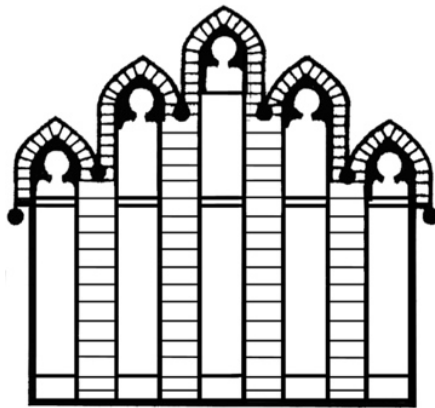


ANNUAL REPORT

JULY 25, 2021



ST. LUKE'S EPISCOPAL CHURCH
MONTCLAIR, NJ
SLECHURCH.ORG

"Joyfully seeking and serving Christ"

AGENDA FOR ST. LUKE'S PARISH MEETING, JULY 25, 2021

Agenda Items

Guide me O thou Great Jehovah

Call to Order and Quorum Confirmation

Opening Prayer

Appointment of Secretary

Introduction of Vestry – Wendy Drake Schneider

Appreciation of Retiring Members

Regulations for Voting at Parish Meeting

- 2.6 QUALIFICATIONS OF VOTERS: The persons entitled to vote at any Parish meeting shall be:
a) Baptized; b) At least 16 years of age; c) Of good moral character; d) Adherents of the Protestant Episcopal Church; e) Regular attendance at services of the Parish for six calendar months before the meeting; and f) Regular contributors to the current expenses of the parish for the last six (6) months. The records maintained by the Treasurer shall be sufficient evidence of contribution. [D. N. Can 9.5} Contributions may be made individually or as a family unit.
- 2.10 VOTING: Elections shall be in person by ballot, and the polls shall remain open for two hours. Proxy and Absentee ballots will not be allowed. Elections shall be by plurality of the votes cast and will be announced electronically.

Introduction of Nominees

Treasurer's Report – Lisa Williams

Capital Campaign – Tom Cochran, Liz Perez, Sue Villarosa

Toni's Kitchen Report – Susan Andersen

Toni's Closet: A Second Time Around Shop Report – Susan Andersen

Rector's Wrap Up

Closing Prayer

Hymn 752 – *There's a Sweet Sweet Spirit* and Adjournment

Vision (the dream, the image or concept)

“A cathedral in the community”

Mission (how we will accomplish our vision)

“Joyfully seeking and serving Christ”

Purpose (why we are on this mission with this vision)

Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything that I have commanded you. *Matthew 28:19-20a*

WORSHIP: ALTAR GUILD

Martha Thalheimer (altarguild@slechurch.org)

The Altar Guild is responsible for preparing the sanctuary for services and cleaning up after the services. In addition, we keep the silver and brass polished, candle oil filled, and launder linens and wash the albs for John and the other servers. Thanks to Covid these responsibilities have been on hold for the last year. At this time we are still trying to determine what is needed for hybrid services going forward.

This year we said good-bye to Amado Daruich when he left NJ for Florida and Pauline Petrus. They will both be missed.

The Altar Guild is made up of Gordon Frey, Cynthia Hadley-Bailey, Sally Kress, Nicola Lynch, Kristine O'Connor, Maureen Otto, Daune Slater, and Susan Singer.

While the Guild is still on a break thanks to Covid-19, if you would like to join us when full in-person services resume, the time commitment is about half an hour every four weeks. The jobs are either Saturday morning to dress the altar, or Sunday morning at 8:00am to put out the sacraments, after the 8:00am service to set up the 9:00 and 10:00am services and after the 10:00 am service to clean up and prepare for the next service. Please speak with any of us to get additional details. We would love to have you become part of the group.

WORSHIP: USHER MINISTRY

Jason Andersen (ushers@slechurch.org)

While this past year has not been an active one, I am grateful to these fellow parishioners who remain dedicated to the ministry:

Mike Alberga
Susan Andersen
Stefania Cohen
Wendy Drake-Schneider
Jill Eden
Colette Emerson
Mark Emerson

Tom Fallace
Funmi Fasehun
Sudhir Frederick
Karen Malone
Cathie Mazza
Maureen Otto
Jiyeon Park

Stu Perry
Patt Sullivan Perry
Denise Price
Matthew Price
Jo Ann Short
Jim Short
Elaine St. Clair

I'd like to give a special thank you to Mike Alberga, Susan Andersen, Stefania Cohen, Wendy Drake-Schneider, Sudhir Frederick, Patt Sullivan Perry, Denise Price, Martha Thalheimer, and Stevie Tryson who have stepped up by offering their time while we re-opened and/or have joined virtual ushering.

We don't know what the future will hold, but our ministry stands firm and we are always looking for more volunteers to assist in both a virtual and in-person capacity.

Thank you for allowing us to be a welcoming presence at St. Luke's.

WORSHIP: LECTORS AND INTERCESSORS

Martha Thalheimer (lectors@slechurch.org)

Lectors are those who read the Holy Scriptures during the Liturgy of the Word at the beginning of the service. Intercessors lead the congregation in offering the Prayers of the People.

This year saw our services done on Zoom which added a degree of uncertainty – unreliable internet connections, poor audio, etc. Despite this, everyone stepped up and made it work. We are blessed with many voices willing to read on an ongoing basis.

Now that Services are hybrid, being a reader is easier as you can participate in church or from wherever you have an internet connection. If you would like to serve as a Lector or Intercessor, please contact Martha Thalheimer at lectors@slechurch.org or The Rev. John Mennell at mennell@slechurch.org for more information.

We would like to thank the following people for participating this past year.

Amy Abel	Kathy DeWalt	Tim Mannion	Sarah Stransky
Michael Alberga	Wendy Drake-Schneider	Justin Moore	Stefanie Tryson
Jason Andersen	Joy Endo	Rachel Ann Moore	Martha Thalheimer
Susan Andersen	Vern Endo	Sara Nally	Karen Thompson
Barbara Brooks Andrews	Gordon Frey	Maureen Otto	Felisa Van Liew
Mariah Ayscue	Shahri Griffin	Liz Perez	Sue Villarosa
Louis Balsamo	Godfrey Gregg	Pauline Petrus	Robin Vitullo
Monique Balsamo	James Goodman	Denise Price	Rochelle Wilson
Walter Booker	Cynthia Hadley-Bailey	Matthew Price	LadyLease White
Dyan Bryson	Bert Jones	Candace Raymond	Lisa Williams
Martin Cowart	Kathleen Kellaigh	Juliet Robinson	Molly Williams
Charlene Dalton	Keith Kawecki	Susan Singer	Roxie Zeek
Ken Dalton	Sally Kress	Nesta Stephens	

WORSHIP: FLOWER GUILD

Tim Mannion and Gordon Frey (flowers@slechurch.org)

The Flower Guild of St. Luke's Episcopal Church has served the parish by providing flower arrangements and decorative support for regular Sunday morning worship, for the major festivals of the church year, for weddings and funerals, and for special parish events.

Flowers are present when dedications have been provided by parish members, both current and former, (especially those who often remember family and friends from afar). The Coronavirus Pandemic has interrupted the majority of flower work since March 2020; however, we did make special arrangements for Easter 2020 and 2021, and Christmas 2020. Until very recently, we have had the pleasure of preparing flowers for a few weeks now that services had resumed, but sadly, we are again suspended.

There are tri-fold flower dedication order forms on the back tables of the church. Flower Memorials and Thanksgivings can also be arranged by simply by emailing flowers@slechurch.org or by contacting Gordon Frey or Tim Mannion directly. We will be happy to work with you. The basic amount requested for any given Sunday's flowers is \$80, but if that amount is too high for you, you should consider partnering with friends for a combined memorial or thanksgiving. No gift to the Flower Guild is ever too small!

The special flower arrangements we have done for church festivals such as Christmas, Easter, Palm Sunday, and Pentecost do not happen without a host of helpers. Thank you to EVERYONE who has supported this ministry, particularly Sue Villarosa, Martha Thalheimer, and Susan Andersen who has recently started designing Sunday flowers with us!

