	1,679	483	3,634	1,786	(1,847)
2108 Office Supplies	2,794	3,263	315	395	1,143	1,853	816	(1,037)
2109 Postage	1,967	1,976	-	216	-	216	494	278
2110 Printing	4,131	4,391	-	-	1,420	1,420	1,098	(323)
2111 Internet and Phone	4,379	4,444	-	353	364	717	1,111	394
2112 Machine Rental	2,873	3,138	792	-	516	1,307	785	(523)
2113 Late Fees	74	-	-	45	-	45	-	(45)
2114 Diocesan Convention	200	1,200	740	-	-	740	300	(440)
2116 Staff Training	-	-	-	-	-	-	-	0
2115 Audit/Legal Expenses	14,250	8,750	-	-	-	-	2,188	2,188
	-	-	-	-	-	-	-	0
<b>Sub-Total Office</b>	<b>44,988</b>	<b>41,807</b>	<b>7,795</b>	<b>2,688</b>	<b>3,926</b>	<b>14,409</b>	<b>10,452</b>	<b>(3,957)</b>
<b>Buildings &amp; Grounds</b>								
2201B Sexton Services	12,937	43,680	3,772	3,467	7,280	14,519	10,920	(3,599)
2204 Misc Building Services	247	507	-	-	-	-	127	127
Total 2205 Contracted Repair & Maint.	26,897	37,484	3,532	772	12,477	16,781	9,371	(7,410)
2206 Furniture/Fixtures/Equip	3,929	5,469	1,340	-	-	1,340	1,367	28
2207 Supplies/Hardware	13,131	14,629	2,620	270	1,900	4,789	3,707	(1,082)
2208 Property Insurance	39,368	42,604	-	-	10,240	10,240	10,701	461
2209 Security System	4,942	6,280	-	-	1,216	1,216	1,570	354
22101 Electricity	35,989	41,494	1,793	4,759	1,952	8,504	10,374	1,870
22102 Gas	14,989	17,103	2,977	6,042	1,154	10,173	4,276	(5,898)
22103 Heating Oil	3,555	5,010	2,295	2,350	3,737	8,382	1,253	(7,129)
22104 Sewer	1,296	1,550	-	-	-	-	388	388
22105 Water	1,744	1,868	658	-	790	1,447	467	(980)
<b>Sub-Total Buildings &amp; Grounds</b>	<b>159,023</b>	<b>218,078</b>	<b>18,986</b>	<b>17,660</b>	<b>40,746</b>	<b>77,391</b>	<b>54,520</b>	<b>(22,872)</b>
<b>Total SLE Operating Expense</b>	<b>784,403</b>	<b>951,117</b>	<b>78,571</b>	<b>77,260</b>	<b>100,337</b>	<b>256,168</b>	<b>237,779</b>	<b>(18,389)</b>
<b>Capital Expenses</b>								
2900 Building Capital repair	20,966	100,000	-	28,949	4,575	33,524	25,000	(8,524)
2901 Cap Exp/Breaking Down Barriers	26,021	-	2,023	-	-	2,023	-	(2,023)
2880 Foundation Expenses	-	-	-	-	-	-	-	0
<b>Total SLE Expense</b>	<b>831,390</b>	<b>1,051,117</b>	<b>80,594</b>	<b>106,209</b>	<b>104,912</b>	<b>291,715</b>	<b>262,779</b>	<b>(28,936)</b>

