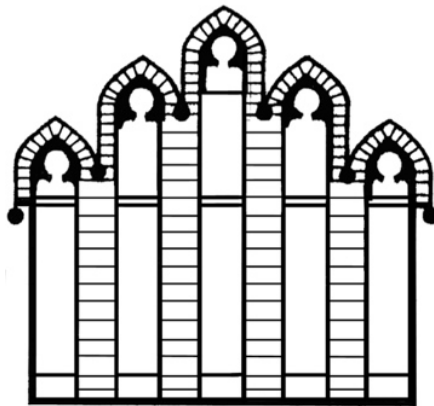


ANNUAL REPORT

JULY 26, 2020



ST. LUKE'S EPISCOPAL CHURCH,
MONTCLAIR, NJ

WWW.SLECHURCH.ORG

"Joyfully seeking and serving Christ"

AGENDA FOR ST. LUKE'S PARISH MEETING, JULY 26, 2020

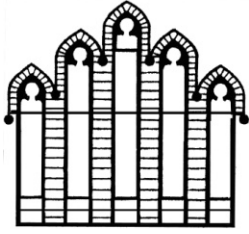
Agenda Items	Time (Minutes)
<i>Guide me O thou Great Jehovah</i>	3
Call to Order and Quorum Confirmation	1
Opening Prayer	2
Appointment of Secretary	1
Introduction of Vestry	5
Appreciation of Retiring Members	5
Regulations for Voting at Parish Meeting	3

2.6 QUALIFICATIONS OF VOTERS: The persons entitled to vote at any Parish meeting shall be:

- a) Baptized;
- b) At least 16 years of age;
- c) Of good moral character;
- d) Adherents of the Protestant Episcopal Church;
- e) Regular attendance at services of the Parish for six calendar months before the meeting and
- f) Regular contributors to the current expenses of the parish for the last six (6) months. The records maintained by the Treasurer shall be sufficient evidence of contribution. [D. N. Can 9.5} Contributions may be made individually or as a family unit.

2.10 VOTING: Elections shall be in person by ballot, and the polls shall remain open for two hours. Proxy and Absentee ballots will not be allowed. Elections shall be by plurality of the votes cast and will be announced electronically.

Introduction of Nominees.....	3
Rector's Report.....	20
Treasurer's Report – Nesta Stephens.....	10
Toni's Kitchen – Anne Mernin.....	10
Rector's Wrap Up.....	3
Voting Continues (12:00-2:00pm)	120
Closing Prayer.....	2
Adjournment.....	1



ST. LUKE'S EPISCOPAL CHURCH

73 SOUTH FULLERTON AVENUE, MONTCLAIR, NJ 07042-2677
973.744.6220 WWW.SLECHURCH.ORG

Vision (the dream, the image or concept)

“A cathedral in the community”

Mission (how we will accomplish our vision)

“Joyfully seeking and serving Christ”

Purpose (why we are on this mission with this vision)

Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything that I have commanded you.

Matthew 28:19-20a

Objectives (what goals we want to achieve to fulfill our purpose)

- **Sowing the seeds of love**
 - **Service** to God and the world
 - **One** with Jesus and each other
 - **Welcome** to neighbor and stranger

Strategies (how we will do it)

The work of individuals, committees and teams in worship, outreach, fellowship, spiritual enrichment, children & youth, music & arts

Sow the seeds of love.....

Service to God and the world, **One** with Jesus and each other, **Welcome** to neighbor and stranger

Serve the Lord faithfully with all your heart; for consider what great things God has done. – 1 Samuel 12:24

At St. Luke's we look for ways to serve the community, each other, and ourselves.

S Service

Serve God and the world

Service to the Community *Sow the seeds of love by service to God in the world*
Worship
Toni's Kitchen Feed and support those with food insecurity
2nd Time Around Shop Sell donated goods to support the church's mission
Peace & Justice Spiritual Reflection, Understanding and Advocacy
Climate Committee Help us to become better stewards of the earth
Kids in the Kitchen Give our youngest members a chance to serve
The Service Continues Older kids support the Toni's backpack program
Outreach Committee Coordinate outreach efforts and special collections
RMCC - Apostles House Support needy families/individuals at Christmas
RMCC - Prison Ministry Help with gifts for children of the incarcerated
Memorial Committee Distribute Memorial Funds to support outreach

Service to Each other *How we care for each other*
Caring Community Offer pastoral and practical support to each other
Eucharistic Visitor Visit sick and shut in to share communion
Healing Team Offer healing prayer at worship services
Coffee Hour Teams Coordinate hospitality on Sunday mornings
Capital Campaign Raise money to support capital project list
Counters Count weekly collection from church services
Planned Giving Develop long term giving to support the church

Service to Ourselves *How we spiritually nurture ourselves in service to god*
AA Support those suffering from alcoholism
Al-Anon Support families suffering from alcoholism
ACOA Help those with family members with addictions
Job Seekers Provide networking and skills for the unemployed

Anyone united to the Lord becomes one spirit with Christ. - 1 Corinthians 6:17

We look for ways to be one with the Spirit, one with the Lord and with each other.

One with the spirit
Centering Prayer Sit in quiet contemplation with others
Spiritual Explorers Club Book club examining aspects of spirituality
Sunday Bible Study Bible Study focused on particular book
Everyday Mystics Read the wisdom of a mystic, and sit in silent prayer

One with the Lord *Be one with Jesus in all we are and all we do*
Vestry Lead the parish in focusing on Jesus
Finance Committee Set strategic direction with resources
Personnel Committee Administer policies, hire for vacancies
Stewardship Team How do we offer our first fruits to God
Audit Committee Ensure that we are being good stewards
Foundation Committee Strategically distribute funds from parish foundation

One with each other *Celebrate our diversity and extend fellowship*
Black History Month Learn more about the contributions of all
Membership Develop process to integrate people into community
Men's Group Events for men of the parish (affinity group)
Women's Group Events for women of the parish (affinity group)
Parent's and Toddlers Join other parents of little ones for a monthly gathering
Grill Team Cook up meat a comraderies at parish events
We've Got Friends Youth Group for Special Needs individuals

Welcome one another, therefore, just as Christ has welcomed you, for the glory of God. – Romans 15:7

We welcome you to worship, we welcome children & youth and our neighbor

Welcome to Worship *Welcome full participation in liturgy - the peoples work*
Worship Assistant Coordinate main worship services from within
Acolyte Process with symbols of the church
Lay Reader Spread the word in worship
Eucharistic Minister Share from the table
Usher Help congregants through the services
Altar Guild Set the table and prepare for worship
Flower Guild Celebrate creation in worship
Worship Committee Develop new worship experiences
Verger Lead procession in Worship
Senior Choir Support main and major worship services with song
Junior Choir Teach youth musical church tradition

Welcome to Children *Welcome those who are the future of the world*
Church School Teachers Teach Church School on Sunday Mornings
Day Camp Offer week long camp in coordination w/Crossroads
Youth Group Offer community enrichment to jr/sr high students
Mission Trip Take youth on service trips

Welcome to our Neighbor *Welcome our neighbors to see God's work in this cathedral in the community*

Breakfast with Santa Invite the community to share in Christmas
Easter Bunny BBQ Invite the community to share in Easter joy
Pumpkin Patch Evangelize on the lawn because gourd is good
Graceful Grounds Coordinate projects to improve appearance
Early Music Group Share the sound of ancient instruments
Montclair Orchestra Host professional orchestra and its guests
Dance on the Lawn Host a free dance festival to welcome neighbors
Bounce Host a festival of optimism and resilience
Imani
COPE

W Welcome

Welcome neighbor and stranger

ANNUAL MEETING MINUTES FOR 2019

Respectfully Submitted by Christine Corso

Meeting called to order at 11:16 AM. The Rev. John Mennell began by going through the Annual Meeting Agenda. John went through the qualifications for a quorum. John established a quorum and began opening prayer.

Appointment of Secretary - our new Parish Administrator, Christine Corso.

Explanation of By-Laws, Pledge

Thank You To Wardens & Vestry

Warden Walter Booker (by phone), service to St. Luke's, Spiritual Explorers Book Club, Grill Masters. On behalf of all of St. Luke's THANK YOU. Wendy Drake-Schneider will be ascending to Senior Warden, new Junior Warden will be elected today.

Class of 2019: Four Vestry members retiring:
Harry Mayo, Stu Perry, John Raposa, Susan Singer

Class of 2020:
Gordon Frey, Bert Jones, Andy McBride, Ari Measday

Class of 2021:
Susan Andersen, Alison Curtin, Jaewoo Lee, Denise Price

Treasurer & Assistant Treasurer:
Nesta Stephens & Keith Kawecki

Thank you to our Nominating Committee:
Roxie Zeek, Stuart Christie, Wendy Drake-Schneider, Andy McBride, Molly Williams

Nominee for Warden: John Raposa
Has served on Vestry, Capital Campaign.

Nominees for Vestry Class of 2022 (four to serve three-year term):
Monique Balsamo, Ken Dalton, David Goslin, Jo Ann Short, Erik Trojian, Stevie Tryson

Convention Deputy (three elected to one-year term, three alternates):
Wendy, Drake-Schneider, Kayode Oyegbite, Dan Salvito, Jim Short, Martha Thalheimer, Molly Williams

Foundation Committee (two elected to three-year term):
Christopher Lippencott, Harry Mayo
Controls small part of money and makes decisions on how it is used to support capital projects. When balance exceeds \$150K, can recommend about spending half on a project

Thank you for stepping forward to stand for election. You are already serving St. Luke's and will continue to do so. John and all are grateful.

SECOND TIME AROUND SHOP

Has been closed for more than a year. Shop was staging area
"Missing piece to our soul."

- Outreach: what we give away to those in need in the community and Toni's Kitchen
- Financial Support: supporting the mission of St. Luke's, an incredible amount of money that has contributed
- Fellowship: friendships built through working together

Work to reconfigure shop, make it more accessible. Architect Paul Sionis drawing to make window accessible as a door. Hope to open in the fall! Thanks to all who have worked in the Shop over the years. All who have volunteered were asked to stand and were heartily thanked by those gathered.

2020 Vision *Walter Booker*

Zoom call

Walter thanked everyone for participating actively in the 2020 Vision Campaign.

Committee: Anne Mockridge, Gordon Frey, Peter Savastano, Sue Singer, Vern Endo as well as those who hosted meetings.

Began this time last year with Vestry Retreat and formed committee. Created survey starting in August 2018, cottage meetings ran between August and October. Survey opened in January to review 103 pages of results. Thanks for the great amount of feedback! Shared report along with conclusions and recommendations.

Our diversity is our strength.

NPS score is very good. How do we move from good to great?

Thrift Store Ministry: Committee has been meeting regularly though that hasn't been communicated widely. This ministry is valued and moving forward.