WORSHIP: VIRTUAL VERGERS

Stevie Tryson (virtualvergers@slechurch.org)

The team of "Virtual Vergers" was a new ministry in 2020, brought about by necessity during this time of pandemic. In 2021, we continued to refine our online experience. From January through May, we remained online only, and then we shifted to a hybrid format. We expect to continue providing an online option for worship indefinitely, even if and when the church is open for in-person worship. If you need technical help with Zoom, please reach out to Stevie Tryson at tryson@slechurch.org.

During the services, the role of the virtual verger is to mute and unmute participants at appropriate times, provide responses where necessary, and to manage questions that arise during the service. A small team of seasoned virtual vergers has emerged: Rochelle Wilson, Martha Thalheimer, Denise Price, Amrita Frederick, and Molly Ann Williams have faithfully served in this role over the past year. We welcome additions to this team! If you are interested in becoming a virtual verger, please email Stevie Tryson at virtualvergers@slechurch.org.

OUTREACH: CARING COMMUNITY

Susan Singer (caring@slechurch.org)

The Caring Community offers practical assistance and outreach to homebound members of the congregation and others experiencing significant physical stressors. In the pre-COVID world (and gradually beginning anew now) that has meant visits at homes and healthcare facilities, advocacy for healthcare-related support service, occasional accompaniment of parishioners to a recreational outing, and, above all, rides to church and medical appointments. Traditionally, the Caring Community has also reached out by phone, handwritten notes, flowers left at the door, and other forms of contact for those who are socially isolated or faced with a sudden loss.

Food and Rides - 2020

A. *Food Delivery*

Without question, the COVID pandemic affected the scope of services the Caring Community was able to provide in 2020. In recent years the Caring Community had developed (and at present has resumed) a system of providing homecooked meals for our homebound fellow congregants, through a rotation among volunteer members. A rotation typically originates with guidance from clergy, bringing to our attention that an individual or family was confronting a stressful situation, and would welcome food and visits. As a particular need arises, the CC contacts a range of parishioners beyond the core Caring Community loyalists, to solicit interest in cooking and delivering casseroles, soups, salads or other culinary creations for the receiving person or family, on a rotating basis, for a defined period of time. This system has many advantages: it allows parishioners unable to engage in frequent, repetitive CC activities with an opportunity to participate on a one-off basis, while providing recipients with a sustained pattern of care and concern – not to mention a variety of delicious foods.

In 2020, the Pandemic led us to suspend temporarily the “round robin” food prep/delivery/visit part of our ministry, and we converted our efforts to delivering food “treats” to a recipient’s doorstep. As the year progressed, we learned of the types of treats some of those served particularly enjoyed (avocados representing a surprising, but admirable treat of choice). Caring Community volunteers regularly delivered these “treats” during the year, with at least one such delivery taking place each week from May 1, 2020 through year end 2020.

B. *Transportation*

During the six years of its existence, the Caring Community has consistently found that a segment of our community has a significant need for help with transportation. The need might center on access to church services, to special events at church, or to medical appointments. From a quantitative, though not necessarily qualitative, standpoint, help with transportation has stood out in past years as the predominant service offered by the Caring Community.

Naturally the pandemic made huge inroads on the transportation piece of the Caring Community’s work in 2020. Rides to church were out the window, and rides to doctors necessarily occurred on a very limited basis. Interface with outside organizations was also interrupted; for example, the Montclair Senior Bus Roundtable, on which the Caring Community’s leader was a participant, came to a halt, as, unfortunately did the Montclair Senior Bus service. While COVID necessarily created a hiatus in the Caring Community’s normal transportation help for parishioners, we took the opportunity to reflect on the manner in which we were requesting participation from the congregation, and on the potential pool of persons who might help.

In this process, we also became better aware of those who have been giving rides to others without prompting by, or connection with, a formal ministry like the Caring Community. Those folks – you know who you are – deserve our gratitude.

Connection in the Wake of COVID-19

In this period of necessary social distancing the Caring Community sought to find new ways to fulfill our mission. Adapting to these new conditions in 2020, we focused on initiatives for social connection, notably:

C. *“Phone Buddy System”*

The Caring Community, again with guidance from our clergy, continued to identify folks who were isolated in congregate living or care facilities, or who were unable to participate remotely in church services, or who, for other reasons, have had diminished engagement with available church resources during the pandemic. Volunteers serve as regular “one on one” phone buddies, matched with specific individuals who are, or may be, in need of connection. Phone contacts can consist simply of a brief, friendly “check-in”, to ask how the person is doing, ranging to more extended talks – wherever the conversation leads.

D. *Congregation Connection*

In alliance with Vestry rep Denise Price, powered by our own computer genius, Stevie Tryson, and aided with publicity by a terrific communicator, Dan Salvito, the Caring Community has supported an exciting social interchange called “Congregation Connection.” Through Congregation Connection, all are welcome to join a one-hour Zoom conversation, Thursday evenings at 7:00 p.m. Conversations have touched on topics ranging from “what I did last week” to “what the U.S. Supreme Court did last week”. Through these weekly, free-form conversations, participants have said that they look forward to these times together, in the midst of the week’s pressures and challenges, as a little oasis.

Contributors during 2020 included:

Jason Andersen
Susan Andersen
Stephania Cohen
Julia Ginocchio

Christopher McKenzie
Patt Sullivan-Perry
Denise Price
Matthew Price

Charlene Salvito
Susan Singer
Karen Thompson
Sue Villarosa

OUTREACH: CONGREGATION CONNECTION

Denise Price (price@slechurch.org)

This ministry—which celebrated its first anniversary—was the brainchild of Anne Mockridge after reflecting on the importance of connection amid pandemic-induced social isolation. The effort spearheaded by Sue Singer and Denise Price has been meeting since early May 2020. This weekly check-in of several congregants is an opportunity for fellowship, conversation, reflection, and support. We talk about how we are coping with the current state of the world, missing the physical connection with family and friends, and personal experiences. There is no long-term commitment; although we have a core group, some come only when they can. It truly is a nice opportunity for fellowship and a way to help us feel more connected with our church family. We are always looking for others to join us so please reach out if you are interested!

OUTREACH: TONI'S KITCHEN

Anne Mernin - Director of Outreach (mernin@slechurch.org)

*"This service that you perform is not only supplying the needs of God's people
but is also overflowing in many expressions of thanks to God."
2 Corinthians 9:12*

The Ministry of Toni's Kitchen at St. Luke's

Toni's Kitchen is where we extend ourselves as a Cathedral in the Community, by responding to God's call to feed the hungry, clothe those in need, and welcome the stranger. In doing so, we express our faith to the larger community. At St. Luke's we embrace this calling as our joyful work.

Our food ministry envisions a community where everyone has reliable access to healthy food. Toni's provides food to our neighbors in need in ways that improve health and independence. Our door is open and all are welcome.

As we engage in this work, we recognize food as an expression of respect, an opportunity to know the stranger and to nurture our mutual need to be in community with each other. Toni's Kitchen is a tangible manifestation of our love – for God in our midst, for each other, for those in our community who struggle.

Reflecting on Our Year

As we all are aware, 2020 was a challenging year for everyone. We were tested in ways we never imagined. At Toni's Kitchen, we were blessed to see the resilience of our community in the face of these challenges.

In March 2020, when the pandemic closed all businesses and schools, Toni's faced an unknown moment. All the places our neighbors without housing went for basic comfort – feeding programs, the libraries, coffee shops – were closed. At Toni's, we could not safely invite our guests indoors. The 50+ community partners we worked with to get food out to families and children were also closed. In addition, our older adults knew they were especially at risk and needed food support immediately. At Toni's, we recognized there would be significant new food need in our community, but our regular distribution network was closed. Connecting with this need would be an enormous challenge.

In March 2020, Toni's Kitchen immediately prioritized three initiatives:

- Soup Kitchen meals were moved to meals to go for our **guests without housing**.
- We partnered with schools in three towns to ensure that as **families** picked up their school meals (the only school programs still operational), they would also be able to pick up groceries for the week. We also set up grocery distributions onsite to support families.
- We partnered with the Health Dept, the Kiwanis and a multitude of volunteers to implement home delivery of meals and groceries to over 550 **seniors** in two communities.