# Toni's Kitchen Income & Expense



	Actual 2022	Budget 2023	Forecast TBD	Jan-23	Feb-23	Mar-23	2023 YTD	Budget YTD	Fav/(Unfav)	Comments
<b>Operating Income</b>										
1203A General Gifts recvd	1,056,521	750,000	750,000	270,303	51,449	28,790	350,542	187,500	163,042	
1203D Designated Gifts Other	0	12,500	12,500	0	0	0	0	0	0	10,000 food for food truck & 2500 Schumann fund
1203E TK Fundraising	88,039	0	0	0	0	0	0	0	0	no big annual fundraiser
1203F Outside Fundraisers	0	25,000	25,000	0	0	0	0	6,250	(6,250)	new line
1203G One-Time Designated Gifts	21,000	0	-	0	2,500	0	2,500	0	2,500	Schumann fund moved to 1203D
1203I Designated Gifts/Backpacks	0	5,000	5,000	0	0	0	0	1,250	(1,250)	Assume Sept 2023 restart
1203J Designated Gifts/Produce	18,000	18,000	18,000	0	0	0	0	4,500	(4,500)	
1203K In Kind Donations	2,137,693	2,890,898	2,890,898	184,777	157,053	154,959	496,789	722,725	(225,935)	48,000 YTD 3/15/23 = 4800/wk avg. Closed 2 wks/yr. Summer weeks perform at half that. 40 wks at \$4800 + 10 wks at \$2400 = \$216,000
1203L Toni's Closet	157,209	175,500	216,000	18,768	19,454	23,557	61,780	43,875	17,905	\$730,000 - \$81,470 reimb in 2022 = \$648,570
1203M Sustain and Serve	484,320	222,700	648,570	0	70,410	73,460	143,870	55,675	88,195	
1203N Toni's Cafe Food Truck Income	3,824	9,000	7,000	250	1,068	0	1,318	2,250	(933)	
<b>Total Income</b>	<b>3,966,606</b>	<b>4,096,098</b>	<b>4,572,968</b>	<b>474,098</b>	<b>301,934</b>	<b>280,767</b>	<b>1,056,798</b>	<b>1,024,025</b>	<b>32,774</b>	
<b>Operating Expense</b>										
250720 Kitchen and Outreach Food	39,041	86,280	86,280	1,143	3,011	4,387	8,541	21,570	13,029	
250721 Kitchen and Outreach Produce	30,241	42,000	42,000	451	3,819	1,611	5,880	10,500	4,620	
250724 In-Kind Kitchen and Outreach Food	2,112,181	2,760,000	2,760,000	183,811	157,053	146,159	487,023	690,000	202,977	
<b>Food Expense</b>	<b>2,181,462</b>	<b>2,888,280</b>	<b>2,888,280</b>	<b>185,405</b>	<b>163,883</b>	<b>152,156</b>	<b>501,444</b>	<b>722,070</b>	<b>220,626</b>	
<b>Staff Expense</b>	<b>351,927</b>	<b>565,210</b>	<b>582,345</b>	<b>32,586</b>	<b>40,622</b>	<b>42,749</b>	<b>115,957</b>	<b>141,303</b>	<b>25,346</b>	
25070 Backpack Supplies	0	2,500	2,500	0	0	0	0	625	625	
25071F Custodial Services	30,000	0	-	0	0	0	0	0	0	
25072A Food Truck Program	28,200	5,200	12,000	4,561	1,561	2,614	8,736	1,300	(7,436)	Need to move to CFBNJ for this
25073 Kitchen & Outreach Supplies	33,628	33,000	33,000	853	2,982	14	3,848	8,250	4,402	
25073A Sustain and Serve	297,090	172,700	538,260	79,000	80,335	109,935	269,270	43,175	(226,095)	\$730,000 - \$81,470 reimb in 2022 = \$648,570
25074 Equipment Repair	3,991	8,000	14,000	7,977	396	499	8,872	2,000	(6,872)	Florist fridge upgrade in Jan 2023 (unbudgeted)
25074A Daytime Warming Center	21,224	4,950	-	0	0	0	0	1,238	1,238	
25075 Equipment Purchase	40,220	15,000	20,000	2,592	5,230	(1,712)	6,111	3,750	(2,361)	Seabox and unbudgeted freezer
25077 Exterminator	436	2,300	1,500	38	38	38	114	575	461	
25078 Volunteer Engagement & Mgmt	8,626	12,000	12,000	479	499	(135)	843	3,000	2,157	