What concerns us?

- Challenges with our youth programming
- Perceived concentration of leadership opportunities
- Pastoral counseling capacity of our rector
- Rebirth of Thrift Shop ministry

Where do we go from here?

Thrift Shop Ministry:

“21st Century Opportunity to serve the community as well as serve St. Luke's”

Physical and virtual thrift shop - how can store have an online presence?

We have benefitted from our mature members who are able to volunteer, need to cast the net more widely (model of families volunteering at Toni's Kitchen).

Challenges facing young adults include getting pre-professional skills. Thrift shop could meet that need!

Support of the church will be crucial.

Increased social opportunities beyond Coffee Hour:

Concept of “Foyer Dinners” - perhaps affinity groups. Please step forward if you would like to help coordinate this effort. Increased interaction at Coffee Hour. How do we integrate newcomers and welcome them to Coffee Hour?

Increased outreach to/interaction with the broader community:

The future of St. Luke's is the people we get to meet out in the community.

How do we balance/complement what we do inside the walls of the church with what we do outside the walls of the church?

If you want to get involved, we want you to get involved. When in doubt, ask rector/warden/vestry. Our job is to plug you in to the things that move you.

God is a verb. Invoke the presence of God. expand the community to make more people part of it. It is unique in our world, but too tightly shared. We need to expand so more people can take advantage of it.

Hoping we will choose to gather in God's name both within and outside these walls to invite others.

Future of Church:

Churchgoing is declining. Main growth in Anglican communion is largely in the third world. First world attendance is shrinking. If we continue to conceptualize church in the way we practice it now.

We need to reinvision what church means so we can attract more people to it. Otherwise we are on that path to diminish.

The future of this church is OUTSIDE its walls. Share what we have, growth equals change.

If we can bring our unique and diversity

“Every time I have given to St. Luke’s, I have received greater blessings.”

As you continue to invest in this community, it will bring greater returns.

Balance of internal/external focus.

Bounce Festival: Susan Andersen

Most events are free of charge and centered around connecting with the community

Acting with empathy, learning something new, caring for yourself

Core principles of Bounce are meant to support our well-being. St. Luke's will be involved by having our sanctuary converted into an art installation. Please come and participate! Vicki Fantozzi and Susan have been engaging volunteers at schools to create “Happy Flags.”

Schools and young children will decorate the flags with things that bring them joy. Flags will be planted outside on May 19.

All at St. Luke’s will be invited at Coffee Hour to decorate flags.

Through MACA “Prayer as a way of Hoping” leaders from the community will talk about how they communicate with their God. Teach people how they can cultivate that relationship. Variety of events. Please participate and volunteer!

Capital Campaign: Tom Cochran

Ongoing CC. lucky to have Sue Villarosa and Liz Perez as co-chairs, John Raposa Treasurer/Comptroller role superbly, providing monthly reports on the cash flow of the campaign, which helps us understand how/when we can afford to proceed with our agenda.

Check with Tom about committee member names Harry Tim Gin, Tim, Stu, Stu, Shahri
John’s valuable fine-tuning.

Completed Projects:

Bridge connector: in order for it to happen, new sacristy was needed, fabulous bathroom, flower guild space. Committee, architects most helpful.

Sidewalk Repairs:

Roof Repairs

Capital Campaign and Vestry together made decisions:

RoofRepairsphase4 is third floor damage, moving up in priority.

Elevator!

To make this Parish House fully useful and open access, we need an elevator!

Original estimate for elevator was \$400K.

Currently \$90K remaining funds after completed projects, projected projects.

Not enough for elevator, stained glass repair, need for further contributions to campaign.

Original project list totaled over \$2M. We raised \$1.2M in pledges to the fund. We hope to attain \$1.06 in fulfillment.

Question about rectory repair. Need oil tank remediation, that will require driveway and front porch repair.

Treasurer’s Report:

Nesta Stephens

Great help from Vern Endo: he kept excellent records and was of great help.

Due to increases in pledges at end of 2018. Jazz & Jeans was very successful, hit close to budget of \$20K. New tenants in rectory helped to alleviate some shortfalls. Miscellaneous space usage. Some of these incomes helped offset the loss due to the closure of the shop (previous \$40K revenue was \$13K this year).

Non-budgeted

Finance Committee thank you: Keith Kawecki (Assistant Treasurer), Walter Booker, Wendy Drake-Schneider, Harry Mayo, Kathy Mazza. We meet 2nd Tuesday of each month, new members welcome!

Audit Committee: Nesta, Keith, Tom Cochran

Need to hire new audit firm. Prior firm did not provide timely statements. Audit committee was formed. Draft statements were sent but they did not conform to Arline's statements. Arline has been a great help with the transition. Keith and Nesta have been auditing materials from previous auditor. Bottom lines follow within Arline's numbers. Consistency with how financial statements are presented. 2016/2017 materials will be resubmitted to the Finance Committee, then to Vestry. Totals are the same, and we want accountant's financials to mirror our view. Those financials will be given to a new auditor. Interviews are ongoing. Need firm with experience in non-profits or churches. Sam Reckford at the Diocese has provided names of firms.

Thank you for the opportunity to serve you.

“God can do exceedingly abundantly”

Question about final number at loss

Operating at deficit? Offset by spend rate of Capital Campaign

Our assets went down because we bought the bridge

Molly asked about changing report (that would be accrual, we are cash-based accounting)

Ian

Rector's Report: Rev. John A. Mennell

Where is God Calling Us?

My thirteenth year. So much amazing stuff going on.

Living into the vision of being a cathedral in the community. Montclair Orchestra, Cali String Ensemble, Bounce. All ways to invite people in. We are still joyfully seeking and serving Christ.

Matt 28:19

Sow the seeds of love:

Chapter 4 of Mark has four parables about seeds.

“Some are scattered ...”

Some grow and produce thirty-fold, sixty-fold, a hundred-fold.

Beans story.

Our responsibility is to scatter the seeds of love. Share our experience! Take a seed packet and plant it in your garden as a reminder of the beauty and abundance that God can create in the world as a symbol of God's love.

SOW the seeds of love:

- *Service: to God and the world* “Where can I serve?” heart of God draws people to service. How do we leverage the incredible service we do at this place. And our Caring Community. How are we called to build each other up.
- *One: with God and each other:* the more we can walk with Jesus. Walk with each other. Leverage the diversity of this community. Work is what to figure out how we share that with the world and community.
- *Welcome: to neighbor and stranger:* be cognizant of people coming into and through this place. How do we welcome them?

Our work is to sow the seeds of love!

2019 Election Results:

New Junior Warden:

John Raposa

Vestry Class of 2022:

Monique Balsamo

David Goslin

Jo Ann Short

Erik Trojian

Deputies to Convention:

Wendy Drake-Schneider

Kayode Ogebite

Molly Williams

Convention Alternates:

Dan Salvito

Jim Short

Martha Thalheimer

Foundation Committee:

Christopher Lippencott, Harry Mayo

Roxie Zeek, chair of the Nominating Committee, admitted candidates for commissioning.

Sworn in and commissioned all!

“Sweet Holy Spirit”

Adjourned at 1:08 PM.

TONI'S KITCHEN

Anne Mernin - Director of Outreach

*"This service that you perform is not only supplying the needs of God's people
but is also overflowing in many expressions of thanks to God."
2 Corinthians 9:12*

2019 Average weekly meal-counts: 4,300 (hot meals and groceries)

During May, 2020, average weekly meal-counts: 24,000

The last year has been a busy one for Toni's Kitchen! In 2019, our mealcounts increased from 180,000 in 2018 to over 225,00 in 2019. And then came COVID-19! During the pandemic, the St. Luke's Community saw the risks to their neighbors and jumped in with generous donations of time, thought, talent, prayers and financial support.

Without hesitation, the community of St. Luke's helped Toni's Kitchen take full advantage of all this faith community has to offer. The dining room was transformed into a warehouse, the conference room into a place to store food bags for families, the Davis Room was lined with racks to hold family groceries. Outdoors, two refrigeration units were leased to ensure Toni's Kitchen could provide milk, cheese, meats and other basic groceries.

Usually in the Annual Report, Toni's Kitchen notes those parishioners who have contributed their time to Toni's during the year. This year, that would just be impossible. So many in this deeply generous community lived out Jesus' call to care for our neighbors – coming in early in the morning to volunteer, driving to markets to address food shortages, delivering meals to seniors, donating much-needed financial support, calling to see what we might need, cooking in our kitchen, lifting our guests in prayer, helping us adapt the organization structure to support this tremendous increase in need. As we bustle through these busy times, it is important to step back and notice the magnificent impact of living out our faith together!

Below is a brief summary of Toni's Kitchen's activities:

Our Guests and Pantry Clients

Soup Kitchen – With the onset of COVID-19, we switched to providing hot meals to-go for those guests who previously ate in our dining room. We miss the fellowship of a shared meal and look forward to when we can gather again. In the meantime, we check in regularly and provide clothing, toiletries and other necessary items as needed. We are also working to get our group counselling sessions up and running on Zoom as well as weekly check-in calls.

Pantry Clients – Grocery distributions are brisk as we see families with children trying to find their footing after an abrupt loss of income. Grocery distributions replace our Healthy Backpack program and have grown exponentially since 2019. We have extended our distribution hours significantly Mondays through Fridays to ensure that families do not need to wait in long lines to be served. Families are pleased with the food offerings and we hope to get a survey out to them so we can learn more.

Seniors – Our older adult neighbors were particularly hard hit during COVID-19. Many were unable to get out to shop and did not have families or neighbors to turn to. As a result, a partnership was quickly formed with Katie York, the Director of Senior Services at the Township and Montclair Kiwanis and the Montclair BID. Those seniors needing food were quickly identified by Ms. York and the Kiwanis assembled an amazing driving team. These numbers continue to slowly come down as we expected. Montclair home delivery to seniors now number approximately 385 weekly. We also do another 100+ in Bloomfield.

Schools – Montclair Public Schools continue to distribute school lunch on Mondays at Toni’s Kitchen. Other lunches are delivered to homes. We provide 120 grocery bags in Bloomfield during lunch distributions each week and another 180 to Carteret School neighbors on Fridays. West Orange is two distribution sites during the summer for a total of approximately 180-200 families.

Food Supply

Our food supply is improving. We spoke with the Foodbank in June to let them know our summer plans. They have upped the supply coming in. We will still be purchasing at very high levels but we are accessing new food sources that are significantly improving our food supply. We have access to a COVID-19 USDA produce and dairy program that are lifesavers for the summer. They may end in September.