Here are some highlights from the year that followed:

Food Outreach Programs

Toni's Kitchen provided over **1,030,000 meals** in our community in 2020. All of our programs needed to be fundamentally redesigned in order to support this need:

- An onsite **food pantry** was set up to support families in need. We were especially heartened to see the warm embrace this pantry receives from recent immigrant families – a particularly hard-to-reach population.
- **To-Go Meals** were developed for our soup kitchen guests. This population was especially hard hit during Covid-19. All the places our neighbors without housing go for restrooms, to be out of the weather, and to socialize were closed – the libraries, coffee shops, feeding programs. These to-go meals were so critical but we knew they were not nearly enough.

- **Street-level outreach** replaced some of the work we did through partner programs who had closed. This work continues.
- In February 2021, we launched Toni's Café, a **food truck** to connect with hard-to-reach community members. This truck was planned for in our 2017 Strategic Plan and the current iteration is a test of the model. We are delighted to see the warm reception it has received in the community.
- 2021 also saw the launch of **TK Delivers**, a home delivery program serving both seniors and families. This program currently served 325 seniors weekly and 100 families.
- **Food Partner Support** continued during Covid, working with the Montclair Inn and some partner pantries.

Facilities

- An enormous hug to all the St. Luke's community for inviting Toni's Kitchen to use significant additional space. We set up the conference room as a Senior Grocery room to support home deliveries. The Davis Room was similarly set up to support family bags.
- Rev. Mennell was able to quickly secure two refrigeration units to support the significant increase in space needed for these items. Phew!
- Toni's also received a very generous donation of a new walk-in fridge and a new glass door fridge.

Food Supply

- Toni's experienced significant challenges with food supply and with the ability to purchase particular items. We were able to connect with certain food distributors who were experiencing their own disruptions in their customer distribution network. This was tremendously helpful as we were able to use their food before it spoiled. During 2020, there were many food and supply items we were forced to purchase in bulk at significant price increases.
- The Community Foodbank administered an emergency USDA grant from the federal government. This grant brought emergency food boxes of mixed food items to Toni's Kitchen during critical months in 2020. Boxes contained protein, produce and dairy items. This grant was an ENORMOUS benefit in the summer and fall of 2020. The CFBNJ was a terrific partner every step of the way in 2020.
- In order to address our food supply issues, Toni's initiated town-wide food drives on a monthly basis during the last year. These have brought in 6,000-9,000 pounds of food during each drive. Many thanks to Susan Andersen for her leadership role in this. Cathie Mazza, Denise Price, Stuart Christie – big thanks for being so supportive!

Financial Donations

- Our community stepped in right away to support our financial needs during the pandemic. We are deeply grateful to the St. Luke's members and the community more broadly for thinking of our guests during this particularly challenging time.
- We are especially grateful to the Township of Montclair and local funders, including Partners for Health Foundation, The Montclair Foundation, The Schumann Fund for NJ, and The Montclair Fund for Women for working together to put together an immediate relief package for Toni's as soon as the shutdown happened. This quick action let us know that we could make some challenging purchasing decisions and the community would stand with us.
- Bob and Rhonda Silver and the Silver Family Foundation (The Bravitas Group) made an amazing offer – to match any donations received by Toni's over a five-day period. Toni's Kitchen raised \$111,291.50 and the Silvers matched this donation dollar for dollar for a total raised of \$222,583 – woo-hoo! Amazing generosity from the Silvers and our community!
- An anonymous donor stepped in with substantial regular donations, checking in regularly to see how we were doing. So very grateful.

- A huge thank you to the O'Leary family for donating a Ford Transit truck to us. This truck allows us to pick up large donations and to delivery groceries to partner programs. It is busy seven days a week!
- Toni's Kitchen was able to secure a NJ State grant in the amount of \$663,750 in March 2021. This grant allows us to purchase meals through local restaurants. Big thank you to Nesta Stephens for making this happen!
- Scott Harvin, a former member of St. Luke's and a volunteer at Toni's Kitchen, blessed us with a donation from his sister Betsey's estate. We are tremendously grateful to Scott and to Jo Ann Short for her role in these arrangements.
- Many of our St. Luke's friends made financial donations to Toni's Kitchen to support our work during these critical times. We will not mention each of you here but we are deeply grateful to each of you. We felt your presence with us every day.

Volunteers

- One of our biggest worries in 2020 was our volunteer base. Would we have the staffing, especially during those early months, to feed our community? We needn't have worried. Volunteers helped us with donation pickups, with packing food, cooking, etc. They did this even as the very basics of the virus and how it was transmitted were still unknown. We are just speechless!
- Our volunteers in the kitchen separated into small cooking pods and we were able to go from seven cooking shifts a week to 17 in order to support the need for cooked meals, especially for homebound seniors.

Toni's Closet

- Toni's Closet was scheduled to open in Bloomfield the same week everything was shut down. It was a huge disappointment to be unable to open. However, an amazing team was able to open the Shop in July 2020. We may be the only retail store to actually open during the pandemic!! Big thanks to Carol Costello, Jane O'Leary, Ellen Blankfein, Jess Michaud, and Bev D'Andrea for being retail superheroes! And none of this would have happened without Stacey Cooper, her husband Aaron, Jessica Troupe, Rich Brown, Michael Mernin, and Kerry Giles, who all went way above and beyond to make Toni's Closet a reality.
- Toni's Closet was able to use the Assembly Hall as its 'back office' during the pandemic. We are grateful to the St. Luke's community for making this available during the last year. It was key to maintaining social distancing as donations were sorted. Thank you!
- Toni's Closet just celebrated its one-year anniversary as an all-volunteer run operation.
- The building Toni's Closet occupies has been sold and Toni's Closet will close its doors in Bloomfield at the end of September 2021. We will miss it dearly but are excited for its next incarnation. See plans in "The Year Ahead."

Organizational Growth

- Toni's has needed to tend to its organization structure, staffing and management processes in order to support this new growth. We were able to welcome Sharilyn Pacheco to run our pantry program, Angie Brown to get our food truck on regular footing and Jennifer Pine to support us on the admin side. This brings our total staffing to three full-time and three part-time staff along with a few people we can draw on for occasional hourly work.
- Toni's Kitchen also redesigned some key internal processes to ensure smooth, robust operations.
- A big thank you to Keith Kawecky and Nesta Stephens for spending time thinking through our financial management procedures with us. We use these new processes every day!

The Year Ahead

The year ahead promises to be a busy one, with new initiatives and an extended outreach into our community. We will be focusing on further reinforcing our organization and improving our services. Here are some highlights:

2021 Goals:

These are the annual goals laid out in January for Toni's Kitchen:

- **Toni's Cafe Truck** – Our goal was to test out our particular model of a food truck by retrofitting our large van and developing a test route. This has been tremendously successful. We will be purchasing a new truck in the Fall to fully support this new program.
- **Choice Pantry** – Implement a Choice Pantry. When the pandemic hit, we quickly set up a new pantry. However, we would like to improve the pantry outreach both to serve our guests better and to use our food resources more effectively. We are currently testing out “Choice” options in our pantry and are seeing strong success in this. We also have some online work being developed to improve the interface with the program.
- **TK Delivers** – Implement a robust home delivery program. In addition to homebound seniors, there are many families for whom trips to a food pantry are difficult. It may be that they are working irregular shift work, do not have transportation or childcare, or are recent immigrants and fear being identified. This program is hugely successful, but we are rolling out the family component slowly to allow us to build support for it as we go. This program works closely with our food truck program.
- **Re-open Indoor Dining** – This is a challenge because our dining room is now a warehouse for our pantry program. There are also significant health considerations. We have a plan to reopen in the Assembly Hall two days a week beginning July 22. Guests will be given a to-go meal and be welcomed indoors to eat and be in air conditioning. There will not be full food service until the Undercroft Project is completed.
- **Strategic Plan** – Toni's prior Strategic Plan (2017) was due for an update in 2020. However, this update was delayed due to the pandemic. In January 2021, a Strategic Planning Committee was formed and worked closely and quickly to develop a new plan. The plan was finalized and approved by the St. Luke's Vestry in June. Big thanks to Stuart Christie, Alison Curtin, Susan Andersen, Keith Kawecki, Nesta Stephens, Jo Ann Short for their many hours of work on this.