25079 TK Office Supplies	2,682	3,000	3,000	60	310	63	433	750	317	
25085 Misc Expense	2,797	7,000	7,000	2,132	719	(622)	2,228	1,750	(478)	
25086 Operating Tools	0	6,000	7,200	0	71	274	345	1,500	1,155	
25088 T/K Van Expenses	11,119	8,000	16,000	1,176	227	991	2,393	2,000	(393)	
25088A Food Truck Vehicle Maintenance	0	10,000	10,000	0	110	5,268	5,378	2,500	(2,878)	\$6,000 in Mar for fuel pump, wrap and adjustments on new van included in capital estimate
25089 Non Food In-Kind Expense	25,512	130,898	130,898	967	0	8,800	9,767	32,725	22,958	
25090 Composting	2,235	2,300	24,112	746	673	756	2,175	575	(1,600)	Difficult to forecast. Conservative.
25091 Private Trash Pickup	0	0	8,000	0	0	450	450	0	(450)	
<b>Operating Expense</b>	<b>497,760</b>	<b>422,848</b>	<b>839,470</b>	<b>100,580</b>	<b>93,150</b>	<b>127,233</b>	<b>320,963</b>	<b>105,712</b>	<b>(215,251)</b>	
25081 Communication & Community Engagement	44,244	106,000	106,000	22,276	452	(271)	22,456	26,500	4,044	
25082 Community Engagement & Relation	23,806	0	-	0	32	200	232	0	(232)	
25083 Major Fundraising Events	33,240	25,000	0	0	0	0	0	6,250	6,250	
25087 Donor Development	0	50,000	63,000	0	0	743	743	12,500	11,757	Consultant+
25084 Other Fundraising Expenses	27,180	22,000	36,000	2,937	2,095	5,984	11,016	5,500	(5,516)	
<b>Fundraising Expense</b>	<b>128,470</b>	<b>203,000</b>	<b>205,000</b>	<b>25,213</b>	<b>2,579</b>	<b>6,655</b>	<b>34,447</b>	<b>50,750</b>	<b>16,303</b>	
2507CC SLEC Cross-Charge	90,000	180,000	180,000	15,000	15,000	15,000	45,000	45,000	0	
2507D Toni's Closet Expenses	11,004	5,000	5,000	(1,363)	518	304	(541)	1,250	1,791	
2507TC Toni's Closet Share w/SLE	73,103	85,000	105,500	10,233	9,300	11,627	31,160	21,250	(9,910)	
25080 Guest Assistance	4,470	10,000	8,000	106	250	0	356	2,500	2,144	
<b>Total Expense</b>	<b>3,338,197</b>	<b>4,359,338</b>	<b>4,813,595</b>	<b>367,759</b>	<b>325,302</b>	<b>355,724</b>	<b>1,048,786</b>	<b>1,089,835</b>	<b>41,049</b>	
Kitchen Net Income/(Loss)	555,307	(348,740)	(346,127)	0	0	0	(23,148)	(87,185)	64,037	
Closet Net Income/(Loss) -Net of Profit Share	73,102	85,500	105,500	0	0	0	31,160	21,375	9,785	
<b>Net Operating Income/(Loss)</b>	<b>628,409</b>	<b>(263,240)</b>	<b>(240,627)</b>	<b>106,339</b>	<b>(23,369)</b>	<b>(74,957)</b>	<b>8,013</b>	<b>(65,810)</b>	<b>73,823</b>	
44% 1004 Market Value Change - Vanguard	(65,754)	-	-	(19,269)	8,128	28,436	17,294	0	17,294	
1203B Market Value Change - Cox Capital	(43,523)	-	-	(50,911)	8,103	43,944	1,136	0	1,136	
<b>Capital</b>										
1203H Designated Capital Gifts	547,518	128,000	-	56,000	0	0	56,000	32,000	24,000	
2903 Capital Expense-T/K	(541,824)	(633,569)	-	(7,021)	(367,000)	(71,315)	(445,336)	(158,392)	(286,944)	
<b>Net TK Capital</b>	<b>5,694</b>	<b>(505,569)</b>	<b>-</b>	<b>48,979</b>	<b>(367,000)</b>	<b>(71,315)</b>	<b>(389,336)</b>	<b>(126,392)</b>	<b>(262,944)</b>	
<b>Total Toni's Kitchen</b>	<b>524,826</b>	<b>(768,809)</b>	<b>(240,627)</b>	<b>85,138</b>	<b>(374,139)</b>	<b>(73,893)</b>	<b>(362,893)</b>	<b>(192,202)</b>	<b>(170,691)</b>	