Operations

All aspects of Toni’s Kitchen operations are being revisited to upgrade our service and our effectiveness given all the recent changes. Our food distribution process is being reevaluated to ensure consistency of practices, strong food safety and a welcoming culture. Stacey is redesigning how inventory is handled, the way our fresh food turns over, how food ordering works and the design of shifts. The physical layout of our outdoor space is also part of this review. New in-kind recording procedures, going from volume-based recording to poundage – is now in place and more in keeping with pantries and aligned with FeedAmerica. Each of the new processes will go through several iterations.

Volunteers and Staffing

Our **volunteer** crews are holding strong. Our kitchen is absolutely amazing!!! The meals coming out are gorgeous and are giving us some new options to bring overall food costs down. We have several interns for the summer and they add some fun to the food sorting and packaging.

On the **staffing** front there are a lot of changes. Jessica Troupe and Tara Higgins are both leaving us. These are huge losses as they both have so much talent. Jessica will rejoin us as an Advisory Committee member (she was one before coming on staff!) and Tara is overwhelmed in her other life at the moment but I am sure we will have an opportunity to work with her in some way in the future. Kerry Giles is picking up some of Jessica’s work on Volgistics. Jeanne Reilly is working 20 hours through the summer to help cover shifts. We are actively looking for a replacement for Tara and are holding on replacing the other part of Jessica’s work as we revisit our structure.

TONI’S COMMUNITY CLOSET - We’re Open!!

Toni’s Closet was scheduled to open at 23 Broad Street in Bloomfield. Finally, after months of holding our breath, the Shop opened in July! The crew is amazing and has terrific energy and the space just plain feels good. We are open now on Wednesdays and Saturdays and will add a third day as soon as we feel able. The response by customers has been very positive. Come by and visit us!!

BOUNCE

2019 saw the first Montclair Bounce Festival. Bounce 2020 had a busy Spring season, responding with agility and a true sense of community in developing some well-received online programming and getting Bounce Banner gardens out around town. We missed the opportunity for our planned Festival but enjoyed learning how to Bounce online! Bounce is on hiatus for the summer and we will take a look in the fall to see what might be its future.

ACOLYTES

Godfrey Gregg

The word “acolyte” comes from the Greek word “akolouthos,” which means a servant or attendant who waits on another. Acolytes assist the clergy in the liturgy of the Word and Sacrament, lighting the candles and carrying the torches, banners, and crosses in procession. Acolytes may also serve by carrying the censor (thurible) when incense is used. The lighting of candles ritual performed by the Acolyte is symbolic of bringing the light of Christ into our lives.

I suspect that, like me, those who served are experiencing a grief ~ we have lost an essential part of our lives. I appreciate their service and look forward to the time when we can gather again to do so.

We are especially grateful to all those who served:

Acolytes Adults:

Stephanie Borsi
Martin Cowart
Kathleen Kellaigh
Tim Mannion
Maureen Otto
Martha Thalheimer

Acolytes Youth:

Miles Buchanan
Lily Carter
Annika Ginocchio
Lucca Ginocchio
Seungho Lee
Emma Rodriguez

ALTAR GUILD

Martha Thalheimer

The Altar Guild is responsible for preparing the sanctuary for services and cleaning up after. In addition, we keep the silver and brass polished, launder linens and wash albs for John and the other servers. This year we said good-bye to Myrna Bennett when she left us for Florida. She is missed, although thanks to Covid-19 we now get to see her on Sundays. We also welcomed Amado Daruich this year.

The Altar Guild is made up of Amado Daruich, Gordon Frey, Cynthia Hadley-Bailey, Sally Kress, Nicola Lynch, Kristine O'Connor, Maureen Otto, Pauline Petrus, Daune Slater and Susan Singer. Special thanks to Marilyn Hatzenbuhler for washing and pressing the altar linens, and Sally Kress for being my 8 am Sunday contact.

Currently the Guild is on a break thanks to Covid-19, but if you would like to join us when in-person services resume, the time commitment is about a half hour every four weeks. The jobs are either Saturday morning to dress the altar, or Sunday morning at 8 to put out the sacraments, after the 8am service to set up the 9 and 10 am services and after the 10 am service to clean up and prepare for the next service. Please speak with any of us to get additional details. We would love to have you become part of the group.

COUNTERS

Stephanie Borsi and Harry Mayo

Many thanks to our intrepid members (Art Borsi, Steph Borsi, Tim Mannion, Harry Mayo, Maureen Otto, Martha Thalheimer, and Lisa Williams – with a shout out to Carl Schmidt and Sue Villarosa, who pitch in when we are short handed) who have helped count the contributions this past year. Every Sunday, a team of two counters meets after church and counts the day's receipts. We log all of the pledged cash, checks, donations for AIM, flowers, music, Toni's Kitchen, rent and other miscellaneous contributions that may come in. On the surface this might seem like a dull, mundane job. But as so often happens in groups that are involved at St. Luke's, we actually have a good amount of fun! The counting job itself can be tricky for those who might be math-challenged or who have illegible handwriting. Throughout the year there are times when it just doesn't make sense to count on Sunday morning. With all that goes on at St. Luke's, we aren't always willing to skip an activity to count money, and we make plans to meet on a weeknight instead. Someone will offer their home and we find ourselves involved in an impromptu counting/dinner party! If you'd like to join this fun-loving group and have reasonable handwriting and math skills, please see Harry Mayo or Steph Borsi.

USHER MINISTRY

Jason Andersen

We thankfully had some new volunteers in 2019 and I am happy to say that we always had a volunteer step up when another could not fulfill their duties on a given Sunday.

I'd like to thank the following parishioners for their work in making the ushering at St. Luke's flawless:

Mike Alberga	Tom Fallace	Stu Perry
Susan Andersen	Funmi Fasehun	Patt Sullivan Perry
Stefenia Cohen	Sudhir Frederick	Denise Price
Wendy Drake-Schneider	Karen Malone	Matthew Price
Jill Eden	Cathie Mazza	Jo Ann Short
Colette Emerson	Maureen Otto	Jim Short
Mark Emerson	Jiyeon Park	Elaine St. Claire

Obviously our usher team has been inactive the past few months. I'm hoping that when we open the church and services begin again that we can keep the volunteers we have and even gain some more. I'm sure there will be new protocols that we will need to learn but I'm confident that our team will give the warm welcome and friendly accommodation as they have in the past.

LECTORS AND INTERCESSORS

Martha Thalheimer

Lectors are those who have been trained to read the Holy Scriptures during the Liturgy of the Word at the beginning for the service. Lectors read from the Hebrew Testament, lead in the recitation of the Psalm, and read from the Epistles and other Christian Testament books. While generally an Intercessor within the church is one who serves as a mediator between a person in need and God, within the Liturgy of the Word, Intercessors lead the congregation in offering the Prayers of the People. Intercessions to God are offered by all of us as a body – not only for ourselves, but also for the church and for the world.

If you would like to serve as a Lector or Intercessor, training is required, so please contact Martha Thalheimer at Thalheimer@slechurch.org or The Rev. John Mennell at Mennell@slechurch.org for more information.

Lectors/Intercessors 8:00 a.m.

Barbara Brooks Andrews
Walter Booker
Joy Endo
Vern Endo
Keith Kawecki
Sally Kress
Candace Raymond
Susan Singer
Rochelle Wilson

Lectors/Intercessors 10:00 a.m.

Mike Alberga
Jason Andersen
Mariah Ayscue
Monique Balsamo
Martin Cowart
Charlene Dalton
Ken Dalton
Kathy DeWalt
Wendy Drake-Schneider
Colette Emerson
Gordon Frey
Shahri Griffin
Godfrey Gregg
Bert Jones

Kathleen Kellaigh
Tim Mannion
Rachel Ann Moore
Maureen Otto
Liz Perez
Pauline Petrus
Juliet Robinson
Nesta Stephens
Stefanie Tryson
Martha Thalheimer
Karen Thompson
Sue Villarosa
Lisa Williams
Molly Williams

FLOWER GUILD

Tim Mannion and Gordon Frey

The Flower Guild of St. Luke's Episcopal Church has served the parish by providing flower arrangements and decorative support for regular Sunday morning worship, for the major festivals of the church year, and for weddings and funerals.

Church flowers remind us of the joy we can find in common things, and of our shared life with the planet. We have worked every Saturday morning to prepare for Sunday worship, except for Lent and Advent..

Unfortunately, because of the current pandemic, we are not able to do so. We hope that our work will soon be visible again, when we gather as a congregation in our beautiful church space. Until then, we can only remember fondly our beautiful Christmas and Easter arrangements and the arrangements we have created for members of the parish family.

When we begin again, there will be tri-fold order forms on the back tables of the church. Flower Memorials and Thanksgivings can be registered simply by emailing Flowers@Slechurch.org or by contacting Gordon Frey or Tim Mannion. We will be happy to work with you. The basic amount requested for any given Sunday's flowers is \$80, but if that amount is too high for you, you should consider partnering with friends for a combined memorial or thanksgiving. No gift to the Flower Guild is too small!

The special flower arrangements we do for church festivals such as Christmas, Easter, Palm Sunday, and Pentecost do not happen without a host of helpers. Thank you to EVERYONE who has supported this ministry, particularly Sue Villarosa who diligently wraps all the potted plants at Christmas and Easter, and to Martha Thalheimer who designs the "gardens."

WOMEN'S GROUP

Stephanie Borsi & Martha Thalheimer

The Women's Group of St. Luke's consists of marvelous women who attempt to get together socially every couple of months for lunch and conversation. We last met in early February, when we celebrated Valentine's Day with a beautifully decorated table, complete with hearts and tealights. And, of course, fabulous food! The joy of pot luck meals is the marvelous dishes that people bring to them. These women are not to be outdone in their culinary skills! In September 2019, 19 of us went to Holy Cross Monastery for a retreat. Led by Sonia Waters, we spent time learning, reflecting and connecting. And, of course, ate more fabulous food (the chef at Holy Cross is from the Culinary Institute!). When we weren't in session, we were free to read, hike, walk down to the river (Holy Cross borders the mighty Hudson), nap or just sit and be still. We came away from our retreat feeling renewed and refreshed. We all look forward to when we can get together again.

VIRTUAL VERGERS

Stevie Tryson

The team of "Virtual Vergers" is a new ministry in 2020, brought about by necessity during this time of pandemic. Since March, we have worked to adapt the various services St. Luke's offers to the Zoom format. We have also provided instruction and support to parishioners who are struggling with learning the technology to access our services. If you need technical help with Zoom, please reach out to Stevie Tryson at stefanie.tryson@gmail.com.

During the services, the role of the virtual verger is to mute and unmute participants at appropriate times, provide responses where necessary, and to manage questions that arise during the service. Our founding member, Stevie Tryson, has handled the majority of the services, but a team has been assembled and is training so that the position will rotate. Our current roster includes Martha Thalheimer, Denise Price, Molly Ann Williams, Larysa Cohen, and Sue Villarosa. If you are interested in training to be a virtual verger, please reach out to Stevie Tryson at stefanie.tryson@gmail.com.