Additional Goals/Significant Initiatives have been added as the year has unfolded:

- **Relocate Toni's Closet to St. Luke's** – Since the storefront that Toni's Closet uses in Bloomfield has been sold, Toni's Closet was asked to move operations to St. Luke's. We are delighted at the opportunity! The volunteers of Toni's Closet and the Second Time Around Shop have worked together to create a structure to open a brand-new initiative called “Toni's Closet: A Second Time Around Shop.” This is a large initiative that involves closing down the Bloomfield location, reorganizing the St. Luke's location, and cleaning out both spaces. The new initiative is tentatively planned to open in October, 2021. Thank you to Stephanie Borsi, Sarah Stransky, Wendy Drake-Schneider, Cathie Mazza, Jason Andersen, Susan Andersen, Denise Price, Martha Thalheimer, and Melissa Goslin for your insights and support.
- **Daytime Warming Center** – Toni's Kitchen and three community partners intervened during the winter months to provide a place where our homeless guests could come in out of the weather during the daytime since their regular warming spots were closed. This Warming Center was located at the Unitarian Universalist Church. Toni's administered the grant and did the planning for the initiative as well as providing food.
- **Sustain and Serve Restaurant Grant** – This is the large restaurant grant Toni's received from the State (see notes above.). This grant will run through July 31, 2021. There is a possibility of a second round of this grant beginning in September 2021 and running through January 2022.

- **The Undercroft Project** – As our space needs have grown, there has been planning to open up the space below the sanctuary for use by Toni’s Kitchen. This will be a major initiative. Planning is underway to design its use and scope out the time and cost of the initiative.
- **Restart of Prior Programs** – We look forward to restarting our Healthy Backpack Program, Kids in the Kitchen, The Service Continues, our Health and Wellness Programs, Exercise Program, and all the daily work that feel ‘normal’ at Toni’s Kitchen!

Toni’s Kitchen and *Toni’s Closet: A Second Time Around Shop* are run by a core set of volunteers, including: Susan Andersen, Jason Andersen, Stephanie Borsi, Robert Buchanan, Stuart Christie, Larysa Cohen, Wendy Drake-Schneider, Vicki Fantozzi, Tom Fallace, Quinten Fallace, Linus Fallace, Melissa Goslin, Martha Jackman-Bivas, Fred Immerman, Greta Immerman, Karen Kadus, Keith Kawecki, Grace Kiernan, Cathie Mazza, Andy McBride, Michael McDonnell, Denise Price, Juliet Robinson, Charlene Salvito, Jo Ann Short, Jim Short, Nesta Stephens, Martha Thalheimer, Sue Villarosa, and Lisa Williams.

These volunteers donate their time to pick up food, deliver food, cook in our kitchen, provide legal services, provide guidance on the Shop, work on the Strategic Plan, provide support on grants, sign checks, work on our town-wide food drives, help with our yard sale, sort clothing at the Shop, sort food at the Kitchen, run our street distributions, and do a myriad of daily acts of kindness. They are always on the other end of the phone when we call for advice or support. This ministry could never meet the needs of our neighbors without you! Thank you!! A very big and special thank you to Susan Andersen, our Vestry Liaison and someone who has been by our side every step of the way during this past year.

Toni’s Kitchen has an amazing staff. They are a close team that work together to make sure our community is supported with dignity and respect. Stacey Cooper manages all aspects of running our food program and has stepped up to set up the new Toni’s Closet: A Second Time Around Shop. Kerry Giles handles our financial controls, our grant management and (no easy task!) scheduling drivers. Sharilyn Pacheco has taken on setting up the Choice Pantry and will be doing new program development work. Angie Brown runs our Toni’s Cafe program. Jennifer Pine just joined us to provide admin support. Jeanne Reilly covers our Wednesday shifts and jumps in to cover absences. A big thank you to this passionate, creative and talented team!

Thank You!

MUSIC: SENIOR CHOIR

Jim Millar, Music Director

From March 2020, up until rather recently, the choir was on hiatus and unable to perform for services. We had resumed having choir, but we are again prohibited from singing publicly, based on Diocesan Regulations and the Vestry's guidelines. In about mid-year last year, a decision was made to allow for a rotation of section leaders as cantors, accompanied by organ or piano. As we enter into a second non-choral period, the section leaders will again continue to sing for our Zoom services for the foreseeable future.

Pete Tamburro, who was both the bass section leader and Junior Choir director, relocated to upstate New York. He will be dearly missed for his contributions. Michael Willis is our new bass section leader, and we warmly welcome him into the fold! And anyone else who is thinking of joining the choir is ALWAYS welcome to come. Rehearsals are held from 8-9:30 on Wednesdays, CoVid permitting.

The Senior Choir consists of the following singers: (*Names in italics have not yet returned to choral singing, but we look forward to them being with us again whenever ready and we are able to resume!*)

Soprano:
Mariah Ayscue
Charlene Dalton
Betty Ginsburg
Maddie Meier *
Sue Villarosa
Ladylease White

Alto:
Gina Balestracci
Stephanie Borsi
Julienne Pape
Kelly Wenz *
Roxie Zeek

Tenor:
Warren Carr *
Ken Dalton
Ed Black
Jaewoo Lee
Patrick Rodriguez
Karen Thompson

Bass:
Gordon Frey
Christopher Lippincott
Timothy Mannion
Michael Willis *

** Section leaders annotated with an asterisk*

SUPPORT: WELCOME AND HOSPITALITY MINISTRY (*Formerly Membership Committee*)

Denise Price (welcome@slechurch.org)

*"Welcome one another, therefore, just as Christ welcomed you, for the glory of God."
Romans 15:8*

Now in its sixth year, the group strives to grow the parish and help all in attendance to feel welcomed and a part of the St. Luke's community, whether a first-time visitor or a long-time member. We strive to be a connective presence at church facilitating introductions. This has changed in the past year, and we look to connect with new members in our coffee hour break-out rooms.

Our members include Lovie Abner, Edith Gallimore, Julia Ginocchio, Godfrey Gregg, Patricia Haynes, Joan Mayo, Oneida Mendez-Laws, Anne Mockridge, Patt Sullivan-Perry, Denise Price, Matthew Price, Charlene Salvito, Dan Salvito, Sue Singer, and Molly Ann Williams.

Although the pandemic prevented us from having a Newcomers' Reception this year, we hope we will be able to host one in 2022. One change we made during this time was to implement an Online Welcome card, which enabled us to follow up with newcomers who have joined us for Zoom worship.

As we grow, our newer members continue to become an integral part of the community and leadership. Several people who attended Newcomers Receptions in the past two years serve in volunteer capacities within the church including Toni's Closet: A Second Time Around Shop, and Finance Committee. If you have ideas on how we can continue to be a welcoming community in our new hybrid environment, please consider joining us!

Respectfully submitted,
Denise Price

SUPPORT: GRACEFUL GROUNDS MINISTRY

Sarah Stransky (stransky@slechurch.org)

St. Luke's Sanctuary front brick patio and perennial beds have been Gracefully Grounded this past year by a wonderful team of parish volunteers including: Nancy and Mike Alberga, Stuart Christie, Sarah Eggleston, Hal Garrity, Julia Ginocchio, Melissa Goslin, Ari Measday, Patt Sullivan-Perry, and Sarah Stransky.

We gladly gather with our own trowels, clippers, kneelers, brooms, vegetation bags and fun conversation for an hour and a half, 4-6 times a year to re-dress St. Luke's frontals facing Union and South Fullerton Ave. In early spring you'll find us weeding and cleaning around the donated May in Montclair 400 Tulips that are in various stages of beauty. We return to trim the spent tulip stems and again manage the unwanted weeds. Then in late spring, the beds are spruced with a deer resistant annual, periwinkle vinca, that offers 5 months of bloom color adjacent to the shrubs of sedum demanding their spots to shine each summer/fall. The year's cycle is completed in Nov by securing groups of tulip bulbs in 4" deep holes planting Hope for next Spring.

This simple manageable plan (sustainable for under \$200/year) has blossomed into a garden of fellowship. We invite and welcome you to join us fair weather friends by emailing Chair, Sarah Stransky at stransky@slechurch.org.

SUPPORT: CAPITAL CAMPAIGN COMMITTEE

Tom Cochran, Liz Perez, and Sue Villarosa - *Co-Chairs*, John Raposa & Erik Trojian – *Treasurers*

Members: Harry Mayo, Julia Ginocchio, Tim Mannion Gordon Frey, Stu Perry, Stuart Christie, Anne Mockridge, Andy McBride, (*Pro bono* Professional Guidance: John Ginocchio)

Due to the COVID pandemic, the work of the Capital Campaign Committee slowed to a crawl. No meetings were held, although work on projects and some planning of future projects continued with partnering St. Luke's entities, particularly Toni's Kitchen and the Music Committee.