Investment retur Investment returns not budgeted

**Saint Luke's Episcopal Church  
Balance Sheet**

	3/31/2023	12/31/2022	Change	Comments	TK Cash
<b>ASSETS</b>					
Current Assets					
Bank Accounts					
3002 Chase Checking x5783 (Operating)	(3,763)	94,031	(97,794)		
				\$1.5M moved to	
3002A Chase Savings x2159 (TK/General)	1,798,159	2,137,918	(339,759)	Cox Capital Mgmt.	1,595,127
3002B Chase Checking x1569 (TK Closet)	156,751	132,269	24,482		156,751
3002D Chase Checking x2189 (SLE Capital)	284,614	298,294	(13,681)		
Total Bank Accounts	<u>2,235,761</u>	<u>2,662,512</u>	<u>(426,751)</u>		<u>1,751,877</u>
Other Current Assets					
3111 Vanguard (SLE/TK)	904,565	865,308	39,257	44.1%	398,490
3112 Cox Capital Management (TK)	1,457,252	1,456,217	1,035		1,457,252
Total Other Current Assets	<u>2,361,817</u>	<u>2,321,525</u>	<u>40,292</u>		<u>1,855,741</u>
<b>TOTAL ASSETS</b>	<u><b>4,597,578</b></u>	<u><b>4,984,037</b></u>	<u><b>(386,459)</b></u>		<u><b>3,607,619</b></u>
<b>LIABILITIES AND EQUITY</b>					
Liabilities					
Current Liabilities					
Other Current Liabilities					
4007 Health Insurance Payable	(3,076)	(2,316)	(760)		
Total Current Liabilities	<u>(3,075)</u>	<u>(2,316)</u>	<u>(759)</u>		<u>0</u>
Total Liabilities	<u>(3,075)</u>	<u>(2,316)</u>	<u>(759)</u>		<u>0</u>
Equity				<i>Fund balances adjusted quarterly</i>	
3900 Retained Earnings	380,298	(50,224)	430,522		
				50% income & donations(PY) - available for capital	
3901 St. Luke's Foundation Fund Bala	194,353	194,353	-		
3902 TK Capital	362,685	362,685	-		
				Includes allocation of PPP loan forgiveness	3,607,619
3903 Toni's Kitchen Fund Balance	3,607,619	3,607,619	-	50% income & donations(PY) - available for community outreach	
				Altar guild spending in the year	
3904 Memorial Fund Balance	147,157	147,157	-		
3905 Altar Guild Fund Balance	9,627	9,627	-		
3909 Second Time Around Fund Balance	-	-	-		
3911 Capital Campaign Fund Balance	284,614	284,614	-		
Net Income	(385,699)	430,522	(816,221)		
	<u>4,600,654</u>	<u>4,986,353</u>	<u>(385,699)</u>		<u>3,607,619</u>
<b>TOTAL LIABILITIES AND EQUITY</b>	<u><b>4,597,578</b></u>	<u><b>4,984,037</b></u>	<u><b>(386,459)</b></u>		<u><b>3,607,619</b></u>

44% is the allocation of the Vanguard fund to TK since 12/31/19. No contributions have been made since to change the ratio.

## SUPPORT: FAMILY MINISTRIES

Kathy DeWalt, *Director* (dewalt@slechchurch.org)

We were able to restart our children and youth programming with a full calendar of activities this year. An active contingent of teachers have welcomed our kids in three different age groups: Godly Play (grades PK-1st); Exploring the Good News (2nd to 5th); and Rite 13 (6th to 8th). Classes have been meeting each Sunday and we have welcomed an increasing number of newcomers.

The Celebrate! Service has welcomed a dozen new families, many of whom have become regulars and others who have found a home at the 10:00am service. The Nursery (held during the 10:00am service) now regularly hosts 3-4 children.

We continue to reach out to the community by inviting others to join us at Breakfast with Santa and the Easter Bunny BBQ. This year we had over 200 people at the Easter Bunny BBQ.

Our most far-reaching outreach takes place at the Pumpkin Patch. This year we hosted six different school groups and had craft activities each Saturday afternoon. We celebrated our best year ever—selling over \$18,000 of pumpkins with a profit of \$6,071!—and the largest benefit was in the connection with our community.

Pastor Tristan and I are currently working with four local community churches (Union Congregational, Glen Ridge Congregational, First Lutheran, and Central Presbyterian) to create an ecumenical youth group with youth members from all five congregations. It will have both junior and senior high groups with leadership, service, and faith components. The group is currently working on a job description for a Youth Group Leader and we will keep you posted as the group moves forward together.

This summer we will once again have our Sunday Morning Old Testament Lego Festival. Each Sunday, we will work together to recreate the story of the week.

Cross Roads Day Camp will be at St. Luke's August 6-11. This action-packed week includes crafts, songs, worship, and so much more. Last year we had 14 children and 4 youths who participated in our leadership component. Registration has already begun for this summer, and you will find forms on the bulletin board.

New this summer, we will be offering a Middle School Service Camp from July 17-21. We will work with Toni's Kitchen and learn some hands-on building skills to help others. The week will end with a chance to look at problems beyond our neighborhood during a day of service in Asbury Park.

## WORSHIP: ALTAR GUILD

Martha Thalheimer (altarguild@slechchurch.org)

The Altar Guild is responsible for preparing the sanctuary for services and cleaning up after the services. In addition, we keep the silver and brass polished, candle oil filled, linens laundered, and albs washed for John, Tristan, and the other servers. Due to Covid, these responsibilities had been on hold for almost two years.

The Guild is slowly starting to re-form after the long period of inactivity. If you would like to join us, the time commitment is about a half hour every four weeks. The jobs are primarily on Sundays:

- ❖ Before the 8:00am service to put out the sacraments
- ❖ After the 8:00am service to clean up and reset for the 9am and 10 am services
- ❖ After the 10 am service to clean up and put everything away.