We plan to continue to provide hybrid services (online in addition to in person) once the pandemic restrictions are lifted, to continue to include our parish family that cannot attend in person.

2ND TIME AROUND SHOP

Wendy Drake-Schneider

The 2nd Time Around Shop Reopened Saturday, November 16th, 2019, after a summer yard sale of old inventory and cleaning/reorganizing of stock rooms & selling floor. A steering committee of eight led the charge deciding to open for business Saturdays Only for several months and Tuesdays/Wednesdays would be restocking/display work days. Twenty-six volunteers became active in the effort. All categories of donated merchandise were accepted and featured for sale including small furniture. A new register system and sales desk were added showcasing jewelry also. Credit cards, cash and checks are accepted. New ADA compliant shop door on Union Street is currently being installed.

The Shop is working with organizations such as Trex for plastic recycling, trying to be “green,” utilizing recycling initiatives and with Toni’s Kitchen to fill the need for items for T K guests.

Income from sales in 2019 totaled \$8,356,

Income budget for 2020 = \$25,000.

Actual sales income Jan-Mar 14 = \$4,600.

The SHOP was closed on March 14 due to Covid-19. Many many thanks to all the SHOP volunteers. We have enjoyed this wonderful community working together! Please contact Wendy Drake-Schneider or Sarah Stransky if you would like to come on board when The Shop REOPENS!

Thanks to our volunteers:

Lovie Abner	Charlene Dalton	Ken Schneider	
Nancy Alberga	Nancy Dillon	Jim Short	New April Reopen
Monique Balsamo	Edith Gallimore	Sarah Stransky	Volunteers:
Mia Balsamo	David Goslin	Martha Thalheimer	Cathy Garrity
Steph Borsi	Melissa Goslin	Sue Villarosa	Julia Ginocchio
Lauren Christie	Leslie Koons	Robin Vitullo	Patt Sullivan-Perry
Stuart Christie	Cathy Mazza	Thank you to Chris	
Stefania Cohen	Maureen Otto	Corso for positive	
Sonja Cole	Denise Price	help and support	

CONGREGATION CONNECTION

Denise Price

This brand-new ministry was the brainchild of Anne Mockridge after reflecting on the importance of connection in the midst of pandemic-induced social isolation. The effort spearheaded by Sue Singer and Denise Price has been meeting since early May. This weekly check-in of several congregants is an opportunity for fellowship, conversation, reflection, and support. We talk about how we are coping with the current state of the world, missing the physical connection with family and friends, and personal experiences. There is no long term commitment and some come only when the can. It truly is a nice opportunity to connect with others and a way to help us feel more connected with our church family. We are always looking for others to join us so please reach out if you are interested.

YOUTH GROUP

Liz Dalton

Youth Group started this year as a collaboration with St. John’s, Montclair and Church of the Holy Spirit, Verona with the hope of re-establishing a strong and connected youth presence within our congregation. Since launching at the end of January, 23 youth in grades 6-12 (13 from St. Luke’s) have participated in our youth group meetings and events. Semi-monthly gatherings included going ice skating, playing Bang!, making igloo cupcakes, and LOTS of snacks. Denise Price dutifully served as a chaperone and all-around support. After in-person gatherings were no longer possible, youth group went virtual. Weekly meetings on Zoom kept everyone connected during this time, with lots of movie nights, trivia, and at-home scavenger hunts (snacks not included). While a challenging time to begin any new venture, Youth Group has had a strong year.

PEACE & JUSTICE COMMITTEE

Co-Chairs: Charlene and Dan Salvito

The Peace and Justice Ministry is open to all members of the parish and the larger community of Montclair. We work towards the four pillars we established to focus on the plight of the refugees and undocumented immigrants among us: spiritual underpinnings of social justice, cultural understanding, physical support, and advocacy. We are working with our community to bring justice to the poor and disenfranchised among us. We work to provide the St. Luke's community with information on various activities around the region of interest to the Peace and Justice group (workshops, protests, etc.).

In June we again supported a dinner of the Syrian Supper Club (now United Tastes of America). An evening meal was prepared by one of our new Syrian neighbors who shared their cooking skills in a table full of traditional food. This effort supports families of Syrian refugees recently settled in New Jersey. To quote their webpage: "These meals present an opportunity for people, who have been defined for too long as victims, to share knowledge and skills unique to them, for recipients to become partners in fund-raising efforts, and to set them on a path of greater independence and confidence in their new lives here in the USA."

On July 12 many of us came out to support the Lights for Liberty vigil outside the Essex County Correctional Facility to support detained asylees and undocumented immigrants.

St. Luke's is a Sanctuary Solidarity Congregation of the Montclair Sanctuary Alliance and we have provided support for their guests. Most notably, Toni's Kitchen has been able to provide meals to the family currently residing at the sanctuary. There is also a Go Fund Me to upgrade the living space and provide medical support to the family. That fundraiser can be found at: <https://www.gofundme.com/montclair-sanctuary-alliance>

In October we continued to support First Friends through our Rucksacks for Refugees initiative. We collected over 30 backpacks filled with personal care items. These backpacks are given to released detainees to assist them as they begin their lives post-detention.

CLIMATE COMMITTEE

Co-chairs: Jaewoo Lee and Seungho Lee

The Climate Committee was formed in order to educate ourselves about the urgent issue of climate change, and to put our concerns into actions to contribute to the solution. The UN report in 2018 shows how urgent this is, and how climate change will affect all of us, such as food and water shortage, immigration and national security, and much more.

In 2019, the Climate Committee voted to join Empower New Jersey, a coalition of environment conscious people who push for fossil fuel free New Jersey. All members were urged to join the campaign, calling Governor Murphy's office every Monday and requesting him to issue a moratorium on new fossil fuel projects and start investing in green energy.

We also requested our vestry to approve St. Luke's to join Empower New Jersey as one of its sponsors. After much deliberation, this decision was approved. We also requested the diocese of Newark to do the same, but we did not succeed in this.

Seungho Lee hosted his second benefit concert in December and raised \$470 for the Natural Resources Defense Council.

Montclair Sustainability Officer Gray Russell visited us twice to give presentations and Craig Livermore also visited and gave us a presentation.

During the pandemic, some members enjoyed the Washington, DC, Environmental Film Festival online.

However, due to the pandemic, we cannot physically hold meetings anymore. We were planning to host a Repair Café at St. Luke's in April with the help of many volunteers, which was canceled due to COVID-19. We hope to host one in the near future.

CARING COMMUNITY

Susan Singer

The Caring Community offers practical assistance and warm outreach to homebound members of our congregation. In the pre-COVID world that has meant, among other things, home visits and visits at healthcare facilities, support and advocacy with healthcare issues, occasional accompaniment of parishioners on a treasured recreational outing, and, above all, RIDES (!) to church and medical appointments. Traditionally the Caring Community has also reached out by phone, handwritten notes, flowers left at the door, and other forms of contact for those who are socially isolated or faced with a sudden loss in their lives.

2019 Highlights

A. Round Robin Food Prep and Delivery

With guidance from clergy, from time to time it comes to the attention of the Caring Community that an individual or family confronts a stressful situation and would welcome delivery of cooked meals from fellow parishioners. While in past years the Caring Community has engaged in food-related activities, in 2019 we worked to develop better organized and inclusive methods of providing that service. As a particular need arose, the CC would contact a range of parishioners beyond the core Caring Community loyalists, to solicit interest in cooking and delivering casseroles, soups, salads or other culinary creations for the receiving person or family, on a rotating basis, for a defined period of time. During 2019 the Caring Community led three such “round robin” efforts, each with a separate six to twelve week duration, with meal deliveries occurring once, or two times per week. In all three instances we had sufficient volunteers so that each provider was on tap one, or at most two, meal prep and delivery engagements during a particular “round robin” series.

B. Transportation

During the five years of its existence the Caring Community has consistently found that a segment of our community has a significant need for help with transportation. The need might center on access to church services, to special events at church, or to medical appointments. From a quantitative, though not necessarily qualitative, standpoint, help with transportation has stood out as the predominant service offered by the Caring Community.

The year 2019 was no different. In 2019 Caring Community participants provided over **150** rides to those facing mobility challenges in this “car dominated” suburban region, within a larger society marked by geographic dispersion of extended family members. Not included in that 150-plus count are the rides which individual parishioners give to others, without the need of requests from an organized ministry, and without fanfare.

In addition to providing rides to individual parishioners, during 2019 the “CC” continued to interface with external transportation providers in Montclair Township and Essex County, in an ongoing effort to make information available to our parishioners about alternative transportation opportunities, and to help plan and advocate for improved opportunities. In particular, these ongoing efforts have contributed to dramatic improvements in the Montclair Senior Bus service, which has proven to be a boon to some members of our congregation, and which has exemplified a source for outreach beyond the walls of the church. In truth, however, these public efforts are not a substitute for the warmth and social connection offered, along with practical help, via “one on one” rides which the Caring Community provides.

Connections in the Wake of COVID-19

In this period of necessary social distancing the Caring Community has sought to find new ways to fulfill our mission. We have been able to continue round robin meal services, but, obviously, driving parishioners to church services and events is “out the window”. Some transportation for medical care has taken place, on a very limited basis.

The restrictions created by COVID 19 have provided an opportunity for the Caring Community to rethink and adapt. Our developing focus is on initiatives for social connection, notably:

C. “Phone Buddy System”

The Caring Community, again with guidance from our clergy, has worked to identify folks who are isolated in care facilities, or who are unable to participate remotely in church services, or who, for other reasons, have had diminished engagement with available church resources during the pandemic. As we identify these folks, we have then asked volunteers to serve as regular “one on one” phone buddies, matched with specific individuals who are, or may be, in need of connection. Phone contacts can consist simply of a brief, friendly “check-in”, to ask how the person is doing, ranging to more extended talks – wherever the conversation leads. Organizing and maintaining this effort has, in and of itself, provided the additional benefit of keeping Caring Community participants connected with each other.

D. Congregation Connection

In alliance with Vestry rep Denise Price, powered by our own computer genius, Stevie Tryson, and aided with publicity by a terrific communicator, Dan Salvito, the Caring and Community has supported an exciting social interchange called “Congregation Connection.” Through Congregation Connection, all are welcome to join a one-hour Zoom conversation, Thursday evenings at 7:00 p.m. Conversations have touched on getting to know one another, developments on the COVID-19 front, race and gender discrimination, the effects of the pandemic on our kids and grandkids, our feelings about church services on-line, books we have been reading, and more.

We would love to have any and all members of the Congregation participating in this venture, once, twice, regularly, or as many times as the spirit moves. If participants become too numerous for comfortable conversation, breakouts into separate groups can be arranged.