Projects: St. Luke's capital campaign *Breaking Down Barriers* had completed the most complex major projects on the priority list: Bridge/Connector including new Sacristy/Flower Guild room, ADA-compliant Family Bathroom, new Lights & Sound System by the close of CY 2019. Through careful bidding, selection of contractors and close construction management supported by Sionas Architecture, we have continued to be able to bring the projects within their initial estimated costs, despite a number of previously unknown structural and electrical challenges associated with the bridge/connector project. In 2019, major Parish House roof, ventilation system, and attic repairs had been planned and successfully completed.

In 2020 and to date in 2021:

- St. Luke's completed work to fully clean and upgrade components of the Marshall & Ogletree Opus Two organ thanks to dedicated donations received by the Capital Campaign Fund – a new motherboard will likely be needed in the future;
- Planning and municipal permitting was completed – and all work completed – on the new South Fullerton Street/Parking lot-level entrance to the thrift shop;
- An upgrade in electrical capacity was negotiation with PSEG and installed.
- Planning for a major renovation and re-purposing of the church undercroft and its access point was launched with Toni's Kitchen, which envisions using the space for expanded storage capacity;
- The St. Luke's application to the State of NJ for funds with which to reimburse St. Luke's for the completion of the Rectory underground oil tank's removal and soil remediation was approved by the NJDEP and discussion is continuing with the NJEDA over the amount and scheduling of reimbursement funding payment. Actual work on this project cannot begin until NJ EDA resolves those issues;
- Planning and cost estimation for additional accessibility improvements to the Parish House continued into 2021 with new urgency.

There are also a number of other serious major maintenance and capital improvement projects – including masonry re-pointing of the Church, stained glass restoration and protection, Church south entry restoration, first floor Rectory reconfiguration, and additional Church HVAC (to name a few) – that the Parish will need to consider, but that are not currently deemed feasible with limited anticipated funds.

Year-to-Date, 2021

The following projects are being supervised by the Capital Campaign Committee but are being funded outside of the Campaign, either by other Parish ministries (e.g., Toni’s Kitchen or The Second Time Around Shop) or directly funded by parishioners. As such, expenses for these projects, even if they flow through the Capital Campaign Account, do not affect the Capital Campaign Anticipated Funds Availability.

Projects Planned (estimated expenses)

- Undercroft Accessibility and reconfig. for TK use \$ 300,000 - \$500,000
- Grading/Drainage around buildings \$ 50,000
(portion may be part of Undercroft Accessibility Project)
- Bridge Entrance Landscaping \$ 10,000
(portion may be part of Undercroft Accessibility Project)
- Parking lot restoration including drainage improvement \$ TBD
(portion may be part of Undercroft Accessibility Project)

Capital Campaign Finances Summary 2020

CC Fund closing 2019 Balance:	\$237,550.41
CC Net Income:	\$ 5,0397.49
CC Fund Closing 2020 Balance:	\$287,947.90

The Capital Campaign Fund Balance was \$296,466.23 as of June 30, 2021. The official pledge fulfillment period for those donors who opted to pay their pledges over a five-year period ended in April 2021, although some additional income has been received since April. Based upon our current best revenue projections and expense expected to be paid for critical maintenance and repairs, we expect that there will be no uncommitted funds remaining in the Capital Campaign account by the close of 2021.

Apart from the other possible major maintenance and capital improvement projects just mentioned, one of the key projects planned in the campaign was for an elevator that would provide barrier-free direct access to our second floor where our mission-aligned, expense-reimbursing tenants have workspaces, third floor where we have Choir practice, robing and sheet music storage, as well as the Church School. Our third floor is our most underutilized space because it is so difficult to get to. Estimated costs associated with the construction of an elevator are in the \$300,000 - \$400,000 range. We are planning to soon reach out to all members of the St Luke’s parish family and other potential funders in the wider community to help us meet this remaining need and decide whether we could fund additional projects, such as those noted above. In all of this we are endeavoring to be good stewards of *all* our spaces within an older and oftentimes challenging physical plant.

The Committee continues to closely monitor the payment of pledges to the Capital Campaign, providing Finance Committee and Vestry with monthly reports on the current balance of Capital Campaign Account, and projections of future cash flow. Some shortfall in pledge fulfillment exists with some write-offs already made. It is clear that all shortfalls in pledge fulfillment will ultimately impact the work that can be completed. The Committee welcomes new pledges to the Capital Campaign and seeks timely fulfillment of existing pledges.

Campaign Projects Expenses

2020 EXPENSES PAID

Total:	\$ 32,357.50	
	\$ 1,402.50	Sionas Architecture
	\$ 11,115.00	Stoddart Associates
	\$ 12,900.00	Marshall & Ogletree
	\$ 6,940.00	Petry Engineering

Respectfully submitted,
Thomas H. Cochran, Co-Chair

SUPPORT: FINANCE COMMITTEE

Treasurer: Lisa Williams (May 1, 2021 - Present) (treasurer@slechurch.org)

Nesta Stephens & Keith Kawecki (July 1, 2020- February 28, 2021)

The Finance Committee is responsible for reviewing the parish finances and budgets, which include Toni's Kitchen (TK), Toni's Closet, and the 2nd Time Around Shop. In addition, the Finance Committee prepares the annual budget for presentation to and approval by the Vestry. Committee responsibilities also include oversight of the investment portfolio, ensuring effective internal controls over the financial processes and submission to the Diocese the Internal Audit (performed by the Audit Committee) or Audited Financial Statements (performed by an audit firm). The Treasurer chairs the Finance Committee and coordinates with Toni's Kitchen's Finance Committee. Keith Kawecki served as Assistant Treasurer, in addition to interim Treasurer of Toni's Kitchen. Finance Committee members include Amy Abel, Stuart Christie (as Warden), Wendy Drake-Schneider (as Warden), Harry Mayo, Cathie Mazza, Matthew Price, Juliet Robinson, and LadyLease White. Arline Amaducci is the bookkeeper who prepares all related financial reports for initial review by the Treasurer. The Committee usually meets on the 2nd Thursday of each month.

Accomplishments July 1, 2020 - June 30, 2021:

- Facilitated the completion of three years of internal church audits
- Established audit committee that prepared and submitted internal audit to Diocesan CFO
- Conducted search for outside auditor, which is a requirement for Toni's Kitchen to obtain grant funding
- Outside audit resulted in TK receiving Sustain and Serve grant in the amount of \$663,000
- Instrumental in assisting TK staff with streamlining daily financial management – Keith met with staff on a weekly basis
- Established temporary process to accept stock donations
- Identified a manager for TK donations
- Worked with Senior Warden to file application for PPP loan and received \$171,000
- Successfully submitted PPP Loan Forgiveness application in the amount of \$171,000 – currently awaiting notification from SBA
- Established an increased line of credit for credit card usage to accommodate the increase in volume at TK
- Replaced laptop for Arline to ensure sufficient security of SLE/TK data
- Upgraded Quickbooks software
- Recommended hiring Parish Business/Operations Manager
- Developed Financial Dashboard to streamline communications and action items for financial stewardship
- Coordinated 2020 external audit for preparation of the 2020 Audited Financial Statements for the Diocese (in-process)

N.B. A sincere thank you to Nesta Stephens and Keith Kawecki for their hard work and dedication to the financial stewardship of St. Luke's and continued work within the TK Finance Committee. ~ Lisa