Please speak with any member to get additional details. We would love to have you become part of the group. Thank you to Juliet Robinson, Susan Singer, Denise Price, Stevie Tryson, Godfrey Gregg, Felisa Van Liew, Kathleen Kellaigh, Tim Mannion, and Godfrey Gregg for their help over the past year. If I missed someone, I apologize.

## WORSHIP: LECTORS AND INTERCESSORS

Martha Thalheimer (lectors@slechurch.org)

Lectors are those who read the Holy Scriptures during the Liturgy of the Word at the beginning of the service. Intercessors lead the congregation in offering the Prayers of the People.

Our services have moved to a hybrid situation which allows people to read in person or wherever they have an internet connection. This allows everyone to participate from wherever they are most comfortable.

If you would like to serve as a Lector or Intercessor, please contact Martha Thalheimer at thalheimer@slechurch.org or The Rev. John Mennell at mennell@slechurch.org for more information.

We are blessed with many voices willing to read on an ongoing basis and would like to thank the following people for participating this past year.

Amy Abel	Rick Fox	Candace Raymond
Michael Alberga	Gordon Frey	Juliet Robinson
Jason Andersen	Edith Gallimore	Patrick Rodriguez
Susan Andersen	Shahri Griffin	Susan Singer
Barbara Brooks Andrews	Godfrey Gregg	Nesta Stephens
Mariah Ayscue	Cynthia Hadley-Bailey	Sarah Stransky
Walter Booker	Bert Jones	Stefanie Tryson
Dyan Bryson	Kathleen Kellaigh	Karen Thompson
Candi Carter	Keith Kawecki	Felisa Van Liew
Martin Cowart	Sally Kress	Sue Villarosa
Charlene Dalton	Tim Mannion	Robin Vitullo
Ken Dalton	Jack Newhouse	Rochelle Carter-Wilson
Kathy DeWalt	Liz Perez	Ladylease White
Joy Endo	Denise Price	Lisa Williams
Vern Endo	Matthew Price	Roxie Zeek

## MUSIC: SENIOR CHOIR

Ronald Baltimore (baltimore@slechurch.org)

The senior choir has been back singing for some time now, and we are very happy to be making music in church again! While the choir was on hiatus due to diocesan Covid regulations, we were able to have music provided by a rotation of our section leaders—Warren Carr, Becky Polynice, Kelly Wenz, and Michael Willis—to whom we are very thankful for their willingness to continue singing by themselves.

We are grateful to have Kelly Wenz as the newly-appointed Junior Choir director and the members of the Junior Choir have sung with the Senior Choir on certain occasions (*see report below*). Although we had to deal with Covid-19, the choir was able to sing for the annual Lessons and Carols service during Advent as well as have a full choir for Easter Sunday.

As always, anyone who is thinking of joining the choir is ALWAYS welcome to come. Rehearsals are held from 7:30 to 9:00pm Wednesdays in the 3rd Floor Choir Room. Give it a try!

The Senior Choir consists of the following singers:

<u>Soprano:</u>	<u>Alto:</u>	<u>Tenor:</u>	<u>Bass:</u>
Mariah Ayscue	Gina Balestracci	Warren Carr *	Gordon Frey
Charlene Dalton	Stephanie Borsi	Ken Dalton	Timothy Mannion
Betsy Ginsburg	Kelly Wenz *	Jaewoo Lee	Michael Willis *
Becky Polynice *	Roxie Zeek	Patrick Rodriguez	
Sue Villarosa	Denise Price	Karen Thompson	
Ladylease White			
Elyse Perez			

\* Section leaders

## **MUSIC: JUNIOR CHOIR**

Kelly Wenz (wenz@slechurch.org)

Although small in numbers, the St. Luke's Junior Choir is mighty in spirit! Currently, the regular attendance is sporadic on Sundays due to illness and a variety of personal, academic, and extra-curricular obligations. On the Sundays in which the children sing with the Senior Choir, we average around seven members. Attendance was significantly higher during the Christmas and Easter season.

Due to the fact that most members are quite young, the aim is to integrate these young musicians into the Senior Choir, and teach them to be part of all aspects of the worship service. In choir rehearsals, we complete exercises in pitch matching, note identification, key terminology, interval training, rhythmic dictation, blending exercises, and early score analysis. We also review upcoming hymns, service music, how to process, recess, portions of the anthem (if applicable), and appropriate behavior for active participation in contemplative worship.