Participants in Caring Community service during the past year include:

Stephania Cohen
Alison Curtin
Jill Eden
Mark Emerson
Vicki Fantozzi
Gordon Frey
Julia Ginocchio

David Goslin
Melissa Goslin
Margaret Lockwood
Christopher McKenzie
Ari Measday
Maureen Otto
Denise Price
Matthew Price

Kayode Oyegbite
Charlene Salvito
Dan Salvito
Sue Singer
Patt Sullivan-Perry
Karen Thompson
Sue Villarosa

COFFEE HOUR

Sue Villarosa

Not that anyone's counting, but it's been 20 Sundays since March 8th when Team Trojan hosted our last coffee hour after the 10:00 service and first implemented some basic social distancing techniques. It was unlike any coffee hour before it. As many of you know, coffee hours at St. Luke's have risen to legendary status on numerous occasions! This is due to our 10 teams of dedicated and enthusiastic volunteers who work together and share the vision. Our goal is to maintain a system that provides not only abundant sustenance, but also camaraderie in teamwork and a welcoming atmosphere in which to visit with old friends and make new ones. It is the most welcoming of committees and we're always looking for new volunteers.

At this point there is no way to know when coffee hours will return, but they will definitely return in some form or other. Rest assured that when that happens, we'll make every reasonable concession to health and safety while still providing a fabulous coffee hour! And at that time, Sue Villarosa will be thrilled to sign up anyone who'd like to join a team!!

Many thanks to the dedicated parishioners who have participated in Coffee Hour over the past year and to all our current volunteers (Team Leaders listed in bold):

Stephanie Borsi

Martha Thalheimer
Gordon Frey
Lisa Williams
Shahri Griffin
Jiyeon Park
Maggie Gilchrist
Amrita Frederick
Sara Nally

Jill Eden

Karen Malone
Eulalee Hamilton
Millicent Braithwaite
Stefania Cohen
Larysa Cohen
Gracie Williams
Russ Manley
Joselyn Cruz

Colette Emerson

Susan Ludwigson
Audrey Anderson
Molly Williams
Stevie Tryson
Jean Innis
Laurette Mercer Nieman
Carol Grasso

Daune Slater

Charlene Dalton
Elaine St. Clair
Linda Hyndman-Lewis
Betsy Ginsburg
Alison Curtin
Ladylease White
Marola Lopez

Enuma Okuzu

Rachel Cochran
Sue Singer
Lillian Nwogu
Patricia Haynes
Hannah Rolfes
Meaghan Crampton
Jenn Reid

Joan Mayo

Julia Ginocchio
Monique & Lou Balsamo
Amado Daruich
Matthew & Denise Price
Nesta Stephens
Edith Gallimore
Abby Walsh

Roxie Zeek

Carol McCarthy
Cathie Mazza
Charlene & Dan Salvito
Marcelle Gaia
Martin Cowert
Juliet Robinson
Margaret Hargrove

Erik Trojan

Candi Carter
Anne Mockridge
Betsy Burgess
Kelly Wenz
Krista Macchione
Natalie Sullivan
Eileen McGeever

Wendy Drake-Schneider

JoAnn Short
Oneida Mendez-Laws
Melissa Goslin
Miguel Bermeo
Liz Hartmann
Julienne Pape
Jenna Sier

Sarah Stransky

Nancy Alberga
Patt Sullivan-Perry
Susan Andersen
Katherine Underwood
Maureen Otto
Tilly Adams
Stephanie Sheerin Madrigal
Rachel Moore; Lovey Abner
Pauline Petrus
Karen Thompson
Liz Perez
Sue Villarosa

SENIOR CHOIR

Jim Millar, Music Director

September 2019 to July 2020 has brought changes that few could have imagined. Our senior choir can no longer do what we love to do most - creating beautiful moments to enhance our worship. It occurred to me recently that I have been doing choral music consistently since I was eight years old. I had no idea how much I would miss it. If there's one thing the pandemic has taught us, it is to never take for granted the time we have together.

And we did have some lovely times together prior to March. Our annual Lessons & Carols once again was enriched by the Tenafly High School Strings and the Montclair State Brass. We tackled some tricky, but beautiful, music. At the end of January, the Tenafly High School strings returned en masse to present a concert to great acclaim.

And then all of a sudden, we were all staying at home. We began live-streaming the services, using YouTube videos for the hymns in place of the choir. Not a bad idea, but the execution was a little shaky. Enter Stephan Wojtecki, and all was well. Stephan also produced a "virtual choir" video of Amazing Grace that came out beautifully. Thank you, Stephan!

At present we have one of our section leaders sing the hymns in church, accompanied by the organ, and livestream the service. This seems to be the best solution for now, and for the foreseeable future.

We will miss our section leader, Allie Mion, who has moved to Philadelphia. We feel lucky to have had three years enjoying her lovely voice. We welcome Maddie Meier, who will start in August.

Think how great it will be when we can all sing together again! It can't come soon enough. Come and join us!

The Senior Choir consists of the following singers:

Soprano:

Mariah Ayscue
Charlene Dalton
Betty Ginsburg
Allison Mion*
Sue Villarosa
Ladylease White

Alto:

Gina Balestracci
Stephanie Borsi
Julienne Pape
Kelly Wenz *
Roxie Zeek

Tenor:

Warren Carr *
Ken Dalton
Jaewoo Lee
Patrick Rodriguez
Karen Thompson

Bass:

Gordon Frey
Christopher Lippincott
Timothy Mannion
Pete Tamburro *

** Section leaders annotated with an asterisk*

WELCOME AND HOSPITALITY MINISTRY *(Formerly Membership Committee)*

Denise Price

“Welcome one another, therefore, just as Christ welcomed you, for the glory of God.”
Romans 15:8

Now in its fifth year the group strives to grow the parish and help all in attendance to feel welcomed and a part of the St. Luke’s community, whether they are a first-time visitor or a long-time member. We strive to be a connective presence at church facilitating introductions

Our members include Lovie Abner, Godfrey Gregg, Julia Ginocchio, Joan Mayo, Oneida Mendez-Laws, Anne Mockridge, Patt Sullivan-Perry, Denise Price, Matthew Price, Sue Singer and Molly Williams.

In the past year we were pleased to host a Newcomers’ Receptions on October 20, 2019. It was a great opportunity for those newest to the St. Luke’s community to mix and mingle with John, members of the vestry, and ministry leaders.

Our focus during the past year included increasing the use of name tags across the congregation. During our last pre-pandemic meeting in February, we brainstormed about several activities to increase engagement and further facilitate fellowship including:

- Hosting movie nights in the assembly hall once a quarter.
- Group outings to support local theaters like Luna Theater in West Orange and Papermill Playhouse in Millburn.
- An International Potluck Supper: “Out of Every Nation Under Heaven” in September a way to celebrate St. Luke’s rich diversity leading up to the 2020 election in November.

As we grow, our newer members continue to become an integral part of the community and leadership. Several people who attended Newcomers Receptions in the past 2 years serve in volunteer capacities within the church including at the shop, Sunday School teacher, on Finance Committee and are up for election at this annual meeting. If you have ideas on how we can continue to welcome in our new virtual environment, please consider joining us!

STEWARDSHIP REPORT 2019/2020

The Stewardship Committee consisted of Bob Allison (8 o'clock), Ari Measday (9 o'clock), Martin Cowart (10 o'clock), JoAnn Short (Vestry), Keith Kawecki and our fearless leader, John Mennell. A special thanks goes to Chris Corso for all her follow up work with me, and Martha Thalheimer for her keeping me on top of 10 o'clock pledges.

The 2019/2020 Stewardship Campaign was a highly successful one. You all pledged \$414,241 for 2020.

That represents an increase of 10% over last year. We were fortunate to have 150 families pledge this year. This year's Campaign has proven to be especially important with the onset and presence of COVID-19. The Committee is in awe of the continued support in honoring the commitments especially in this difficult time. The program is only as successful as we ALL make it. Thank you, thank you, thank you.

2020 Stewardship Report

Current Date **25-Jul-20**

Running Total 2020	\$414,241 *
% \$ Goal (\$430,000)	96%
% of Pledges Goal (200) to date	75.0%

	#'s	Amounts	% of pledges (not \$'s)
Net of New 2020 Pledges	32	\$38,022	21% New
Net Chg of Increased Pledges	59	\$29,890	39% Increase
Net of Pledges Same Amount	38	\$116,830	25% Same
Net Chg of Reduced Pledges	21	(\$20,974)	14% Reduced
Average Pledge Amount		\$2,743	
Median Pledge Amount		\$1,600	
Pledges received to date	150		100%
High Risk Pledges (MIA, Relocation)	6	(\$5,538)	
Net Changes 2020 vs 2019		\$41,400	10.0%
Medium Risk	5	(\$9,500)	% change in \$'s from last year pledges plus new pledges

CAPITAL CAMPAIGN COMMITTEE

Tom Cochran, Liz Perez, and Sue Villarosa - Co-Chairs, John Raposa & Erik Trojjan - Treasurers

Projects: St. Luke's capital campaign "*Breaking Down Barriers*" completed the most complex major projects on the priority list: Bridge/Connector including new Sacristy/Flower Guild room, ADA-compliant Family Bathroom, new Lights & Sound System by the close of CY 2019. Through careful bidding, selection of contractors and close construction management supported by Sionis Architecture, we have continued to be able to bring the projects within their initial estimated costs, despite a number of previously unknown structural and electrical challenges associated with the bridge/connector project. In 2019, major Parish House roof, ventilation system and attic repairs were planned and successfully completed. Also, in 2019:

- St. Luke's started work to fully clean and upgrade the Marshall & Ogletree Opus Two organ thanks to dedicated donations received by the Capital Campaign Fund; .
- In addition, planning and municipal permitting was completed - and work initiated - on the new South Fullerton St./Parking lot-level entrance to the Second-time Around Shop.

There are also a number of other serious major maintenance and capital improvement project needs – such as masonry re-pointing of the Church, stained glass restoration and protection, first floor Rectory reconfiguration, additional Church HVAC (to name a few) – that the Parish will otherwise need to consider, but that are not currently deemed feasible with limited anticipated funds.

Year-to-Date, 2020

The following projects are being supervised by the Capital Campaign Committee but are being funded outside of the Campaign, either by other Parish ministries (e.g., Toni's Kitchen or The Second Time Around Shop) or directly funded by parishioners. As such, expenses for these projects, even if they flow through the Capital Campaign Account, do not affect Anticipated Funds Availability.

Projects Underway (estimated remaining expenses)

- South Entry Restoration	\$ 7,500
- New Shop Door	47,600

Projects Planned (estimated expenses)

- Undercroft Accessibility.....	\$ TBD
- Grading/Drainage around buildings (portion may be part of Undercroft Accessibility Project)	\$ 50,000
- Bridge Entrance Landscaping (some or all may be part of Undercroft Accessibility Project)	\$ 10,000

Based upon our current best revenue and expense projections (including deductions for unfulfilled pledges), we believe that there will be approximately \$[**\$ 100,228**] in remaining available funds at the end of the campaign (April 2021).