2021 INCOME (P&L)

Month 6

	Actual 2020	Budget 2021	2021 YTD	Estimate	Fav/(Unfav)	
1001 Plate	\$2,425	\$0	\$103	\$0	103	
1002/3 Current Pledges	\$451,181	\$450,000	\$259,323	\$225,000	34,323	
1005 Special Event	\$0	\$0	\$0	\$0	0	
Flower Guild	\$524	\$0	\$625	\$0	625	
Other Unrestricted income	\$16,617	\$0	\$21,483	\$0	21,483	
1000 Total Unrestricted Income	\$470,747	\$450,000	\$281,534	\$225,000	56,534	
1102 Lay Benefits/Other Restricted	\$0		\$0	\$0	0	
1106 Parish Committee Income	\$0	\$0	\$0	\$0	0	
Youth Fees/Pumpkin Sales	200	-	-	-	0	
Altar Guild (Fund Transfer)	-	1,000	-	500	(500)	
Moore Trust	12,000	12,000	7,000	6,000	1,000	
Misc Restricted Operating Income	187	1,000	220	500	(280)	
Restricted Income	12,387	14,000	7,220	7,000	220	
111110 COPE	41,276	21,000	24,375	10,500	13,875	
111114 Rectory Occupancy	26,000	24,720	10,000	12,360	(2,360)	
111103 Imani	18,334	23,940	9,167	11,970	(2,803)	
111113 Emanuel's Hope Baptist Church	1,800	-	675	-	675	
111101 Al-Anon	4,200	4,200	2,100	2,100	0	
111104 Alanon Monday	80	-	-	-	0	
111116 AA Monday Night	150	-	-	-	0	
111105 AA - Tues	160	-	-	-	0	
111106 AA-Wed	450	-	-	-	0	
111115 AA Thursday	120	-	-	-	0	
111107 AA Friday	360	-	-	-	0	
111109 Misc Usage (One Time)	3,280	-	-	-	0	
1111 Usage Reimbursement Income	96,210	73,860	46,316	36,930	9,386	
Restricted Operating	108,597	87,860	53,536	43,930	9,606	
Operating Income excl Outreach	579,344	537,860	335,070	268,930	66,140	
*110604 Parish Gifts (Pass Through)	-	-	-	-	0	
1107 Rector's Discretionary Fund	2,950	-	1,650	-	1,650	
Toni's Kitchen Partial Reimbursement	60,000	90,000	45,000	45,000	0	
1204 Christ Child	-	-	-	-	0	
*1205 AIM Offering	250	-	-	-	0	
Caring Community	-	-	-	-	0	
1212 2nd Time Around Shop	4,605	-	-	-	0	
Outreach Income	67,805	90,000	46,650	45,000	1,650	
Operating	CONGREGATIONAL OP. INCOME	647,149	627,860	381,720	313,930	67,790
	CONGREGATIONAL OP. EXPENSE	614,719	627,186	326,611	313,593	(13,017)
	OPERATING SURPLUS/(DEFICIT)	32,430	674	55,110	337	54,773
*1207 St Luke's Foundation Memorial Fund	190	-	-	-	0	
1004 Investment Income	105,621	-	63,566	-	63,566	
*1214 Bequests	-	-	-	-	0	
*1210 Capital Campaign	82,755	50,000	8,284	25,000	(16,716)	
CCPE Capital Payment	-	-	-	-	0	
Restr.	Other Restricted Income	188,566	50,000	71,850	25,000	46,850
	Capitol Expense	145,839	150,000	710	75,000	74,290
	Restricted Surplus/(Deficit)	42,728	(100,000)	71,140	(50,000)	121,140
Toni's	Toni's Kitchen Income	3,940,416	3,779,638	1,769,948	1,889,819	(119,871)
	Toni's Kitchen Expense	2,362,714	3,683,245	1,623,329	1,841,623	218,293
	Net after Reimbursement	1,577,702	96,393	146,618	48,197	98,422
TOTAL	Total St. Luke's Income (Quickbooks)	4,716,131	4,367,498	2,178,517	2,183,749	(5,232)
	Total St. Luke's Expense (Quickbooks)	3,063,272	4,370,431	1,905,650	2,185,216	279,566
	Net Total Surplus/(Deficit)	1,652,860	(2,933)	272,868	(1,467)	274,334

Account Balances	12/31/20
Oppenheimer	-
Smith Barney	-
Chase - St. Luke's	161,176
Chase - SLEC DBA TK	1,806,562
VanGuard	914,058
CapitalAcct	288,140
Total	3,169,937

2021 SLEC Expense

		Actual 2020	Budget 2021	2021 YTD	Estimate	Fav/(Unfav)
Worship						
Staff (Music Dir, 30% Rector, 20% PA)		84,650	87,861	44,148	43,930	217
2302 Substitute Organist		0	3,900	550	1,950	(1,400)
2303 Choir Section Leaders		14,820	5,200	4,230	2,600	1,630
2304 Liturgical Lay Benefits		2,357	364	903	182	721
2305 Organ Maintenance		0	500	0	250	(250)
2309 Music Program Misc		126	1,000	354	500	(146)
2320 Worship Committee		545	500	0	250	(250)
2330 Altar Guild		1,013	1,000	274	500	(226)
2340 Flower Guild		2,625	0	544	0	544
Sub-Total Worship		106,086	100,325	51,003	50,162	840
Outreach						
Staff (35% Sexton, 10% Rector, 10% PA)		22,876	25,221	12,862	12,611	(251)
2501 Diocesan Pledge		53,587	49,377	22,118	24,688	2,571
2509 Discretionary Funds		150	1,200	-	600	600
2510 Director of Outreach		9,973	10,000	5,211	5,000	(211)
Sub-Total Outreach		86,024	85,798	40,190	42,899	2,960
Fellowship/Enrichment/Caring						
Staff (30% Rector, 10% PA)		53,474	60,057	30,509	30,028	(480)
2610 Community - Life (Borsi/Villarosa)		-	1,000	-	500	500
2620 Community Growth		828	1,000	644	500	(144)
Womens Group (Borsi/Thompson)		-	500	-	250	250
Caring Community (Singer)		-	500	-	250	250
2640 Commitment/Stewardship (Coward)		575	2,000	228	1,000	772
2650 Spiritual Enrichment (Booker)		1,319	1,000	-	500	500
Sub-Total Fellow/Enrich/Care		56,196	66,057	31,381	33,028	1,647
Children & Youth						
Staff (Youth Dir, School, 10% Rector, 10% PA)		72,335	70,472	37,534	35,236	(2,298)
2404 Child Care		1,695	-	-	-	0
2406 Youth Education		680	4,000	263	2,000	1,737
2407-11 Youth General		944	-	765	-	(765)
2414 Youth Outreach		304	500	-	250	250
2415 Youth Worship		20	1,000	-	500	500
Sub-Total Children & Youth		75,978	75,972	38,562	37,986	(576)
Support						
Office						
Staff (Bookkeeper, 25% PA, 10% Rector)		55,208	58,524	29,185	29,262	77
2106 Miscellaneous Office Expense		930	500	980	250	(730)
2104 Worker's Comp Insurance		5,055	6,000	4,295	3,000	(1,295)
2107 Software (Realm/Zoom/CC)		12,415	8,000	5,362	4,000	(1,362)
2108 Office Supplies		3,251	1,750	1,701	875	(826)
2109 Postage		2,083	3,000	908	1,500	592
2110 Printing		2,986	2,000	942	1,000	58
2111 Internet/Phone Lines		4,931	6,000	2,323	3,000	677
2112 Copy Machine Lease		3,185	3,094	1,619	1,547	(72)
2114 Diocesan Convention		1,110	750	-	375	375
2115 Audit Fees		8,500	9,000	-	4,500	4,500
Sub-Total Office		99,654	98,618	47,315	49,309	1,994
Buildings & Grounds						
Staff (65% Sexton, 25% PA, 10% Rector)		39,294	41,917	21,342	20,958	(384)
Fund Transfer to Foundation		-	-	-	-	-
2204 Misc Servc Fees		214	-	229	-	(229)
Sexton Contracted Fees		28,510	32,000	17,782	16,000	(1,782)
2205 Contracted Maintenance		16,205	23,000	17,004	11,500	(5,504)
2206 Furniture Fixtures Equipment		8,793	5,000	5,375	2,500	(2,875)
2207 Supplies/Hardware		8,821	7,000	5,399	3,500	(1,899)
2208 Property Insurance		38,086	39,000	19,052	19,500	448
2209 Security System		3,502	3,000	3,415	1,500	(1,915)
22102 Electricity		29,668	30,000	14,057	15,000	943
22101 Natural gas		9,357	10,000	7,651	5,000	(2,651)
22103 Heating Oil		2,827	4,000	1,719	2,000	281
22104 Sewer		2,301	2,300	3,402	1,150	(2,252)
22105 Water		3,203	3,200	1,733	1,600	(133)
Sub-Total Buildings & Grounds		190,781	200,417	118,160	100,208	(17,952)
NON OPR	2900 Capitol Expenditures	145,839	150,000	710	75,000	74,290
	2507 Toni's Kitchen Operations Ext. Exp	2,302,714	3,593,245	1,578,329	1,796,623	218,293
Total Expense (Check Sum)		3,063,272	4,370,431	1,905,650	2,185,216	279,566
Total Operating Expense (Excl TK & Cap)		614,719	627,186	326,611	313,593	(13,017)