Next season, the aim is to offer 1-2 rehearsals weekly, depending on season and availability of members. It is evident that the children's availability fluctuates significantly throughout the academic year. Additionally, we hope to see a second annual Christmas caroling event, feature older musicians more heavily during the annual Christmas Pageant, and add an informal outdoor concert of sacred music in the Spring (weather permitting) to further showcase our aspiring musicians. We will continue to invest resources to lay a strong foundation for a sustainable program which will in turn produce future Parish members and Senior Choir members.

## **SUPPORT: GRACEFUL GROUNDS MINISTRY**

Sarah Stransky (stransky@slechurch.org)

Many thanks to Patt Sullivan-Perry, Mike Alberga, Hal Garrity, Sarah Eggleston, Nancy Alberga, Ari Measday, Robin Vittulo, Julia Ginocchio and (tree climber) Stuart Christie for knee bending in the fall on the bricks with bulbs and spring editing the beds with ever blooming vinca. The beds did suffer with last summer's drought and difficulty of watering. But we are blessed with the perennial sedum requiring little drink. In April, we enjoyed Prosecco on the Patio to celebrate our happy bloomin' beds of smiling tulips and each other!!

Come bend a knee with us and enjoy the wonderful community of the Graceful Grounders!! Email Sarah Stransky to join us!!

## **SUPPORT: HOME TEAM COOKS FOR TONI'S KITCHEN**

Susan Andersen (andersen@slechurch.org)

Once a month – usually first Sunday of the month – a group of adults (age 18 and up) gather for a cooking shift to prepare food that will be provided as part of the healthy meals that go out to Toni's Kitchen clients and guests during the week. We meet after the 10:00am service to make an appetizer, salad, snacks, and/or dessert. The shift runs from 11:30am – 1:30pm. Preparation for the shift starts during the week ahead through brainstorming what recipes to make, coordinating with Toni's Kitchen staff on what ingredients are needed, and corralling volunteers. No prior cooking experience is required! Just an open heart and a willingness to pitch in and have fun. Each shift numbers about 6-8 people and everyone is given something to do. New team members are welcome any time. This is a great way to get to know your fellow parishioners in a low-key environment and also to find out more about Toni's Kitchen.

Special thanks to the following team members who have participated this past year:

Susan Andersen  
Art Borsi  
Stephanie Borsi  
Meaghan Crampton  
Tim Mannion

Joe Monahan  
Karly Niess  
Phil Owen  
Denise Price  
Matthew Price

Patrick Rodriguez  
Tristan Shin  
Martha Thalheimer  
Sue Villarosa  
Roxie Zeek

## WORSHIP: USHERS

Sudhir Frederick (ushers@slechurch.org)

*For everyone who asks receives; he who seeks finds; and to him who knocks, the door will be opened. - Luke 11:10*

*Contribute to the needs of the saints and seek to show hospitality. - Romans 12:13*

Ushering at any church is important. Ushers are the first people churchgoers encounter when they enter a church. At St. Luke's, we welcome our members as well as visitors, and make everyone feel comfortable here. The mission of the Ushering Committee is four parts, as follows:

- 1) To welcome and greet each person entering our church.
- 2) To be a positive representative of our church for our members and visitors.
- 3) To be courteous, kind, friendly, and helpful to all who attend our church services.
- 4) To answer questions about how the service is conducted, and to direct people to our Sunday School rooms and restrooms, as needed.
- 5) To provide support and assistance to people during communion and pre and post church service.

We went through a phase where we adapted to the fewer members attending in person and supported the ministry with a single person. As attendance increased, we have been supporting Sunday services with two ushers and we have four Ushers for special services such as Palm Sunday, Easter, and Christmas.

The skills needed for this Ministry are people skills, a positive attitude, an understanding of the duties of an Usher, as well as a willingness to help our members and guests. We would love to have you join our wonderful team.

I am most thankful and appreciative of the following dedicated individuals who do a wonderful job of ushering each Sunday:

Susan Andersen  
Sudhir Frederick  
Shahri Griffin

Jean Innis  
Laurette Mercer  
Shevon Nelson

Patt Sullivan-Perry  
Robin Vitullo  
Allen Wastler

\*I'd also like to offer a special thanks to John Morey, who—while he isn't an officially scheduled usher—shows up each Sunday to help with the collection and Eucharist.

I would love to have more people volunteer to usher. In particular, we would love to have new members of the parish get involved in this ministry. It is a good way of meeting our congregation. For those who are considering becoming active at church, the Usher Ministry is a good way for you to get going as it will be at times when you are already at church.

## WORSHIP: VIRTUAL VERGERS

Stevie Tryson (tryson@slechurch.org)

The team of Virtual Vergers, a ministry created in 2020 in response to the Covid pandemic, continued to refine our hybrid experience. We have been able to return to church in person, but the Zoom option remains available for those who are unable to join us in the church. We expect to continue providing an online option for worship indefinitely. If you need technical help with Zoom, please reach out to Stevie Tryson at tryson@slechurch.org.