Apart from the other possible major maintenance and capital improvement projects just mentioned, one of the key projects planned in the campaign was for an elevator that would provide barrier free direct access to our 2nd floor where our mission-aligned, expense-reimbursing "tenants" have workspaces, 3rd floor where we have Choir practice, robing and sheet music storage, as well as the Church School. Our 3rd floor is our most underutilized space because it is so difficult to get to. Estimated costs associated with the construction of an elevator would be \$250,000 - \$300,000 leaving us with an additional need of approximately \$175,000+ (even if we do no other projects). We are planning to soon reach out to all members of the St Luke's parish family and other potential funders in the wider community to help us meet this remaining need and decide whether we could fund additional projects. In all of this we are endeavoring to be good stewards of *all* our spaces within an older and oftentimes challenging physical plant.

Capital Campaign Finances: The Committee continues to closely monitor the payment of pledges to the Capital Campaign, providing Finance Committee and Vestry with monthly reports on the current balance of Capital Campaign Account, and projections of future cash flow. Some shortfall in pledge fulfillment exists with some write-offs already made. It is clear that all shortfalls in pledge fulfillment will ultimately impact the work that can be completed. The Committee welcomes new pledges to the Capital Campaign and seeks timely fulfillment of existing pledges.

Campaign Projects Expenses
(through January 24, 2020)

2019 EXPENSES PAID

1Q19	\$1,185 \$585 \$2,500	Sionas Architecture Sionas Architecture Richland, Lupo & Assocs.
2Q19	\$369	Essex Locksmith
3Q19	\$1,125 \$500 \$2,000 \$9,500 \$1,000 \$3,000	A-Apache Pest Control A-Apache Pest Control H&H Engineering Bay Roofing Appearance Matters Vescon Services
4Q19	\$435 \$3,105 \$1,800 \$3,600 \$4,400	Appearance Matters Absolute Protective Sys. Weltman Home Svcs. Weltman Home Svcs. Vescon Services
2019 CC Expenses	TOTAL: \$35,104	

Anticipated Funds Availability

Current Account Balance 03/30/20	\$256,484*
Remaining Pledges (excls. arrears & written-off)	
• 2020	\$54,054
• 2021	\$6,715
less Pledges unlikely to be fulfilled	(\$5,233) <i>see Jeopardy Pledges below</i>
Expected Revenue	\$312,020*

*\$27,000 of the Current Account Balance/Expected Revenue is committed to Phase 2 of the Campaign (Elevator Project).
Note: Expected Revenue does not include additional deductions for any other unfulfilled pledges in the future, new pledge revenue or additional grant revenue from the Ward Herbert Fund or other grants.

Projects Underway (estimated remaining expenses)

- Architectural/Engineering services (\$1,865)
- Bridge/Connector (\$21,027)
- PSE&G new electrical service..... (\$16,000)
- Organ upgrade & cleaning (\$12,900)

Committed Projects (estimated expenses) – RFP authorized and Vestry committed to work

- Roof Repairs phase 2 (PH 3rd Floor) (\$33,000)

Planned Projects (estimated expenses) – RFPs authorized but work not yet approved by Vestry

- Parking lot, curbs, sidewalks, drainage (\$75,000)
- Security system (\$15,000)
- Roof Repairs phase 5 (South Entry) (\$10,000)

Est. Remaining Funds Available at Campaign End \$100,228
(does not include funds committed to Phase 2 of the Campaign)

Revenue Analysis

Months in Review

	<u>January</u>	<u>February</u>	<u>March</u>
Pledges	\$3,497	\$8,519	\$12,219
Receipts	\$2,088	\$10,763	\$10,471
Unfulfilled Pledges	\$2,253 (64.4%)	\$3,125 (36.7%)	\$ 7,083 (58.0%)

3 Month Cash Flow Projection

<u>April</u>	<u>May</u>	<u>June</u>
\$7,037	\$1,684	\$11,059

Pledges Written-off, in Arrears & Jeopardy Pledges

Pledges written-off \$74,050

Pledges currently in arrears \$67,714

Jeopardy Pledges \$20,160 of which \$14,927 is already showing in arrears leaving \$5,233 currently considered in jeopardy and unlikely to be unfulfilled.

Unaudited Fund Balances

	<u>Jan - Jun 20</u>	General	Foundation	T/K	Cap Campaign	Memorial	Altar	Kolbe	Shop	Total
2019 Adjusted Fund Balances		\$223,831	\$166,230	\$425,503	\$237,550	\$138,581	\$11,806	\$6,317	\$73,530	\$1,283,349
2020 Net Income	\$867,650	-\$18,301	\$190	\$910,146	-\$3,167	\$0	-\$888	\$0	-\$20,330	\$867,650
Space Allocation		\$30,000		-\$30,000						\$0
sub		\$235,529	\$166,420	\$1,305,649	\$234,384	\$138,581	\$10,918	\$6,317	\$53,200	\$2,150,999
Investment Allocation	-\$3,052	\$3,052								\$3,052
		-\$532	-\$395	-\$1,012	-\$565	-\$330	-\$28	-\$15	-\$175	-\$3,052
6/30/2020 Fund Balances		\$238,049	\$166,025	\$1,304,637	\$233,819	\$138,251	\$10,890	\$6,302	\$53,025	\$2,150,999

FINANCE COMMITTEE

Treasurer: Nesta Stephens

The Finance Committee is responsible to review parish finances and budgets which include Toni's Kitchen, Toni's Closet, and the 2nd Time Around Shop. In addition, the Finance committee will prepare an annual budget for presentation to and approval of the Vestry . Committee responsibilities also include oversight of the investment portfolio. The Treasurer chairs the Finance Committee. Keith Kawecki serves as Assistant Treasurer in addition to interim Treasurer of Toni's Kitchen. Finance Committee members include Wendy Drake-Schneider, Harry Mayo, Cathie Mazza, Juliet Robinson, and Matthew Price. John Raposa, who relocated out of state, was also a member. Arline Amaducci is the bookkeeper who prepares all related financial reports for initial review by the Treasurer. The Committee meets on the 2nd Tuesday of each month.

Accomplishments January 1, 2019 through June 30, 2020:

- Reviewed and revised 2016 and 2017 financial statements
- Prepared 2018 internal audit. Audit team included Juliet Robinson who supervised the audit team, Keith Kawecki and Nesta Stephens. The internal audit was submitted and accepted by Sam Reckford, CFO of our Diocese
- Interviewed several audit firms
- Recommended new audit firm to Vestry.
- McIntee Fusaro Del Corral LLC has begun preliminary audit work this month

AUDIT COMMITTEE

The Audit Committee consisted of Nesta Stephens, Tom Cochran, Juliet Robinson and Keith Kawecki.

2019 was a busy year for the Committee. We were able to complete an Internal Audit for 2018, which is an approved method by the Diocese. This process was completed in a timely manner and special credit goes to Arline Amaducci, our Bookkeeper and Chris Corso, our Parish Administrator for their organization and attention to detail. Without their work, the Audit would have been much more difficult.

The Committee also completed a search for a new Audit firm beginning with the December 2019 Audit. The Committee analyzed and interviewed a selection of five Audit firms over a three-month period. The Committee recommended McIntee Fusaro Del Corral LLC to the Vestry for review and approval. The vestry approved of the Committee's recommendation. McIntee Fusaro Del Corral LLC was selected for a variety of reasons. Essentially, they demonstrated the greatest ability to understand and work with Episcopal churches as well as being knowledgeable about refining and/or improving internal processes we may have. The 2019 Audit has already begun.