2021 Toni's Kitchen Income & Expense

7/14/21

Month

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	Final 2020	Budget 2021	Forecast 2021	2021 YTD	Estimate	Fav/(Unfav)
Income						
1203A General Gifts Received	2,136,520	1,035,000	1,035,000	632,112	517,500	114,612
Bounce	-	2,000	-	-	1,000	(1,000)
1203L Toni's Community Closet	31,078	66,638	77,285	40,285	33,319	6,966
1203I Designated Gifts/BackPacks	16,500	5,000	5,000	-	2,500	(2,500)
1203J Designated Gifts Other	45,544	701,000	55,426	15,000	350,500	(335,500)
1203K In Kind Donations	1,710,623	1,970,000	1,637,458	785,401	985,000	(199,599)
1203M Sustain and Serve						
		-	963,750	297,150	-	297,150
Total Income	3,940,416	3,779,638	3,773,919	1,769,948	1,889,819	(119,871)
Expense						
25071 Kitchen Manager	51,666	97,720	93,696	41,936	48,860	6,924
25071A Outreach Director TK	78,193	74,856	74,856	37,430	37,428	(2)
25071B TK Administrative Staff	86,927	70,181	109,228	46,228	35,091	(11,137)
25071C Employer Contribution	14,226	21,817	21,817	7,562	10,909	3,347
25071D T/K Health Insurance	13,272	25,000	25,000	9,685	12,500	2,815
25071E 403B Employer Contributions	11,579	10,802	10,802	5,443	5,401	(42)
Census Administration	-	4,000	5,443	-	2,000	2,000
Staff Expense	255,865	304,376	340,842	148,283	152,188	3,905
250720 Kitchen and Outreach Food	56,619	30,000	46,507	16,507	15,000	(1,507)
250721 Kitchen and Outreach Produce	25,397	41,600	46,827	20,827	20,800	(27)
250724 In Kind Exp/Kit & Out Food	627,173	600,000	545,819	84,108	300,000	215,893
250725 In Kind Exp/Kit & Out Produce	428,590	600,000	545,819	121,589	300,000	178,411
250726 In Kind Exp/Backpack Food	593,911	650,000	425,819	403,444	325,000	(78,444)
Food Expense	1,732,687	1,921,600	1,610,791	646,474	960,800	314,326
25080 Guest Assistance	2,201	12,000	12,000	3,596	6,000	2,404
25070 Backpack Supplies	792	900	-	-	450	450
25072A Food Truck Program	1,322	2,000	3,146	2,146	1,000	(1,146)
25073 Kitchen & Outreach Supplies	33,956	50,935	21,278	11,278	25,468	14,190
25074 Equipment Repair	4,086	6,000	8,000	1,832	3,000	1,168
25075 Equipment Purchase	28,043	34,000	34,000	19,753	17,000	(2,753)
25077 Exterminator	1,061	1,500	1,500	194	750	556
25078 Volunteer Engagement & Management	4,580	6,084	14,541	8,541	3,042	(5,499)
25079 TK Office Supplies	1,726	3,000	3,000	831	1,500	669
25085 Misc Expense	6,691	2,000	5,000	6,345	1,000	(5,345)
25088 T/K Van Expense	14,426	9,150	5,000	1,449	4,575	3,126
Daytime Warming Center		16,000	14,426	14,426	8,000	(6,426)
Sustain and Serve Grant		660,000	963,750	477,150	330,000	(147,150)
25089 Non Food In-Kind Expense	60,949	120,000	120,000	176,260	60,000	(116,260)
Operating Expense	157,632	911,569	1,193,641	720,204	455,785	(264,420)
25081 Communications	2,306	2,400	7,181	7,181	1,200	(5,981)
25082 Community Engagement & Relation	29,340	30,000	20,000	36	15,000	14,964
25083 Major Fundraising Events/Gala	7,996	-	-	2,200	-	(2,200)
Bounce	-	4,000	-	-	2,000	2,000
25084 Other Fundraising Expenses	21,759	12,000	22,000	11,914	6,000	(5,914)
Fundraising Expense	61,400	48,400	49,181	21,331	24,200	2,869
2507D Toni's Community Closet	59,179	49,300	46,658	25,958	24,650	(1,308)
Building Expense Cross Charge	60,000	90,000	90,000	45,000	45,000	0
2903 Capital Expense	33,750	346,000	346,000	12,484	173,000	160,516
Total Expense	2,362,714	3,683,245	3,689,113	1,623,329	1,841,623	218,293
Kitchen Net Income/(Loss)	1,605,803	81,055	54,179	132,291	40,528	91,764
Closet Net Income/(Loss)	(28,100)	17,338	30,627	14,327	8,669	5,658
Bounce Net Income/(Loss)	-	(2,000)	-	-	(1,000)	1,000
Net Income/(Loss)	1,577,702	96,393	84,806	146,618	48,197	98,422
Fund Balance	2,046,181					

Saint Luke's Episcopal Church

Balance Sheet Comparison

As of June 30, 2021

	TOTAL	
	AS OF JUN 30, 2021	AS OF JUN 30, 2020 (PY)
ASSETS		
Current Assets		
Bank Accounts		
3002 3002 General Account	51,040.33	126,488.54
3002A St Luke's Church AKA Toni's Kit	2,039,593.02	1,124,113.28
3002B TONI'S Kitchen (Support Fund)	46,586.00	2,409.41
3002D St Luke's Capital Campaign	296,466.23	261,841.28
Total Bank Accounts	\$2,433,685.58	\$1,514,852.51
Other Current Assets		
3110 Oppenheimer Funds	0.00	0.00
3111 Vanguard	977,624.45	805,384.58
3117 Memorial Flower Fund	0.00	0.00
3118 Church Altar Guild	0.00	0.00
Total Other Current Assets	\$977,624.45	\$805,384.58
Total Current Assets	\$3,411,310.03	\$2,320,237.09
TOTAL ASSETS	\$3,411,310.03	\$2,320,237.09

St. Luke's Fund Balances

	<u>General</u>	<u>Foundation</u>	<u>Toni's</u>	<u>Capital</u>	<u>Memorial</u>	<u>Altar</u>	<u>Shop</u>	<u>Total</u>
<i>2020 Non-Operating Adjustments</i>	\$2,605	\$36,788	\$42,972		\$13,995	\$1,192	\$14,386	\$105,621
12/31/20 Un-Audited Balances	\$254,647	\$203,208	\$2,046,181	\$287,948	\$152,576	\$11,985	\$13,433	\$2,969,979
6/30 YTD Income	\$ 73,240		\$ 191,619	\$ 8,284		\$ (274)		\$ 272,869
Services Cross Charge	\$ 45,000		\$ (45,000)					\$ -
sub total	\$ 372,887	\$ 203,208	\$ 2,192,800	\$ 296,232	\$ 152,576	\$ 11,712	\$ 13,433	\$ 3,242,849
								\$ -
Investment Allocation	\$ 6,320	\$ 5,043	\$ 50,785		\$ 3,787	\$ 297	\$ 333	\$ 66,565
	\$ (66,566)							\$ (66,566)
6/30/2021 Fund Balances	\$ 312,641	\$ 208,251	\$ 2,243,585	\$ 296,232	\$ 156,363	\$ 12,009	\$ 13,766	\$ 3,242,848