During the services, the role of the Virtual Verger is to mute and unmute participants at appropriate times, provide responses where necessary, and to manage questions that arise during the service. A small team of seasoned Virtual vergers has emerged: Chelle Wilson, Martha Thalheimer, Denise Price, Amrita Frederick, Sudhir Frederick, Aileen Walter, and Shahri Griffin have faithfully served in this role over the past year. We welcome additions to this team! If you are interested in becoming a Virtual Verger, please email Stevie.



## COMMISSIONING OF WARDEN AND VESTRY MEMBERS

- Nominating Chair* I present to you these persons to be admitted to the ministry of Warden or Member of the Vestry in this congregation.
- Rector* Are these persons you are to present prepared by a commitment to Christ as Lord, by regular attendance at worship, and by the knowledge of their duties, to exercise their ministry to the honor of God, and the well being of God's Church?
- Nominating Chair* I believe they are.
- Rector* You have been called to a ministry in this congregation. Will you, as long as you are engaged in this work, perform it with diligence?
- Electee* I will.
- Rector* Will you faithfully and reverently execute the duties of your ministry to the honor of God, and the benefit of the members of this congregation?
- Electee* I will.

## WARDEN AND MEMBERS OF THE VESTRY

- Rector* Let us pray.   *Silence*
- All* **O Eternal God, the foundation of all wisdom and the source of all courage: Enlighten with your grace the Wardens and Vestry of this congregation, and so rule their minds, and guide their counsels, that in all things they may seek your glory and promote the mission of your Church; through Jesus Christ our Lord. Amen.**
- Rector* In the Name of God and of this congregation. I commission you as Wardens and Members of the Vestry in this Parish.

## “Give and it will be given to you ...” *Luke 6:38*

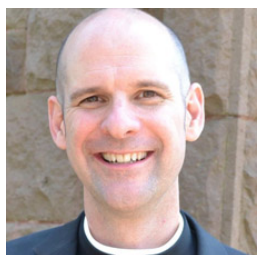
Thank you for the commitment of the 160 families who have submitted written pledges for 2023!

*Persons entitled to vote at the annual meeting must be baptized, at least 16 years of age, of good moral character, adherents of the Protestant Episcopal church, regularly attend services for at least six months and be regular contributors to the current expenses of the parish and have made a pledge for the current year.*