2020 SLEC Income

Month 6

	Actual	Budget	2020						2020			
	2019	2020	Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	YTD	Estimate	Difference	
1001 Plate	\$11,933	\$12,000	\$1,037	\$1,128	\$260	\$0	\$0	\$0	\$2,425	\$6,000	(\$3,575)	
1002 Current Pledges	\$416,005	\$430,000	\$39,016	\$32,150	\$40,949	\$43,700	\$30,156	\$36,639	\$222,610	\$215,000	\$7,610	
1005 Special Event	\$0	\$0							\$0	\$0	\$0	
Flower Guild	\$5,109	\$6,000	\$270	\$70	\$179				\$519	\$3,000	(\$2,481)	
Other Unrestricted income	\$3,516	\$10,000	\$125	\$43	\$750	\$100	\$1,866	\$20	\$2,903	\$5,000	(\$2,097)	
1000 Total Unrestricted Income	\$436,564	\$458,000	\$40,448	\$33,390	\$42,138	\$43,800	\$32,022	\$36,659	\$228,457	\$229,000	(\$543)	
1106 Parish Committee Income	\$4,170	\$2,000							\$0	\$1,000	(\$1,000)	
Youth Fees/Pumpkin Sales	\$12,268	\$13,000	\$200						\$200	\$6,500	(\$6,300)	
Altar Guild (Fund Transfer)	\$3,900	\$2,000							\$0	\$1,000	(\$1,000)	
Moore Trust	\$12,000	\$12,000			\$3,000			\$3,000	\$6,000	\$6,000	\$0	
Misc Restricted Operating Income	\$3,150	\$1,000	\$187						\$187	\$500	(\$313)	
Restricted Income	\$35,488	\$30,000	\$387	\$0	\$3,000	\$0	\$0	\$3,000	\$6,387	\$15,000	(\$8,613)	
111110 COPE	\$40,700	\$42,024	\$3,400	\$3,400	\$3,400			\$10,390	\$20,590	\$21,012	(\$422)	
111114 Rectory Occupancy	\$26,000	\$24,720	\$2,000	\$2,000	\$4,000		\$2,000	\$2,000	\$12,000	\$12,360	(\$360)	
111103 Imani	\$22,500	\$23,940	\$1,833	\$1,833	\$1,833	\$1,833	\$1,833	\$1,833	\$11,000	\$11,970	(\$970)	
111113 Emanuel's Hope Baptist Church	\$11,700	\$14,300	\$900	\$675	\$225				\$1,800	\$7,150	(\$5,350)	
111101 Al-Anon	\$4,200	\$4,500	\$350	\$350	\$350			\$700	\$2,100	\$2,250	(\$150)	
111104 Alanon Monday	\$220	\$480	\$20	\$60					\$80	\$240	(\$160)	
111116 AA Monday Night	\$550	\$1,200				\$150			\$150	\$0	\$150	
111105 AA - Tues	\$1,280	\$1,200		\$160					\$160	\$600	(\$440)	
111106 AA-Wed	\$1,380	\$960	\$90	\$90	\$90		\$180		\$450	\$480	(\$30)	
111115 AA Thursday	\$745	\$960	\$60	\$60	\$60				\$120	\$0	\$120	
111107 AA Friday	\$1,440	\$1,440	\$120	\$120	\$120				\$360	\$720	(\$360)	
111109 Misc Usage (One Time)	\$18,390	\$10,000	\$1,270	\$1,570	\$440				\$3,280	\$5,000	(\$1,720)	
1111 Usage Reimbursement Income	\$129,105	\$125,724	\$10,043	\$10,258	\$10,518	\$1,983	\$4,713	\$14,574	\$52,091	\$61,782	(\$9,691)	
Restricted Operating	\$164,593	\$155,724	\$10,430	\$10,258	\$13,518	\$1,983	\$4,713	\$17,574	\$58,478	\$76,782	(\$18,304)	
Operating Income less Outreach	\$601,157	\$613,724	\$50,878	\$43,648	\$55,656	\$45,784	\$36,735	\$54,233	\$286,934	\$305,782	(\$18,848)	
*110604 Parish Gifts (Pass Through)	\$0	\$0							\$0	\$0	\$0	
1107 Rector's Discretionary Fund	\$40	\$40			\$700	\$500	\$200		\$1,400	\$0	\$1,400	
Ton's Kitchen Partial Reimbursement	\$60,000	\$60,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$30,000	\$30,000	\$0	
1204 Christ Child	\$0	\$2,000							\$0	\$1,000	(\$1,000)	
*1205 AIM Offering	\$128	\$4,000							\$0	\$2,000	(\$2,000)	
Caring Community	\$0	\$0							\$0	\$0	\$0	
1212 2nd Time Around Shop	\$8,356	\$25,000	\$1,081	\$1,799	\$1,720				\$4,600	\$12,500	(\$7,900)	
Operating	OPERATING INCOME	\$669,681	\$704,724	\$56,959	\$50,448	\$63,077	\$51,284	\$41,935	\$59,233	\$322,935	\$351,282	(\$28,347)
OPERATING EXPENSE	\$621,858	\$704,623	\$74,658	\$16,115	\$39,261	\$45,774	\$68,439	\$41,130	\$285,378	\$342,312	\$56,934	
OPERATING SURPLUS/(DEFICIT)	\$47,822	\$101	(\$17,699)	\$34,332	\$23,816	\$5,510	(\$26,504)	\$18,103	\$37,557	\$8,970	\$28,587	
*1207 St Luke's Foundation	\$1,750	\$4,000	\$190						\$190	\$0	\$190	
Memorial Fund 2018 Diocesan Grant	\$0	\$0							\$0	\$0	\$0	
1004 Investment Income	\$130,692	\$0	\$4,232	(\$30,045)	(\$65,203)	\$51,750	\$23,293	\$12,920	(\$3,052)	\$0	(\$3,052)	
*1214 Bequests	\$0	\$0							\$0	\$0	\$0	
*1210 Capital Campaign	\$147,765	\$150,000	\$13,213	\$10,788	\$10,471	\$1,321	\$6,341	\$2,458	\$44,594	\$0	\$44,594	
COPE Capital Payment	\$0	\$0							\$0	\$0	\$0	
Other Restricted Income	\$280,208	\$154,000	\$17,636	(\$19,257)	(\$54,731)	\$53,071	\$29,635	\$15,378	\$41,731	\$0	\$41,731	
Capitol Expense	\$79,477	\$150,000	(\$360)	(\$29,518)	(\$13,765)	(\$743)	(\$24,164)	(\$3,734)	\$2,716	\$75,000	\$2,716	
Restricted Surplus/(Deficit)	\$200,731	\$4,000	\$17,276	(\$48,775)	(\$68,496)	\$52,328	\$5,471	\$11,644	\$44,448	\$75,000	\$44,448	
Ton's	*1203 Ton's Kitchen Income	\$942,814	\$1,121,785	\$148,851	\$103,717	\$308,823	\$465,893	\$318,563	\$254,279	\$1,600,126		
Ton's Kitchen Expense	\$891,130	\$1,121,779	\$102,029	\$76,142	\$121,528	\$129,019	\$166,664	\$151,890	\$747,272			
Net after Reimbursement	(\$8,317)	\$6	\$46,822	\$27,575	\$187,295	\$336,874	\$151,899	\$102,389	\$852,855	(\$30,000)	\$882,855	
TOTAL	Total St. Luke's Income (Quickbooks)	\$1,832,702	\$1,920,509	\$218,445	\$129,909	\$312,168	\$565,248	\$385,133	\$323,890	\$1,934,792	\$321,282	\$13,384
Total St. Luke's Expense (Quickbooks)	\$1,583,511	\$1,920,509	\$146,160	\$162,163	\$169,555	\$170,536	\$230,405	\$188,322	\$1,067,142	\$887,312	(\$179,830)	
Net Total Surplus/(Deficit)	\$249,191	\$0	\$72,285	(\$32,255)	\$142,613	\$394,712	\$154,727	\$135,567	\$867,650	(\$566,030)	(\$166,447)	
Account Balances	12/31/19				3/31/20			6/30/20				
Oppenheimer												
Smith Barney												
Chase - St. Luke's	\$67,014				\$146,149			\$156,503				
Chase - Ton's Kitchen	\$193,976				\$371,037			\$1,127,580				
VanGuard	\$808,437				\$717,422			\$805,385				
CapitalAcct	\$237,985				\$256,485			\$261,841				
Total	\$1,307,412				\$1,491,093			\$2,351,309				

2020 SLEC Expense

	Actual 2019	Budget 2020	Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	2020 YTD	Estimate	Difference
Worship											
Staff (Music Dir, 30% Rector, 20% PA)	\$74,491	\$88,861	\$6,691	\$6,626	\$6,315	\$6,628	\$7,884	\$8,371	\$42,514	\$44,430	\$1,916
2302 Substitute Organist	\$10,850	\$3,900							\$0	\$1,950	\$1,950
2303 Choir Section Leaders	\$20,000	\$20,000	\$2,380	\$1,680	\$2,100	\$1,260	\$4,800	\$300	\$12,520	\$10,000	(\$2,520)
2304 Liturgical Lay Benefits	\$2,036	\$1,500	\$222	\$196	\$217	\$185	\$321	\$309	\$1,450	\$750	(\$700)
2305 Organ Maintenance	\$0	\$500							\$0	\$250	\$250
2309 Music Program Misc	\$734	\$2,000						\$126	\$126	\$1,000	\$874
2310 Music Program - Other	\$600	\$0							\$0	\$0	\$0
2320 Worship Committee	\$907	\$500			\$515			\$426	\$941	\$250	(\$691)
2330 Altar Guild	\$3,253	\$2,000		\$583	\$297	\$9			\$888	\$1,000	\$112
2340 Flower Guild	\$5,864	\$6,000	\$2,291			\$34	\$200		\$2,525	\$3,000	\$475
Sub-Total Worship	\$118,735	\$125,261	\$11,585	\$9,084	\$9,444	\$8,116	\$13,205	\$9,532	\$60,965	\$62,630	\$1,665
Outreach											
Staff (35% Sexton, 10% Rector, 10% PA)	\$21,671	\$23,667	\$1,866	\$1,845	\$1,715	\$1,824	\$2,252	\$1,657	\$11,158	\$11,833	\$675
2501 Diocesan Pledge	\$51,611	\$53,587	\$4,466	\$4,466	\$4,466	\$4,466	\$4,466	\$4,466	\$26,794	\$26,794	\$0
2512 St Luke's Scholarships	\$0	\$0							\$0	\$0	\$0
2509 Discretionary Funds	\$968	\$1,200						\$100	\$100	\$600	\$500
2510 Director of Outreach	\$10,298	\$10,000	\$844	\$844	\$817	\$844	\$870	\$844	\$5,061	\$5,000	(\$61)
* 2502/2 Grants	\$7,122	\$0		\$3	\$28				\$31	\$0	(\$31)
* 2504 AIM Grants	\$0	\$4,000							\$0	\$2,000	\$2,000
* 2505 Christ Child Grants	\$0	\$2,000							\$0	\$1,000	\$1,000
* 2670 Parish Gifts	\$0	\$0							\$0	\$0	\$0
2511 2nd Time Around Shop	\$2,245	\$5,000	\$282	\$8	\$105	\$11			\$407	\$2,500	\$2,093
Sub-Total Outreach	\$93,915	\$99,454	\$7,457	\$7,166	\$7,130	\$7,144	\$7,588	\$7,066	\$43,551	\$49,727	\$5,501
Fellowship/Enrichment/Caring											
Staff (30% Rector, 10% PA)	\$51,769	\$56,045	\$4,352	\$4,283	\$3,902	\$4,201	\$5,429	\$3,688	\$25,855	\$28,022	\$2,167
2610 Community - Life (Borsi/Villarosa)	\$381	\$1,000							\$0	\$500	\$500
2620 Community Growth	\$888	\$1,000		\$108	\$84				\$192	\$500	\$308
2621 Community Events	\$0	\$0							\$0	\$0	\$0
2630 Men's Group (Williams/Balsamo)	\$0	\$0							\$0	\$0	\$0
Womens Group (Borsi/Thompson)	\$4,060	\$500							\$0	\$250	\$250
Caring Community (Singer)	\$0	\$500							\$0	\$250	\$250
2640 Commitment/Stewardship (Kawecki)	\$275	\$2,000	\$238		\$338				\$575	\$1,000	\$425
2650 Spiritual Enrichment (Booker)	\$1,502	\$3,000		\$1,052	\$212	\$54			\$1,319	\$1,500	\$181
Sub-Total Fellow/Enrich/Care	\$58,875	\$64,045	\$4,589	\$5,443	\$4,536	\$4,255	\$5,429	\$3,688	\$27,940	\$32,022	\$4,082
Children & Youth											
Staff (Youth Dir, School, 10% Rector, 10% PA)	\$60,934	\$73,917	\$5,126	\$6,936	\$5,697	\$5,935	\$6,493	\$5,768	\$35,954	\$36,959	\$1,005
2404 Child Care	\$4,145	\$3,500		\$565					\$565	\$1,750	\$1,185
2406 Youth Education	\$3,777	\$4,000		\$660	\$20				\$680	\$2,000	\$1,320
2407-11 Youth General	\$2,563	\$3,050	\$370	\$21					\$391	\$1,525	\$1,134
2413 Mission Trip	\$0	\$8,000							\$0	\$4,000	\$4,000
2414 Youth Outreach	\$1,839	\$500	\$242	\$62					\$304	\$250	(\$54)
2415 Youth Worship	\$468	\$1,000	\$7	\$13					\$20	\$500	\$481
Sub-Total Children & Youth	\$73,727	\$93,967	\$5,744	\$8,257	\$5,717	\$5,935	\$6,493	\$5,768	\$37,914	\$46,984	\$9,070
Support											
Office											
Staff (Bookkeeper, 25% PA, 10% Rector)	\$47,381	\$50,265	\$4,105	\$4,596	\$4,187	\$3,845	\$4,549	\$4,130	\$25,413	\$25,132	(\$280)
2106 Miscellaneous Office Expense	\$355	\$500	\$39			\$350		\$185	\$574	\$250	(\$324)
2104 Worker's Comp Insurance	\$4,090	\$4,000					\$3,863		\$3,863	\$2,000	(\$1,863)
2107 CMS Software Fees	\$4,735	\$6,000	\$473	\$657	\$935	\$722	\$1,008	\$1,826	\$5,622	\$3,000	(\$2,622)
2108 Office Supplies	\$2,875	\$3,500	\$212	\$147	\$183	\$62	\$282	\$175	\$1,061	\$1,750	\$689
2109 Postage	\$715	\$1,500	\$275			\$390			\$665	\$750	\$85
2110 Printing	\$5,220	\$5,000		\$1,812				\$675	\$2,486	\$2,500	\$14
2111 Telephone	\$4,760	\$5,000	\$404	\$402	\$402	\$402	\$402	\$401	\$2,414	\$2,500	\$86
2112 Copy Machine Lease	\$4,940	\$3,000		\$516		\$516		\$258	\$1,289	\$1,500	\$211
2114 Diocesan Convention	\$110	\$750	\$1,110						\$1,110	\$375	(\$735)
2115 Audit Fees	\$0	\$15,000							\$0	\$7,500	\$7,500
Sub-Total Office	\$75,181	\$94,515	\$6,618	\$8,130	\$5,708	\$6,288	\$10,104	\$7,650	\$44,498	\$47,257	\$2,759
Buildings & Grounds											
Staff (65% Sexton, 25% PA, 10% Rector)	\$38,027	\$39,873	\$3,308	\$3,229	\$3,114	\$3,180	\$3,650	\$3,022	\$19,504	\$19,937	\$432
Foundation Contribution	\$0	\$20,000							\$214	\$0	(\$214)
2204 Misc Servc Fees	\$214	\$0				\$214			\$214	\$0	(\$214)
Sexton Contracted Fees	\$29,329	\$31,000		\$2,420	\$2,643		\$4,864	\$2,221	\$12,147	\$15,500	\$3,353
2205 Contracted Maintenance	\$22,984	\$28,350	\$2,427	\$1,505	\$510	\$270	\$345		\$5,057	\$14,175	\$9,119
2206 Furniture Fixtures Equipment	\$2,253	\$2,000	\$837	\$533	\$158	\$1,346	\$1,139		\$4,012	\$1,000	(\$3,012)
2207 Supplies/Hardware	\$11,361	\$7,000	\$1,052	\$267	\$969	\$461	\$16	\$700	\$3,464	\$3,500	\$36
2208 Property Insurance	\$36,921	\$37,659		\$9,517			\$9,517		\$19,034	\$18,829	(\$204)
2209 Security System	\$5,284	\$3,000				\$1,579			\$1,579	\$1,500	(\$79)
22102 Electricity	\$31,930	\$34,000	\$2,048	\$2,138		\$5,159	\$2,016		\$11,360	\$17,000	\$5,640
22101 Natural gas	\$13,158	\$14,000	\$2,423	\$1,942		\$2,036	\$689		\$7,089	\$7,000	(\$89)
22103 Heating Oil	\$4,505	\$4,500		\$1,873			\$954		\$2,827	\$2,250	(\$577)
22104 Sewer	\$2,450	\$2,000					\$2,301		\$2,301	\$1,000	(\$1,301)
22105 Water	\$3,010	\$4,000	\$683			\$740			\$1,423	\$2,000	\$577
Sub-Total Buildings & Grounds	\$201,425	\$227,382	\$12,777	\$23,423	\$6,726	\$14,036	\$25,621	\$7,427	\$90,010	\$103,691	\$13,681
NON OPR 2900 Capitol Expenditures	\$70,523	\$150,000	\$360	\$29,518	\$13,765	\$743	\$24,164	\$3,734	\$72,284	\$75,000	\$2,716
NON OPR 2507 Toni's Kitchen Operations Ext. Exp	\$891,130	\$940,000	\$97,029	\$71,142	\$116,530	\$124,019	\$137,802	\$143,458	\$689,980	\$470,000	(\$219,980)
Total Expense (Check Sum)	\$1,583,511	\$1,794,623	\$146,160	\$162,163	\$169,555	\$170,536	\$230,405	\$188,322	\$1,067,142	\$887,312	(\$179,830)
Total Operating Expense	\$621,858	\$704,623	\$74,658	\$16,115	\$39,261	\$45,774	\$68,439	\$41,130	\$285,378	\$342,312	\$56,934