Saint Luke's Episcopal Church

Balance Sheet Comparison

As of June 30, 2021

	TOTAL	
	AS OF JUN 30, 2021	AS OF JUN 30, 2020 (PY)
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
4000 Federal Tax Payable	0.00	0.00
4000.1 Federal Tx Levy	0.00	0.00
Total 4000 Federal Tax Payable	0.00	0.00
4001 FICA Tax Payable	0.00	0.00
4002 FICA Medicare Payable	0.00	0.00
4003 State Income Tax Payable	0.00	0.00
4005 NYS Child Support	0.00	0.00
4006 403-B pretax Lay Pension Contri	0.00	0.00
4007 4007 Health Insurance Payable	-2,561.00	-1,839.00
4008 Smith Barney Ex Line of Credit	0.00	0.00
4009 SBA Loan Proceeds	171,082.00	171,082.00
4107 B. Kolbe Fund (R)	0.00	0.00
4111 Memorial Fund	0.00	0.00
Total Other Current Liabilities	\$168,521.00	\$169,243.00
Total Current Liabilities	\$168,521.00	\$169,243.00
Total Liabilities	\$168,521.00	\$169,243.00
Equity		
3000 Opening Bal Equity	0.00	0.00
3900 Retained Earnings	39,711.43	223,770.60
3901 St. Luke's Foundation Fund Bala	208,251.47	166,230.30
3903 Toni's Kitchen Fund Balance	2,243,585.25	425,507.87
3904 Memorial Fund Balance	156,363.19	138,580.98
3905 Altar Guild Fund Balance	12,009.47	11,806.40
3906 Flower Guild Balance	0.00	0.00
3907 Kolbe Fund Balance	0.00	6,317.18
3908 AIM Fund Balance	0.00	0.00
3909 Second Time Around Fund Balance	13,766.97	73,580.23
3910 Health Advocacy Fund Balance	0.00	0.00
3911 Capital Campaign Fund Balance	296,231.88	237,550.41
Net Income	272,869.37	867,650.12
Total Equity	\$3,242,789.03	\$2,150,994.09
TOTAL LIABILITIES AND EQUITY	\$3,411,310.03	\$2,320,237.09

HYMN 690 (*Hymnal 1982 Tune: Cwm Rhondda*)
Guide Me, O thou great Jehovah

Refrain

Guide me, O thou great Jehovah,
pilgrim through this barren land;
I am weak, but thou art mighty;
hold me with thy powerful hand;
bread of heaven,
feed me now and evermore.

Refrain

Open now the crystal fountain,
whence the healing stream doth flow;
let the fire and cloudy pillar
lead me all my journey through;
strong deliverer,
be thou still my strength and shield.

Refrain

When I tread the verge of Jordan,
bid my anxious fears subside;
death of death, and hell's destruction,
land me safe on Canaan's side;
songs of praises,
I will ever give to thee.

HYMN 752 (*Wonder Love & Praise Words & Music: Doris Akers*)
There's a sweet, sweet Spirit in this place

There's a sweet, sweet Spirit in this place,
and I know that it's the Spirit of the Lord.
There are sweet expressions on each face,
and I know they feel the presence of the Lord.

Refrain

Sweet Holy spirit, Sweet Heavenly Dove,
Stay right here with us, filling us with your love.
And for these blessings we lift our hearts in praise;
without a doubt we'll know that we
have been revived when we shall leave this place.

There are blessings you cannot receive
till you know him in his fullness, and believe.
You're the one to profit when you say,
"I am going to walk with Jesus all the way."

Refrain

If you say he saved you from your sin,
now you're weak, you're bound, and cannot enter in,
you can make it right if you will yield;
you'll enjoy the Holy Spirit that we feel.

Refrain

“Give and it will be given to you ...” *Luke 6:38*

Thank you for the commitment of the 161 families who have submitted written pledges for 2021!

Persons entitled to vote at the annual meeting must be baptized, at least 16 years of age, of good moral character, adherents of the Protestant Episcopal church, regularly attend services for at least six months and be regular contributors to the current expenses of the parish and have made a pledge for the current year.

Amy Abel	David & Melissa Goslin	Ruth E. Perry & Ernest Williams
Lovie Abner	Thomas & Jessica Green	Stu Perry & Patt Sullivan-Perry
Dele Adejemilua	Godfrey Gregg	Pauline Petrus
Mike & Nancy Alberga	Shahri Griffin	Denise & Matthew Price
Jason & Susan Andersen	Cynthia Hadley Bailey & Warren Bailey	Linda F. Rankin
Barbara & Doug Andrews	Lysette Hamilton	Juliet Robinson
Cynthia Hadley-Bailey & Warren Bailey	Lizette & Jim Hartmann	Patrick & Dina Rodriguez
Louis & Monique Balsamo	Lorelei Hawthorne	Mark Rotella & Martha Bonta
Miguel Bermeo	Patricia Haynes	Maria Salazar-Toth & Stephen Toth
Henry Birdsall & Carol McCarthy	Karen Heath-Wade & Kirk Wade	Kevin & Charcy Saleeby
Ed Black	Will Hobbie	Charlene & Dan Salvito
Walter Booker & Candace Raymond	Greta Immermann	Peter Savastano
Art & Stephanie Borsi	Janet Immermann & Elchi Nowrojee	Rich & Barbara Schnell
Randolph & Millicent Brathwaite	Jean Innis	Osbourne & Christine Shaw
Joyce Brown	Mary Louise Johnston	Jim & Jo Ann Short
Dyan Bryson	Norberto & Ofana Jones	Jenna & Reed Sier
Betsy Burgess	Karen Kadus	Susan Singer
Joe Calabrese & Karen Thompson	Keith & Kitty Kaweck	Daune Slater
Jana & Raymond Cardoza	Nievalyn & Alexander Keel	Norma Small
Candi & Joe Carter	Debra Keenan & Bob Allison	Marcelena Spencer
Karen & Deon Carter	Kathleen Kellaigh & Joel Robertson	Elaine St. Clair
Charbel & Nicole Chalfoun	Eileen Kelly-McGeever & Mike McGeever	Nesta & Alan Stephens
Janet Chisholm	Mia Kim	Reese & Brenda Stone
Stuart Christie & Cathie Mazza	Sally Kress	Sarah Stransky & Robin Vitullo
Tom & Rachel Cochran	Tom Laws & Oneida Mendez	Martha Thalheimer
Stefania Cohen	Jaewoo Lee & Jiyeon Park	Bijo & Anitha Thomas
Patricia Costantino	Christopher & Carol Lippincott	Justin Townsend & Elena Araoz
Martin Cowart	Elsie Lockett	Lauren & Andrew Tran
Dave & Helen Crossen	Per Lofving & Martha Evans	Erik Trojian & Geline Midouin
Carlos Cruz	Elena Lopez	Stevie & Kate Tryson
Alison Curtin & Robert Buchanan	Nicola Lynch	Sharon Turner
Ken & Charlene Dalton	Michael & Krista Macchione	Chester Twigg
Wynn & Angelica Davies	Karen Malone	Deborah VanExel
Violet de Lagarde	Tim Mannion	Felisa VanLiew
Wendy Drake-Schneider & Ken Schneider	Harry & Joan Mayo	Francoise Varkala
Angela Durham & Victoria Knight	Sara & Michael Mazzolla	Gus Ventura & Meaghan Crampton
Doug & Wyndie Eberle	Theresa & Michael McDonnell	Sue Villarosa
Wilford Eden & Jill Kandler Eden	Ari Measday & Patrick Coskren	Deborah Villareal-Hadley
Colette & Mark Emerson	John Mennell & Sonia Waters	Margaret Voorhees
Vernon & Joy Endo	Antoinette Mennell	Abby & Brendan Walsh
Vicki Fantozzi & Tom Fallace	Laurette Mercer-Nieman & Jim Nieman	Aileen & Garfield Walter
Funmi & Orobola Fasehun	Jim Millar	Susan & Bill Ward
Dave & Laura Fitzgerald	Anne Mockridge	Allen Wastler
Michael & Mary Fourte	Rachel & Justin Moore	Leonie Wedderburn
Sudhir & Amrita Frederick	Sandra Mordecai	Ladylease White
Gordon Frey	Yerina Mugica & RJ Ticzon	Ian & Molly Ann Williams
Marcelle Gaia	Patricia Nachtigal	Lisa Williams
Edith Gallimore	Okwunna & Lillian Nwogu	Rochelle Wilson
Patricia & Lance Gambis	Kristine & Michael O'Connor	Vanessa & Darell Wilson
Cathy & Hal Garrity	Okey & Enuma Okuzu	Ilse Wolfe
Maggie Gilchrist	Maureen Otto	John Wyatt & Susan Ludwigson
John & Julia Ginocchio	Kayode & Stella Oyegbite	Roxie Zeek & Stephan Wojtecki
Elizabeth Ginsburg	Julienne Pape	
Devin & David Glenn	Liz Perez	
Jim Goodmann & Sara Nally	Kelley & Patrick Perkins	

THANK YOU!