Amy Lui Abel	David & Melissa Goslin	Kayode & Stella Oyegbite
Isaac (Dele) & Onome Adejemilua	Venetta Goulbourne	Katie, Rowan & Cillian Palagi
Ashley & Daniel Akinyemi	Thomas Green & Jessica Gallardo-Green	Alison Patel
Michael & Nancy Alberga	Godfrey A Gregg	Elizabeth Perez
Roberto R Allison	Shahri Griffin	Patrick & Kelley Perkins
Susan & Jason Andersen	Cynthia Griffin	Patt Sullivan-Perry & Stu Perry
Audrey Anderson	Kathy Gulinello	Denise & Matthew Price
Doug & Barbara Andrews	Lizette Hartmann	Paul V. Profeta
Cynthia Hadley Bailey & Warren Bailey	Patricia Haynes	Kimberly Regan
Matthew Gazda & Alex Baro	Nwando & Oladele Idris	Rev Okwunna, Lillian & Family
Henry Birdsall & Carol McCarthy	Greta Immermann	Juliet Robinson
Arthur & Stephanie Borsi	Janet Immermann & Elchi Nowrojee	Patrick & Dina Rodriguez
Kathleen Breiten	Jean Innis	Kenneth Ross
Dyan Bryson	Mary Louise Johnston	Kevin Saleeby & Charcy Evers Saleeby
Diane Barreiro Bundy	Norberto & Ofana Jones	Charlene & Daniel Salvito
Elizabeth T. Burgess	Karen Kadus	Richard & Barbara Schnell
Ali & Carolyn Byrd	Keith & Kitty Kawecki	Kathryn Shanahan
Jana & Raymond Cardoza	Alex & Nievalyn Keel	Christine Shaw
Candi & Joseph Carter	Kathleen Kellaigh	Jenna & Reed Sier
Rochelle Carter-Wilson	Grace Kiernan	Susan Singer
Nicole & Charbel Chalfoun	Peter Kim	Norma Small
Janet Chisholm	Sally Kress	Marcelena Spencer
Tom & Rachel Cochran	Alex & Samantha Lagasi	Nesta & Alan Stephens
Stefania Cohen	Thomas R. Laws & Oneida Mendez	Brenda & Reese Stone
Larysa Cohen	Jaewoo Lee & Jiyeon Park	Sarah Stransky & Robin Vitullo
Bruce Constantino	Cheryl Waters Likins	Natalie Sullivan
Katharine Diehl & Venzazio Cortese	Elsie Lockett	Martha Thalheimer
Martin Cowart	Margaret Lockwood	Karen Thompson & Joe Calabrese
Helen & David Crossen	Nicola Lynch	Yerina Mugica & RJ Ticzon
Carlos Cruz	Michael & Krista Macchione	Lauren Emmett Tran
Alison Curtin & Robert Buchanan	Karen Malone	Erik Trojan & Geline Midouin
Charlene & Ken Dalton	Russell Manley	Stevie Tryson
Wynn & Angelica Davies	Timothy J. Mannion	Sharon Turner
Julienne DeWalt	Thelma Margaretha	Chester Twigg
Brian DiFeo & Rowan Johnson DiFeo	Joan B. Mayo	Deborah C Van Exel
Adriana Dumitrescu	Catherine Mazza & Stuart Christie	Felisa Villarin Van Liew
Angela Durham	Andrew McBride, III	Augusto Ventura & Meaghan Crampton
Doug & Wyndie Eberle	Theresa, Michael, Mason & Liam McDonnell	Sue Villarosa
Wilford & Jill Eden	Phebe McPherson	Deborah Villarreal-Hadley
Vernon & Joy Endo	Ari Measday & Patrick Coskren	Margaret Voorhees
Vicki Fantozzi & Tom Fallace	John Mennell	Kirk & Karen Wade
Orobola & Funmi Fasehun	Toni Mennell	Abigail (Abby) & Brendan Walsh
Emer Featherstone	Anne H. Mockridge	Aileen & Garfield Walter
Wynne Ferdinand	Sandra Mordecai	William & Susan Ward
Dave & Laura Fitzgerald	John Morey	Allen Wastler
Rick Fox & Deborah Bloomer	Lynn & Jack Morrison	Kelly Wenz
Amrita & Sudhir Frederick	Patricia Nachtigal	Ladylease White
Gordon Frey	Shevon E Nelson	Lisa Williams
Marcelle Gaia	Jack & Johanna Newhouse	John Wyatt & Susan Ludwigson
Edith Gallimore	Laurette Mercer & Jim Nieman	Roxie Zeek & Stephan Wojtecki
Hal & Cathy Garrity	Kristine O'Connor	
Regina Gatti	Babatunde Odubekun	
Maggie Gilchrist	Enuma & Okey Okuzu	
Elisabeth Ginsburg	Phil Owen	
David & Devin Glenn		
Frank Good		

## THANK YOU!

## CLERGY



The Rev. John A. Mennell  
*Rector*



Pastor Tristan Shin  
*Associate Rector*



The Rev. Tom Laws  
*Assisting Clergy*

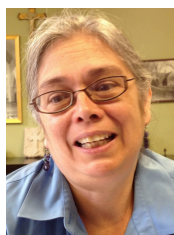
## STAFF



Ronald Baltimore  
*Director of Music*



Christine Corso  
*Parish  
Administrator*



Kathy DeWalt  
*Director of  
Family Ministries*



Angelica Nadal  
*Bookkeeper*



Pam Smith  
*Business Operations  
Manager*



Kelly Wenz  
*Junior Choir  
Director*

## TONI'S KITCHEN STAFF:



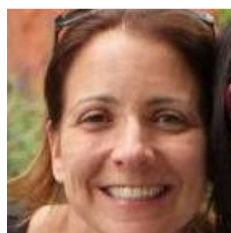
Najcellah  
Abdullah  
*Parking Lot  
Attendant*



Priscil Bataille  
*Full-Time Shift  
Manager*



Felice  
Bettenbender  
*Enterprise  
Architect*



Stacey Cooper  
*Director of Kitchen  
Operations*



Kerry Giles  
*Financial & Grant  
Management*



Anne Mernin  
*Executive Director*



Jennifer Pine  
*Administrative  
Support*



Magdalena  
Rabelo  
*Part-Time Shift  
Manager*



Levi Soto  
*Driver*



Melissa Van  
Riper  
*Volunteer  
Scheduling  
Coordinator*



Nancy Xenakis  
*Guest Support  
Coordinator*

## WELCOME TO THE ST. LUKE'S ANNUAL MEETING!

You'll find helpful information at the following links:



Review the candidates for election.



Make your pledge to be eligible to vote.



Donate to support our programs.