Saint Luke's Episcopal Church
Balance Sheet
As of June 30, 2020

Jun 30, 20

ASSETS

Current Assets

Checking/Savings

3002 General Account	\$126,489
3002A · St Luke's Church AKA Toni's Kit	\$1,124,113
3002B · TONI'S Kitchen (Support Fund)	\$2,409
3002D · St Luke's Capital Campaign	\$261,841

Total Checking/Savings \$1,514,853

Other Current Assets

3111 · Vanguard	\$805,385
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Total Other Current Assets \$805,385

Total Current Assets \$2,320,237

TOTAL ASSETS \$2,320,237

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

4007 · 4007 Health Insurance Payable	(\$1,839)
4009 · SBA Loan Proceeds	\$171,082

Total Other Current Liabilities \$169,243

Total Current Liabilities \$169,243

Total Liabilities \$169,243

Equity

3900 · Retained Earnings	\$223,771
3901 · St. Luke's Foundation Fund Bala	\$166,230
3903 · Toni's Kitchen Fund Balance	\$425,508
3904 · Memorial Fund Balance	\$138,581
3905 · Altar Guild Fund Balance	\$11,806
3907 · Kolbe Fund Balance	\$6,317
3909 · Second Time Around Fund Balance	\$73,580
3911 · Capital Campaign Fund Balance	\$237,550
Net Income	\$867,650

Total Equity \$2,150,994

TOTAL LIABILITIES & EQUITY \$2,320,237

“Give and it will be given to you ...” *Luke 6:38*

Thank you for the commitment of the 151 families who have submitted written pledges for 2020!

Persons entitled to vote at the annual meeting must be baptized, at least 16 years of age, of good moral character, adherents of the Protestant Episcopal church, regularly attend services for at least six months and be regular contributors to the current expenses of the parish and have made a pledge for the current year.

Amy Abel	David & Melissa Goslin	Stu & Patt Perry
Lovie Abner	Melicia Goulbourne	Daniela Peterka-Benton
Tilly Adams	Thomas & Jessica Green	Pauline Petrus
Isaac & Onome Adejemilua	Godfrey Gregg	Denise & Matthew Price
Michael & Nancy Alberga	Shahri Griffin	Linda Rankin
Jason & Susan Andersen	Cynthia Hadley Bailey & Warren Bailey	John Raposa & Jon Coates
Audrey Anderson	Lysette Hamilton	Juliet Robinson
Barbara Brooks Andrews	Liz & Jim Hartmann	Patrick & Dina Rodriguez
Louis & Monique Balsamo	Patricia Haynes	Kevin & Charcy Saleeby
Henry Birdsall & Carol McCarthy	Linda Hyndman-Lewis	Donna Salvatoriello
Edwin Black	Janet Immermann & Elchi Nowrojee	Dan & Charlene Salvito
Walter Booker & Candace Raymond	Greta Immermann	Peter Savastano
Art & Stephanie Borsi	Jean Innis	Jim & Jo Ann Short
Randolph & Millicent Brathwaite	Lewis S. Jackson	Susan Singer
Joyce Brown	Mary Louise Johnston	Daune Slater
Dyan Bryson	Norberto & Ofana A. Jones	Norma Small
Elizabeth Burgess	Karen Kadus	Elizabeth Smith
Joe Calabrese & Karen Thompson	Keith & Kitty Kaweck	Marcelena Spencer
Jana & Raymond Cardoza	Debora Keenan & Bob Allison	Elaine St Clair
Candi & Joe Carter	Kathleen Kellaigh	Nesta Stephens
Karen & Deon Carter	Sally Kress	Tracy Stockton
Charbel & Nicole Chalfoun	Lois Lawrence	Reese & Brenda Stone
Stuart Christie & Cathie Mazza	Tom Laws & Oneida Mendez	Sarah Stransky
Tom & Rachel Cochran	Jaewoo Lee & Jiyeon Park	Peter Tamburro
Stefania Cohen	Carol & Christopher Lippencott	Lettie Teague
Larysa Cohen	Elsie Lockett	Martha Thalheimer
Bruce Constantino	Margaret Lockwood	Bijo & Anitha Thomas
Martin Cowart	Nicola Lynch	Maria Salazar-Toth & Stephen Toth
Dave & Helen Crossen	Michael & Krista Macchione	Justin Townsend & Elena Araoz
Carlos Cruz	Karen Malone	Erik Trojian & Geline Midouin
Robert Buchanan & Alison Curtin	Kathy Maloy	Stevie & Greg Tryson
Ken & Charlene Dalton	Tim Mannion	Sharon Turner
Elizabeth Dalton	Harry & Joan Mayo	Chester Twigg
Wendy Drake-Schneider	Andy McBride	Deborah Van Exel
Colette & Mark Emerson	Theresa & Mike McDonnell	Francoise Varkala
Vernon & Joy Endo	Christopher McKenzie	Gus Ventura & Meaghan Crampton
Vicki Fantozzi & Tom Fallace	Ari Measday & Patrick Coskren	Sue Villarosa
Orobola & Funmi Fasehun	John Mennell	Deborah Villarreal-Hadley
Laura & David Fitzgerald	Jim Millar	Margaret Vorhees
John A Ford	Anne Mockridge	Abigail & Brendan Walsh
Michael & Mary Fourte	Sandra Mordecai	Aileen & Garfield Walter
Sudhir & Amrita Frederick	John Morey	Bill & Susan Ward
Gordon Frey	Yerina Mugica & RJ Ticzon	Allen Waster
Marcelle Gaia	Patricia Nachtigal	Leonie Wedderburn
Edith Gallimore	Okwunna & Lillian Nwogu	Ladylease White
Cathy & Hal Garrity	Kris & Michael O'Connor	Lisa Williams
Maggie Gilcrist	Okey & Enuma Okuzu	Ian & Molly Williams
John & Julia Ginocchio	Maureen Otto	Rochelle Wilson
Elisabeth Ginsburg	Kayode & Stella Oyegbite	John Wyatt & Susan Ludwigson
Jim Goodman & Sara Nally	Julienne Pape	Roxie Zeek
	Liz Perez	

THANK YOU!